

TECHNICAL EVALUATION REPORT
(As Per Rule 35 of PP Rules, 2004)

2. Name of Procuring Agency: District Health Office, Health Department ICT, Islamabad
2. Method of Procurement: PPRA Rule 36(b) single stage two envelop method
3. Title of Procurement: **Supply of Furniture and Fixture e.t.c**
4. Tender Inquiry No.: **TS469513E**,
5. PPRA Ref. No. (TSE): TS469513E,
6. Date & Time of Bid Closing: 15-02-2022
7. Date & Time of Bid Opening: 15-02-2022
8. No of Bids Received: 09
9. Criteria for Bid Evaluation: Technical Evaluation criteria is attached
10. Details of Bid(s) Evaluation: Report is attached.

SR	Name of Bidder	Technical Marks	Rule/Regulations/SBD/Policy/ Basis for Technical Rejection/ Acceptance as per Rule 35 of PP Rules,2004
1.	M/s Naeem Traders Rwp	Detail report & cause of rejection are available in DHO office, if any firm have any grievances reply within 10 days	Detail report & cause of rejection are available in DHO office, if any firm have any grievances reply within 10 days
2.	M/s Akbar & Co Rwp/ LHR		
3.	M/s AL-Mayar Traders D.I.K KPK		
4.	M/s Strongman Medifur Systems Pvt Ltd Isb		
5.	M/s M.A International Islamabad		
6.	M/s Master Offisys Pvt Ltd Islambad		
7.	M/s A & S Trading Islamabad		
8.	M/s Apex Enterprises Lahore		
9.	M/s Khurram Enterprises Islamabad		

11. Any other additional / supporting information, the procuring agency may like to share.

Signature: 

Official Stamp:

DR. FAWAD KHALID KHAN
Addl. District Health Officer
Health Department, ICT
Islamabad

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TECHNICAL EVALUATION CRITERIA

Failure to comply with any compulsory parameter will result in "non- responsiveness of the bidder for quoted item". Bidders complying with Compulsory Parameters will be evaluated further for Marking Criteria.

COMPULSORY PARAMETERS

- i. Original Tender Purchase Receipt obtained by Depositing Rs. 5000/- (Non- Refundable) against bidding documents at the office address given in the letter of invitation.
- ii. Eligibility of Bidder as per Instruction to Bidders clause 2.1 to 2.7.
- iii. The bidder will submit 2 % bid security of estimated cost of each item as mentioned in Bidding Documents, in the form of Bank Draft/Bank Guarantee/Call Deposit Receipt (CDR)/Pay order/SDR from any scheduled bank. (Attach unhidden photocopy with Technical Proposal and Original with Financial Proposal)
- iv. Specifications quoted in the technical offer will be verified from samples provided with the bid. Product that complies 100% with the required specifications and fulfill the requirements as per rules shall be considered.
- v. The firm undertakes that currently it is not Blacklisted/Debarred by any procuring agency on valid Rs.100 stamp paper duly verified by notary public.
- vi. The firm will undertake on notarized stamp paper of Rs.100 that the firm will be bound to provide stocks in reefer container(s) (maintaining controlled temperature as per item specs) for delivery of goods to the procuring agencies. Physical assurance will be pre-requisite at the time of delivery of goods.
- vii. Samples (where required in the list) for evaluation by the technical committee.

ORDINARY PARAMETERS

(MARKING CRITERIA)

Sr#	Criteria	Maximum Marks
i	The bidder has stated the Product Country of origin, Manufacturer's name, address, telephone and email contacts. As evidence, the bidder shall submit a Certificate of Country of origin (CCO) for quoted items or	5 Marks


