

PAKISTAN TELEVISION CORPORATION LIMITED
HEADQUARTERS OFFICE
Federal TV Complex, Constitution Avenue, F-5/1 Islamabad
No.HQr/GM(S)/Tender/2024/112

TENDER NOTICE FOR HIRING OF ARMED SECURITY GUARDS

Pakistan Television Corporation Limited intends to hire the services of Armed Security Guards from the well reputed Private Security Companies/Agencies/firms having relevant security experience not less than 10 years based in Pakistan. Interested firms/Companies must submit their profile and list of existing clientele. The guards are required to be deployed at Head Office Islamabad and its installations/RBSs all over Pakistan. Security Companies/Agencies/firms, registered with Income Tax and Sales Tax Department, having National Tax Number (NTN) & on Active Tax Payers List of FBR are eligible to participate in tendering process.

Terms & Conditions/Terms of Reference of the tender can be downloaded by visiting PTVC website <https://www.ptv.com.pk>.

Sealed bid "Two stage bidding procedure (PPRA Rules 36-C)" marked as Technical Proposal must reach the office of Controller Audit (Chairman, Senior Tender Committee) PTV Headquarters Office, Federal TV Complex, F-5/1 Islamabad through courier before **08.05.2024** by **11:00AM**. Technical Proposal will be opened on the same day at **11:30 AM**, whereas financial proposals will be invited in due course of time under intimation to the technically qualified firms only as per PPRA Rule 36-C(vi).




(TARIQ HAYAT)
Controller
Administration & Personnel
Phone: 051-9201776

Terms and Conditions for Bidders under PPRA Rule No.36-C

1. Bids are invited for hiring of Security Services under PPRA rule No.36-C "Two stage bidding procedure".
2. Bidders, whose technical proposals or bids have not been rejected and who are willing to conform their bids to the revised technical requirements of the procuring agency, shall be invited to submit a revised technical proposal along with the financial proposal under PPRA Rule No.36-C (Clause-vi).
3. If a bidder withdraws from the bidding process after submission of bid, PTVC reserves the right to forfeit the earnest money.
4. Group of companies (joint venture) shall be automatically disqualified from the bidding process.
5. The financial bid validity period shall be 120 days from the date of opening of the tender.
6. PTV reserves the rights to reject any or all the tenders without assigning any reason in the best interest of PTVC, as per PPRA Rule 33.
7. Interested firms/Companies must submit their profile and list of existing clientele.
8. Copies of Sales Tax Registration Number and National Tax Number have to be affixed with the bidding documents.
9. Details regarding offices operating in Pakistan with addresses & telephone numbers must be provided.
10. NOC of company from all provinces including Gilgit Baltistan, AJK & Islamabad Capital Territory is mandatory.
11. Employees of Security Company should have group insurance and the company must be registered with EOBI and Social Security Institution etc.
12. In case of an emergency the company must have adequate resources available to provide back up at the needed location(s).
13. Background/personal verifications of the Company provided Guards through relevant agencies are mandatory to be provided by the company. "No Black listing Certificate" on original judicial stamp paper (latest) shall be provided to the effect that company has not been involved in litigation or placed on blacklist/debarred by pervious business partner.
14. The guards should preferably be Armed Forces/paramilitary retired personnel and upper age limit for guards is 50 years with good health.
15. Guards must be trained for firefighting/Civil Defense and other security surveillance equipment.

