



GOVERNMENT OF PAKISTAN  
TRADE DEVELOPMENT AUTHORITY OF PAKISTAN  
International Markets Development Division  
3<sup>rd</sup> Floor, Block "A", Finance & Trade Center  
Shahrah-e-Faisal, Karachi



TDAP/IMDD-I/4thPATDC/Egypt/2023

Karachi, the 29<sup>th</sup> November, 2023


Subject: **GRIEVANCE REDRESSAL COMMITTEE- TENDER FOR HIRING THE SERVICES OF AN EVENT MANAGEMENT COMPANY/EVENT ORGANIZER FOR THE 4<sup>TH</sup> PATDC & SCE, EGYPT (9<sup>TH</sup>-11<sup>TH</sup> JANUARY, 2024).**

In accordance with Rule 48(1) of Public Procurement Rules 2004, the Competent Authority has been pleased to constitute the following Grievance Redressal Committee in respect of the complaints/grievances received in respect of the subject tender;

S.No.	Name & Designation	Position in the Committee
1	Mr. Basit Rauf, Director General (M.S), TDAP, Karachi	Chairman
2	Ms. Mayada Mohammad Elshamy, TDO, Commercial Section, Cairo	Member
3	Mr. Ali Mardan, Assistant Director (IMDD), TDAP, Karachi	Member/Secretary

2. The Committee shall have full powers to address the complaints of bidders pertaining to the subject tender. The committee will act in accordance with PP Rules 2004. The contact details of the committee is enclosed herewith on the prescribed proforma.

**Encl. As Above.**

  
(Talal Sagheer Ahmed Khan)  
Deputy Director, IMDD

**Distribution:**

1. Mr. Basit Rauf, Director General, (M.S Division) TDAP, Karachi.
2. Ms. Mayada Mohammad Elshamy, TDO, Commercial Section Cairo, Egypt
3. Mr. Ali Mardan, Assistant Director, IMDD, TDAP

**Copy to:**

1. Mr. Ali Tamkin, TIA Lagos/Cairo, Egypt
2. APS to Senior Director General, IMDD, TDAP, Karachi.
3. Mr. Abdullah Ghauri, SO to Secretary, TDAP.

**Grievance Redressal Committee  
In Accordance with PP Rule 48(1)**

(For Tender of Hiring the Services Of an Event Management Company/Event Organizer for the 4<sup>th</sup>  
PATDC & SCE, Egypt (9<sup>th</sup>-11<sup>th</sup> January, 2024).

Name of Procuring Agency: **Embassy of Islamic Republic of Pakistan, Cairo**

S. No	Name & Designation	Position in the Committee	Mailing Address	Tel No.	Email
1	Mr. Basit Rauf, Director General, (M.S Division), TDAP, Karachi	<b>Chairman</b>	Trade Development Authority of Pakistan, 5 <sup>th</sup> Floor, Block-A, Finance & Trade Centre, Shakra-e- Faisal, Karachi	021- 99201505	<a href="mailto:basit.rauf@tdap.gov.pk">basit.rauf@tdap.gov. pk</a>
2	Ms. Mayada Mohammad Elshamy, TDO, Commercial Section Cairo, Egypt	Member	Embassy of Pakistan Cairo, Egypt Address: 8 El Saluli Street, Dokki, Giza	+20115620382 1	<a href="mailto:tdo.cairo@gmail.com">tdo.cairo@gmail.com</a>
3	Mr. Ali Mardan, Assistant Director, (IMDD), TDAP, Karachi	Member/ Secretary	Trade Development Authority of Pakistan, 5 <sup>th</sup> Floor, Block-A, Finance & Trade Centre, Shakra-e- Faisal, Karachi	021-99206803	<a href="mailto:alimardan.baloch@tdap.gov.pk">alimardan.baloch@t dap.gov.pk</a>