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	equivalent document(s). If CCO is missing for one or more than one items than this item quoted for bidding shall not be considered.	
ii	Manufacturer's Quality Certification attached; and manufacturer's name matches the product source indicated in other relevant documents. Manufacturers Quality certificates may include ISO certifications, CE Marks, etc	10 Marks
iii	Detailed Product quality Certificates or test report(s), Catalogue Number, Product Manual of the product must be provided, where applicable. If above required documents are missing for one or more than one items, than bidder will knockout for that specific item(s).	10 Marks
iv	The specifications stated by the vendor in the Specifications and Compliance sheet match the specification in the product quality reports and the specification of the purchaser	10 Marks
v	Bidder has authorization to bid for the product (a) Original manufacturers or producers should attach licenses or authorization to manufacturer each or a range of products they are bidding for in the technical bid; (b) Primary authorized dealers should attach together with their technical bid a copy of the Letter of Manufacturers' Authorizations; (c) Secondary authorized dealers (sub-dealers) should attach both a letter of authorization from the Primary authorized dealers, plus a copy of the Letter of Manufacturers' Authorizations that was issued to the Primary authorized dealer.	5 Marks
vi	Bidder has experience of supplying the same or related product based on copies of contracts, purchase orders, work orders or certificates of performance. For all imported products, the contracts must be accompanied with a previous bill of lading; contracts of imported products not accompanied with the bill of lading shall score zero marks. Five (03) marks for each contract, maximum of three (05) contracts, purchase orders or work orders of similar or related products, each contract with one or group products should be valued at PKR 500,000 and above.	15 Marks
vii	Previous bill of lading attached for all imported products. For locally manufactured products, authorization from a relevant competent authority is required under this criteria to score the marks	5 Marks
viii	The bidder shall submit samples (where required in the schedule of requirements) for the product bided for and all samples shall reach the Purchaser before or on the deadline for bid submission. The bidder has submitted a sample that matches the specifications of the Purchaser with matching supporting documentation. In case all samples submitted for a particular product fail, all qualified bidders who quoted for that particular product may be given a second chance to submit new samples, but bidder shall not be allowed to amend the quoted prices.	10 Marks

ix	<p>Annual Sales Turnover</p> <p>Documents showing average sales turnover of quoted item as PKR Rs. 10 Million for last 5 years = 03 Marks</p> <p>Documents showing average sales turnover of quoted item as PKR Rs. 15 Million for last 8 years = 5 Marks</p> <p>Documents showing average sales turnover of quoted item as PKR Rs. 20 Million for last 12 years = 7</p> <p>Documents showing average sales turnover of quoted item above PKR Rs. 20 Million for last 3 years = 15</p> <p>Documents showing average sales turnover of quoted items less than PKR Rs. 10 Million for last 3 years = 0 Marks</p> <p>and the bidder shall stand disqualified from bidding.</p>	15 Marks
X	<p>Financial Performance</p> <p>Submission of audited balance sheets along with Income Tax Returns for up to last 3 years.</p> <ul style="list-style-type: none"> Documents submitted for last 3 years= 10 Marks Documents submitted for less than 3 years= 07 Marks 	10 Marks
xi	<p>Production Capacity</p> <p>Documents showing Annual Production Capacity i.e. equal to the advertised quantity = 05 Marks</p> <p>Documents showing Annual Production Capacity double or above to the advertised quantity = 10 Marks</p>	10 Marks
	Total Marks (Pass mark 70% and above)	100 Marks

QUALIFYING MARKS: 70 OUT OF 100 (70%)

Financial bids of only “Technically Responsive Bidders” will be opened.

(b) Financial proposals/ bids:

After the completion of technical evaluation, the Purchaser shall inform the bidders scoring less than 70 points that their bids have been found non-responsive and that their financial proposal will be returned unopened after completing the selection process. The Purchaser shall simultaneously inform, in writing, the bidders having secured the qualifying points i.e. 70 and above of date, time and place for opening the financial proposals. Bidder's attendance at the opening of financial proposal is optional;

- 23.4 Financial proposals shall be opened publicly in the presence of the bidders or their representatives who choose to be present. Before opening the financial proposals, names of the bidders and the points scored by them in the technical evaluation shall be read out aloud. Total prices quoted by each in the financial proposal shall also be announced and recorded;
- 23.5 The proposal with the lowest cost will be given a financial score of 100, and the other proposals given scores that are inversely proportional to their prices, i.e., if the lowest conforming price is A, then the score for price B is $(A/B) \times 100\%$. Similarly the financial score of price C will be $(A/C) \times 100\%$.
- 23.6 The relative weightings for technical and financial scores is 70% for the technical score and 30% for the financial score. For ease of understanding, if the technical and financial are distributed 70% and 30% respectively, then in this case the technical score will be multiplied by 70% and the financial score by 30% to give the total score for each bid. The total score shall be obtained by giving assigned weights to the technical and financial scores and then adding the two to reach a final score. Based on

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this score the firms will be ranked. The highest ranked firm shall be awarded the contract.