16. Detail of weapons in use and valid copies of their licenses have to be provided and all weapons possessed by security staff/guards on duty must be duly licensed, with proper tracking ID.
17. Any other scientific solution for enhancing security measures would be taken into consideration especially in line with instructions issued by KPID.
18. Successful security service provider, whose bid is accepted, will have to sign a legal agreement (one year) with the Corporation. Agreement can be extended for a special period as per requirement subject to the satisfactory performance with mutual understanding.
19. Non-compliance to minimum wage rate fixed by the Federal Government/Provincial Government, will lead to disqualification.
20. 02 % earnest money (inclusive of all taxes) shall be applicable on Financial Bids.
21. Experience of security services of prominent organizations/Industries will be preferable.
22. Eligibility of any company having history of poor performance, shall be subject to the securing marks as mentioned at criteria evaluation grounds portion "C" .
23. Security Company should have potential to provide communication at all Pakistan, issued by PTA and from the Ministry level (Wireless/Line) will be preferable.
24. An evaluation process will be based on the 60/40 principle where 60 marks refer to technical and 40 marks refer to its financial proposal.
25. Number of guards can be changed on need basis.
26. Annual Working Capital should not be less then Rs. 10 Million.
27. Technical evaluation of the bidder will be determined according to the following criteria:-

S.No.	Evaluation Grounds	Marks	Ref Page # in Proposal
A.	Experience: Registered security company with SECP (30 years) (03 years will be equal to 01 mark)	10	
B.	Clientele: No of the applicant's clients (1 mark for each of the Organizations/Industries).	10	
C.	Previous Performance Certificates (last Three years)	03	
D.	Geographical Coverage: (0.75 mark each for Offices at Karachi, Lahore, Islamabad, Multan, Peshawar, Quetta, AJK and Gilgit Baltistan.	06	
E.	Communication Licenses: All Pakistan communication (wireless/Line).	02	
F.	Security Staff: Number of security personnel on company roster (for the last three months)(01 mark against 500 security personnel)	06	

G.	Ex-servicemen: Guards deployment ratio in terms of ex-servicemen and non-ex-servicemen: • 60:40 (06 Marks) • 50:50 (04Marks) • 40:60 or below (02 Marks)	06	
H.	Compliance of Minimum Wages & Labour Laws: •Compliance of minimum wages payment, liabilities, direct & indirect taxes as declared by GOP & Provincial Governments from time to time.	05	
I.	Safety & Training Policy: • Background/personal verifications of the Company provided Guards through relevant agencies (01 marks) • Social benefits for security staff i.e. EOBI, Social Security Insurance/Medical Cover (02 marks) • Training & recruitment programme of the Company. How frequently guards are trained (01 marks)	04	
J.	Equipment & Services: • detail of licensed weapons (01 marks) • Emergency Response Team (01 mark) • Provision of Escorting Services(0.5 mark) • Detail of available equipment (only specify the equipment which may be handfull during emergency situations (0.5 mark)	03	
K.	Annual Turn Over: • Above Rs.50 million = 05 Marks • Above Rs.40 million up to 50 million= 04 Marks • Above Rs.30 million up to 40 million = 03 Marks • Above Rs.15 million up to 30 million = 02 Marks • Rs.10 million & below = 01 Mark	05	

28. The deadline for the submission of bids is:

Date: 08.05.2024

Time: 11:00 A.M

Note:

- The attachment detail is as under:-

1. Terms of Reference Annex "A"

- If the above terms and conditions are acceptable then bids must be submitted well in time and according to the requirements.

Terms of Reference

1. Purpose:

Pakistan Television Corporation Limited (PTVC) Headquarters Office, Islamabad invites bid from experienced, well reputed security agencies, for provision of security services on 24/7 basis, including Sundays and Gazetted holidays, to secure the buildings/offices of PTVC, including all assets & properties within the building premises and the occupants under PPRA Rules 36-C.

2. Scope of work entails:

The PTVC requires a service provider to deliver the security services at following locations:-

