

Evaluation Report

1	Name of Procuring Agency	Benazir Income Support Programme (BISP)
2	Method of Procurement	Single Stage One Envelope Procedure as per Public Procurement Rules, 2004.
3	Title of Procurement	Procurement of Miscellaneous Items (Store & Spares), Electrical Items, Stationary Items, and Tonners & Cartridges for the Fiscal Year 2021-22
4	Tender Inquiry No	IFB # 01-109/Proc/Stationary/BISP/2021
5	PPRA Reference No (TSE)	TS463385e
6	Date & Time for Bid Closing	30 th November, 2021 at 11:00 PM
7	Date & Time for Bid Opening	30 th November, 2021 at 11:30PM
8	No of Bids Received	(07) Seven
9	Criteria for Bid Evaluation	<p>Eligibility/qualification criteria</p> <ol style="list-style-type: none"> i. The bidder must have at least five years of experience of similar nature items as requisitioned in the bid. ii. The bidder must have successfully completed at-least two (02) contracts of similar nature as requisitioned in the Bidding Document, during last two (2) years. Documentary evidence to this effect must be provided with the Bid, which includes copy of contract/purchase order, certificate from client for successful completion of contract, etc. iii. The bidder shall submit National and Sales Tax Numbers' Certificates. The bidder shall be on Active Taxpayer List (ATL) of FBR. iv. An affidavit on legal stamp paper of Rs. 100/-, duly named, signed and stamped by the signing authority/person competent and having the power of attorney to sign, to the effect that bidder has not been blacklisted or debarred by any of the Federal/Provincial Government Department/Organization, and/or by foreign country, international organization or other foreign institutions v. Bid Security as mentioned at ITB Clause 13.1 is furnished from scheduled Bank. vi. <u>The bidder must have proper Business setup i.e. shop, outlet or branch office in Rawalpindi/Islamabad and landline telephone facility.</u> <p>Evaluation Criteria</p> <ol style="list-style-type: none"> i. Delivered Duty Paid (inclusive of all applicable indirect taxes & transportation & delivery charges, insurances & warranties, if any) Price only, on itemized basis. ii. A Bidder, if he so chooses, can bid for any number of selective items from the list of goods provided for in the Schedule of Requirements. A Bidder is also at a liberty to bid for all the goods mentioned in the Schedule of Requirements.



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		<p>iii. The Bidder has to quote only one rate for each item as per Bid's specification. No alternate model/bid or separate accessories shall be accepted.</p> <p>iv. For toners, a bidder must submit an authorization certificate from manufacturer or its authorized distributor/agent as proof of their genuineness.</p> <p>v. Products of only well-known brands, available in the market, shall be accepted.</p> <p>vi. Samples of all the quoted items (if so asked) to evaluate the quality to finalize the process.</p>
10	Details of Bids Evaluated	<p>1). M/s Azhar Enterprises and M/S AUN Enterprises are not eligible and are dis-qualified for the details comparative statement and evaluation on the base of below mentioned rational ground.</p> <p>a) Both M/s Azhar Enterprises and M/S AUN Enterprises lack; at-least Five (05) years of experience of similar nature as requisitioned in the bid; and failed to provide documentary evidences.</p> <p>b) M/s Azhar Enterprises failed to provide copies of supply orders to establish the required experience.</p> <p>c) For toners, both the bidders, M/s Azhar Enterprises and M/S AUN Enterprises failed to provide and submit an authorization certificate from manufacturer or its authorized distributor/agent as proof of their genuineness.</p> <p>2). Subsequent to the Compliance Checklist and Preliminary Examination, detailed Comparative Statement being supported by Brand Name Analysis against the Rated and stated Criteria for Responsiveness purpose was prepared. The Comparative Statement supported by brand name analysis against the rated criteria are enumerated as below;</p> <p>a) For <u>Miscellaneous Items (Stores & Spares), M/s Capital Stationers</u> being the single eligible/qualified and responsive bidder quoted for the serial item number of the bidding document in the relevant section.</p> <p>b) For <u>Electrical Items, M/s Capital Stationers</u> being the single eligible/qualified and responsive bidder quoted for the serial item number of the bidding document in the relevant section.</p> <p>c) For <u>Stationary Items (Computer Paper), M/s Atique Traders</u> stood the lowest qualified/eligible and responsive supplier for the offered brand of "Paper One".</p> <p>d) For <u>Stationary Items (other than computer paper), M/s Capital Stationers</u> being the single</p>