- 24 24.1 Subject to ITB Clause 21, no Bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Purchaser, it should do so in writing.
- 24.2 Any effort by a Bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

F. Award of Contract

25. Qualification 25.1 The Purchaser will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.
- 25.2 The determination will take into account the Bidder's compliance with the qualification criteria defined in the Bid Data Sheet.
26. Award Criteria 26.1 Subject to ITB Clause 28, the Purchaser will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.
27. Purchaser's Right to Vary Quantities at Time of Award 27.1 The Purchaser reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
28. Purchaser's Right to Accept any Bid and to Reject any or All Bids 28.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders. The Purchaser will inform the affected Bidder or bidders of the grounds for the Purchaser's action, if so requested, but the Purchaser shall not be required to justify the grounds.
29. Notification of Award 29.1 Prior to the expiration of the period of bid validity and subject to ITB Clause 29.3, the Purchaser will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.
- 29.2 The notification of award under ITB 29.1 will constitute the formation of the Contract.
- 29.3 The Purchaser shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of contract.
30. Signing of Contract 30.1 At the same time as the Purchaser notifies the successful Bidder that its bid has been accepted, the Purchaser will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- 30.2 Within fifteen (15) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Purchaser.
31. Corrupt or Fraudulent Practices 31.1 The Purchaser observes the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser:
- (a) defines, for the purposes of this provision, the terms set forth below as follows:


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“corrupt and fraudulent practices” includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty

- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- (c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Health Department, ICT financed contract if it at any time determines that the firm has engaged in corrupt and fraudulent practices in competing for, or in executing, a Health Department, ICT contract.

31.2 Any information found misleading about organization will lead to blacklisting of the firm on permanent basis

32 Performance Guarantee/ Security

- 32.1 Before signing of the Contract, the successful Bidder shall furnish 10% Performance/Bank Guarantee/Security of total value of purchase order in line with the Performance/Bank Guarantee/Security Form provided with the bidding documents. Upon submission of the Performance Guarantee, the Bid Security (Earnest Money) will be returned to the Bidder;
- 32.2 Failure of the successful Bidder to comply with any of the requirements specified in this document shall be considered as sufficient grounds for the annulment of the award and forfeiture of the Bid Security, in which event the Purchaser may make the award to the next lowest evaluated Bidder at the risk and cost of the former.

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GOVERNMENT OF PAKISTAN
Department of Health ICT, Islamabad
Technical Evaluation Report Furniture & Fixture For the Year 2021-2022
Company name : M/s Master Offisys Pvt Ltd Islamabad

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Slr	Ordinary Parameters Criteria	Total Marks	Office Table with rack	office Table for Staff	Computer Table	Office Chair Revolving	Visitors Chair Office Chair with Arms	Computer Chair Revolving with arms	Steel Bench Back Three Seater Imported	Book Shelf Wooden	Steel Cabinet	Steel Almirah	Revolving Steel Stool	Side Rack	Notice Board	HONOR BOARD	RECEPTION DESK	Staff Chair revolving	Conference room chair	Rustrom	Conference Table	Foot Rest	Wooden Rack	Seven Seater Sofa	Five Seater Sofa Set	Hanger Towel & Coat Stand	
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
1	Certificate of Country of Origin	5																									
2	Manufacturer's Quality Certification ISO Certification, CE Marks etc	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10		
3	Product quality Certificates or Reports	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10		
4	Specification and Compliance sheet	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10		
5	Bidder has authorization to bid for product	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5		
6	Bidder has Experience of Supplying the same related Product copies of contracts	15	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9		
7	Bill of Lading attached Products locally manufactured products authorization from a relevant competent authority	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5		
8	Customer Samples	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10		
9	Annual sales Turnover	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10		
10	Financial Performance	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10		
11	Production Capacity	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Grand Total		100	79	79	79	69	79	79	79	69	69	69	69	79	69	69	79	79	79	69	69	69	69	79	79		
Bid Status			Responsive	Responsive	Responsive	Non Responsive	Responsive	Responsive	Responsive	Non Responsive	Non Responsive	Non Responsive	Non Responsive	Responsive	Non Responsive	Non Responsive	Responsive	Responsive	Responsive	Non Responsive	Non Responsive	Non Responsive	Non Responsive	Responsive	Non Responsive		

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