S.No.	Location	Strength	Lady Searcher
1.	PTV HQs Office, Islamabad	25	2
2.	PTV News, Islamabad	24	2
3.	ETV Centre(PTV Home), Islamabad	22	2
4.	PTV Academy, Islamabad	11	1
5.	TV Centre, Lahore	20	2
6.	TV Centre, Peshawar	18	2
7.	TV Centre, Multan	12	1
8.	TV Centre, Karachi	20	2
9.	TV Centre, Quetta	24	1
10.	AJK TV Centre, Muzaffarabad	08	
	Total:	199	
<u>PTV REBROADCAST STATIONS</u>			
11.	<u>RBSS AT PUNJAB REGION BREAK-UP:</u> <u>RBS-Chishtian:04</u> , RBS-Faisalabad:03, <u>RBS-Jamal Din Wali:06</u> , <u>RBS-Kala Shah Kaku:06</u> , <u>RBS-Khewra:02</u> , RBS-Kotli Sattian:02, <u>RBS-Layyah:06</u> , RBS-Mailsi:04, RBS-Mangla:02, RBS-Mian Channu:04, <u>RBS-Murree:06</u> , RBS-Pasroor:04, RBS-Shujabad:05, RBS-Sakesar:02, RBS-Sahiwal:04, <u>RBS-Shakargarh:04</u>	64	
12.	<u>RBSS AT SINDH REGION BREAK-UP:</u> RBS-Badin:02, <u>RBS-Deh Shah Mureed:04</u> , RBS-Larkana:02, RBS-Makli(Thatta):02, <u>RBS-Noorpur:05</u> , RBS-Shikarpur:07, <u>RBS-Thana Bula Khan:04</u> , <u>RBS-Tando Allah Yar:04</u> , RBS-Umerkot:04	34	

13.	<p align="center"><u>RBSS AT KPK REGION BREAK-UP:</u></p> <p><u>RBS-Batkhela:03, RBS-Morasar:03, RBS-Batgram:04, RBS-Bajour Agency:04, RBS-Buni:03, RBS-Bisham:04, RBS-Buneer:02, RBS-Chitral:04, RBS-Cherat:04, RBS-Daroosh:04, RBS-Dir:04, RBS-Kalaya(Orakzai):02, RBS-Kohat:04, RBS-Laram Top:04, RBS-Landi Kotal:04, RBS-Mingora/Gulibagh:04, RBS-Mehmand Agency:02, RBS-Parachinar:02, RBS-Puran:04, RBS-Razmak:04, RBS-Thandiani:02, RBS-Timergara:06, RBS-Wana:02</u></p>	79	
14.	<p align="center"><u>RBSS AT BALOCHISTAN REGION BREAK-UP:</u></p> <p>RBS-Bela:04, RBS-Duki:04, RBS-Dera Bugti:04, <u>RBS-Gawadar:04, RBS-Ghazaband:02, RBS-Kalat:03, RBS-Kharan:02, RBS-Khojak Pass:01, RBS-Kohlu:04, RBS-Khuzdar:01, RBS-Lakpass:02, RBSLoralai:03, RBS-Noshki:04, RBS-Pasni:02, RBS-Panjgoor:02, RBS-Qilla Saif Ullah:04, RBS-Sheikh Manda:02, RBS-Sibi:04, RBS-Turbat:03, RBS-Zhob:04, RBS-Ziarat:02, RBS-Barkhan:02, RBS-Kharan:02, RBS-Kanmehterzai:08</u></p>	73	
15.	<p align="center"><u>RBSS AT AJK REGION BREAK-UP:</u></p> <p>RBS-Athmuqam-02, RBS-Bagh:02, <u>RBS-Bhimber:04, RBS-Dhirkot/ Neelabut:04, RBS-Dhudnial:02, RBS-Karan:02, RBS-Kel:02, RBS-Kotli:02, RBS-Mirpur:02, RBS-Muzaffarabad:02, RBS-Rawlakot:02, RBS-Sharda:02, Plandari:02</u></p>	30	
16.	<p align="center"><u>RBSS AT GILGIT BALTISTAN REGION BREAK-UP:</u></p> <p><u>RBS-Chillas:04, RBS-Dasu:04, RBS-Gilgit:03, RBS-Ghakoch:04, RBS-Khaplu:04, RBS-Skardu:02, RBS-Shigar:04, RBS-Aliabad(Hunza):04, RBS-Astore:04, RBS-Bunji:04</u></p>	37	
	Grand Total:	516	