



Higher Education Commission Pakistan

EXPRESSION OF INTEREST

Hiring of Consultants (Test Development and Test Administration)

The Education Testing Council (ETC) has been established by Higher Education Commission (HEC), primarily as a testing service, with the mandate to administer a uniformed and standardised tests for the purpose of admissions into higher education programmes, scholarships as well as employment. ETC is aimed at developing effective and efficient instrument, applying the latest technologies, for measurement of the candidates' knowledge, skills and aptitude, and it aspires to be a globally recognised testing and assessment service provider under the patronage of HEC. HEC seeks expressions of interest from suitable candidates for the following positions of ETC

S. No.	Position	Qualification & Experience
1.	Consultant (Test Development) Tenure: One (01) year (extendable subject to performance and need of the organisation). Salary: Market Competitive Duty Station: Islamabad	Master's/Bachelor's (16 years schooling) Degree from HEC recognised university. 10 years' relevant experience at successively senior levels in academia, government, or private sector. Preference would be given to assessment practitioners, well conversant with technical skills, knowledge, and managerial experience of academic evaluation in an educational testing council or examining board/body. TORs are available at https://careers.hec.gov.pk
2.	Consultant (Test Administration) Tenure: One (01) year (extendable subject to performance and need of the organisation). Salary: Market Competitive Duty Station: Islamabad	Master's/Bachelor's (16 years schooling) Degree from HEC recognised university. 10 years' relevant experience at successively senior levels in academia, government, or private sector. Preference would be given to assessment practitioners, well conversant with technical skills, knowledge, and managerial experience of academic evaluation in an educational testing council or examining board/body. TORs are available at https://careers.hec.gov.pk

Application Process

- Please apply online on the [HEC website](https://careers.hec.gov.pk): <https://careers.hec.gov.pk>, within 15 days from the date of publication of advertisement. Please do not send hard copies of application, CV or documents. Incomplete/late applications will not be entertained. Full details of the position can also be seen at the HEC [careers website](https://careers.hec.gov.pk).
- Those in government service should apply through proper channel. HEC is an equal opportunity employer.

- Experience means experience gained after obtaining the minimum required qualification. Part time, honorary, apprentice, or internee experience will not be considered.
- Only eligible candidates will be called for interview. Interviews of eligible candidates can be arranged via audio/video conference. No TA/DA will be admissible for appearing in the interview.

For enquiries, please contact: Amjid Hussain Shah, Assistant Director (HRM),
HEC, Sector H-9, Islamabad, Phone: 051-90401422,
Email: sup_careers@hec.gov.pk.
For technical/IT assistance, please call: 051-111-119-432, 0334-1119432