



Government of Pakistan
Cabinet Division
PUBLIC PROCUREMENT REGULATORY AUTHORITY
CAREER OPPORTUNITIES

Applications are invited for the following contract posts to be filled in the Public Procurement Regulatory Authority under the e-Procurement Project titled “E-Pak Acquisition and Disposal (EPADS) System” on contract basis as per following details:- **All intending candidates are required to submit online applications through National Job Portal (NJP) website i.e. <https://njp.gov.pk> & www.ppra.org.pk**

Sr #	Name of Post	Number of Posts	Minimum Qualification and experience	Status	Age Limit
1	Chief Technology Officer (CTO)	01	<ul style="list-style-type: none">i. Masters or Bachelor’s Degree with 16 years of education in Information Technology/ Information System/ Computer Science/ Computer Engineering/ Engineering or related discipline from HEC recognized institution or from a reputed foreign universityii. Proven Experience as a CTO/CEO or project manager/project director or similar leadership role in IT (Minimum 5 Years required)iii. Proven Experience in Public Sector Organizations in Leadership Roles for delivering large scale projects with national/provincial level scale, scope & revenue & financial impact (Minimum 5 Years Required)	On contract Basis	Maximum 55 Years As Per CNIC
02	Chief Software Specialist (CSS)	01	<ul style="list-style-type: none">i. MS Computer Science from recognized and well reputed university with background of four (04) years professional degree either in Computer Science or Engineeringii. At least 10 years rich experience in the field of Software Development, out of which at least five (05) years shall be of Public Sector for Design, Development, Installation and Commissioning of Large Scale Enterprise Software Systems. MS Degree from the university of developed country along with thorough understanding of Procurement Management and IEEE Standards shall be treated as asset	On contract Basis	Maximum 55 Years As Per CNIC

03	IT Assistant	05	i. Second Class or Grade C Bachelor's Degree from a recognized university by HEC. ii. The selected candidates shall have to undertake 06 weeks diploma in IT Basic Training Course including MS Office conducted by NITB within one year.	On contract Basis	18-28 Years
04	IT Technician	03	i. Intermediate from a recognized institute ii. Minimum 6 Months Diploma in IT iii. Must be computer literate	On contract basis	18-25 Years
05	Naib Qasid	03	i. Primary Pass. ii. Locals from Islamabad/Rawalpindi.	On contract basis	18-25 Years
06	Sweeper	02	i. Local from Islamabad/Rawalpindi.	On contract basis	18-25 Years

General Terms and Conditions:

1. The eligible candidates are advised to apply online through National Job Portal (NJP) Link <https://njp.gov.pk> Candidates applying for more than one post should apply online separately for that post. Application received in the Authority through hard form shall not be entertained.
2. All the candidates applying for the above mentioned posts shall be entitled to an upper age relaxation as per Federal Government Rules, Age will be counted up to closing date fixed for receipt for application.
3. In service government employees should apply through proper channel.
4. Information provided while applying online will be verified. In case of any false or forged information, PPRA reserves the rights to cancel candidature of any person at any stage (even after employment, if so revealed later) and to initiate legal action against the applicant.
5. Candidates interested in applying for positions listed at Sr. No 3 and 4 have the option to submit their applications through hard copy. They should download the application form from www.ppra.org.pk. Additionally, applications can be submitted through the National Job Portal.
6. Candidates interested in applying for the positions listed at Sr. No 5, & 6 are required to submit their documents alongwith a job application and complete documents i.e. (CNIC, Domicile and relevant credentials) to the office of the undersigned.
7. No TA/DA will be admissible for Test/Interview
8. The deadline for applying online is 31st December, 2023

For further information, please contact:

Dr. Faiza Nayer

Director (HR)

Address: Public Procurement Regulatory Authority,
First Floor, FBC Building, Near State Bank of Pakistan
Sector, G-5/2, Islamabad

(www.ppra.org.pk)

051-9201850



Government of Pakistan
Cabinet Division
PUBLIC PROCUREMENT REGULATORY AUTHORITY
APPLICATION FORM FOR RECRUITMENT 2023

Attach passport
size picture with
blue/white
background

(This Application can be used to apply for the post of IT Assistant & IT Technician only)

Name of the post applied for _____ PSG _____

Post Qualification Experience Total (In Years) _____

Name (in Capital Letters) _____

Father/Husband Name: _____ Date of birth (dd.mm.yy) _____

Gender:- _____ Religion _____ CNIC No _____

Disable (Yes/No):- _____ Domicile (Province/District):- _____

Educational Qualification:- (attach separate sheet if required)

(In Chronological Order)

Sr #	Degree/Examination	Year of Passing	University/Board	Grade/Division	Specialization (If any)
i.					
ii.					
iii.					
iv.					

Experience:

(In Chronological Order)

Sr #	Organization	Designation	Years of Service	Govt./Private
i.				
ii.				
iii.				
iv.				

Postal Address:- _____

Contact Residence:- _____ Mobile:- _____ Email:- _____

Declaration: I certify that all information, provided by me, in this application form is true and correct to the best of my knowledge and belief.

Date:- _____

Signature:- _____

Instructions:-

- 1) Applicants must fill in all the columns. Incomplete form will not be considered/entertained.
- 2) Please do not attach any document(s) alongwith this "Application Form".
- 3) Application should be addressed to the undersigned.
- 4) All candidates must include the job title on the right corner of the envelope when submitting the application

(Dr. Faiza Nayyer)

Director (HR)

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First Floor, FBC Building, Near State Bank of Pakistan
Sector, G-5/2, Islamabad