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eligible/qualified and responsive bidder quoted for the serial item number of the bidding document in the relevant section.

e) For **Tonnors/Cartridges (for Printers and Photocopiers Machines)**, M/s Jamal & Brothers, M/s office Automation Group and M/s Shirazi Trading (Pvt) Limited being qualified/eligible and responsive bidders singly bid for the respective tonner/cartridge.

3). For the achievement of economy, efficiency, best value for money, cost effectiveness and fit-for-purpose procurement principle and with a furtherance compliance to PPRA Rule no. 38 (acceptance of bid) for the financial conformance with rate reasonability, Procurement Evaluation Committee (PEC) recommended the constitution of an independent "Price Reasonability Committee" for the determinations of the price reasonability of the single quoted items with further to check the sample and quality of the items.

4). The price reasonability committee presented its findings/recommendations before the Procurement Evaluation Committee and after a series of session and discussion it was agreed upon that the single quoted prices are reasonable and considerable for award of contract.

Name of Bidder(s)	Evaluated Cost	Rule/Regulations/SBD/Policy/Basis for Rejection
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In the light of foregoing position, the Procurement Evaluation Committee recommended the award of contract on rate running basis (closed framework agreement till June 30, 2022) as per the following unit rates per item will accordingly be awarded:-

a) M/S Capital Stationers:

Item #	Items	Unit	Unit Rate (DDP and Taxes)	Item #	Items	Unit	Unit Rate (DDP and Taxes)
Misce Stores&Spares							
1	Phenyl	Each	215.28	15	Glass Cleaner Spray	Each	320.58
2	Air- Freshener	Each	379.08	16	Dish Wash Powder	Each	78.39
3	Tissue Paper	Each/Pkt	200.66	17	Dish Wash Liquid	Each	147.42
4	Tissue Paper	Each/Pkt	145.08	18	Surf	Each/pkt	26.33
5	Toilet Roll	Each	52.65	19	Pachara/Mop	Each	367.38
6	Duster Phylane	Each	28.08	20	Mop Thread	Each	332.28
7	Duster Phylane	Each	37.44	21	Wiper	Each	280.80
8	Soap	Each	66.11	24	Insect Killer	Each	437.58
9	Toilet Cleaner/Sweep	Each/Botl	134.55	25	Car Polish	Each	1,029.60
10	Towel	Each	432.90	26	Dash Board Polish/Luster	Each	380.25
11	Air-Freshener Refill	Each	672.75	29	Surface Cleaner	Each	666.90
12	Call Bell	Each	748.80	38	Water Glass	Each	63.18
13	Dust Bin	Each	109.98	40	Wall Clocks	Each	672.75
14	Ash Try	Each	140.40				



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b) M/S Capital Stationers:

Item #	Items	Unit	Unit Rate (DDP and Tax)	Item #	Items	Unit	Unit Rate (DDP and Tax)
Electrical Items							
2	LED Bulb	Each	345.15	18	Plug	Each	1,006.20
3	LED Bulb	Each	360.36	20	Power Plug	Each	596.70
8	Exhaust Fan	Each	4,680	21	Multi Plug	Each	339.30
9	Exhaust Fan	Each	5,382	22	Multi Power Plug	Each	339.30
10	Exhaust Fan	Each	4,797	24	Multi Light Plug	Each	339.30
13	Copper Wire	Roll/m	5,733	26	Light Plug Box	Each	99.45
14	Copper Wire	Roll/m	12,396.15	29	Duct Patti (white)	Each	579.15
16	Plug	Each	573.30	37	Electric Extension	Each	865.80
17	Plug	Each	552.24				

c) M/s Atique Traders for Computer Paper:

Item #	Items	Unit	Offered Brand	M/s Jamal & Brothers	Offered Brand	M/s Capital Stationers	Offered Brand	M/s Atique Traders
Stationary Items (Computer Paper)				Unit Rate (DDP & Taxes)		Unit Rate (DDP & Taxes)		Unit Rate (DDP & Taxes)
1	Computer Paper	Each Ream	A4, 80 gram, BMO, 500 sheet per ream	944	HP	1,053.00	Paper One	790
2	Computer Paper	Each Ream	legal size F4, 80 gram, 500 sheet/ ream, AA Brand legal F4 size - 8.5"X13"	1,189	HP	1,193.40	Paper One	925


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d) M/S Capital Stationers:

Item #	Items	Unit	Unit Rate (DDP & Taxes)	Item #	Items	Unit	Unit Rate (DDP & Taxes)
Stationary Items							
3	Color Page Yellow	Packet	351.00	45	Uniball Pen (Vision Elite or Equivalent)	Packet	1,684.80
4	Color Page Pink	Packet	351.00	46	Uniball pen (Signo or equivalent)	Packet	917.28
5	Ball Point	Packet	79.56	47	Gel Pen (Blue)	Packet	565.11
6	Ball Point	Packet	79.56	48	Gel Pen (Black)	Packet	565.11
7	Peon Book	Each	221.13	49	Gel Pen (Green)	Packet	565.11
8	Diary Register	Each	624.78	50	Gel Pen (Red)	Packet	565.11
9	Simple Register	Each	114.66	55	Board Marker (Blue)	Each	35.69
10	Attendance Register	Each	266.76	56	Board Marker (Black)	Each	35.69
11	File Register	Each	689.13	57	Permanent Marker (Blue)	Each	32.18
12	Plain Single line Register	Each	98.28	58	Permanent Marker (Black)	Each	32.18
13	Drafting Pad (Small)	Each	139.23	59	Highlighter (Yellow)	Each	33.35
14	Drafting Pad (Large)	Each	119.34	60	Highlighter (Pink)	Each	33.35
15	File Separator	Set	303.03	61	Paper Pin	Packet	35.10
16	File Separator	Set	303.03	62	Paper Clip	Packet	26.91
17	Dak Pads	Each	421.20	63	Lead Pencils	doz	133.38
18	Post IT Pads	Each	33.93	64	Lead Pencil Sharpener	Each	982.80
19	Post IT Pads	Each	78.39	65	Sharpener	Each	6.44
20	Stapler Pin Remover	Each	64.35	66	Eraser	Each	10.53
21	Stapler Machine (Medium)	Each	291.33	67	Scissor	Each	308.88
22	Heavy Duty Stapler Machine	Each	3,498.30	68	Cutter	Each	56.16
23	Stapler Pin (Medium)	Packet	46.80	69	Steel Scale	Each	87.75
24	Heavy Duty Stapler Pins	Packet	125.19	70	Pencil Cell	Each	19.89
25	Heavy Duty Stapler Pins	Packet	204.75	71	Pencil Cell	Each	17.55
26	Heavy Duty Stapler Pins	Packet	271.44	72	Envelops	Each	2.75
27	Punch Machine	Each	2808	73	Envelops	Each	6.84
28	Punch Machine Double	Each	906.75	74	Envelops	Each	9.13
29	Single Punch	Each	98.28	75	Envelope Cloth Line White	Each	30.42
30	Heavy Duty Punch	Each	13923	76	Fluid Pen/Correction pen	Each	162.63
31	Gum Stick	Packet	1,193.40	77	Box File	Each	286.65
32	Stamp Pad (Blue Ink)	Each	56.16	78	D-Ring File	Each	403.65
33	Stamp Pad (Black Ink)	Each	56.16	80	L- Shape Folder	Packet/d oz	221.13
34	Stamp Pad (Blue Ink)	Each	409.50	82	Cut Box File	Each	285.48
35	Stamp Pad (Black Ink)	Each	409.50	84	File flapper	Each	7.84
36	Printy Stamp	Each	368.55	85	Scotch Tap	Each	95.94
37	Rubber Stamp	Each	52.65	86	Packing Tap	Each	98.28
38	Ink for Stamp Pad (Blue)	Each	34.52	88	Table Sets	Set	1,860.30
39	Ink for Stamp Pad (Black)	Each	34.52	89	DVD-RW (Single with hard case)	Boox/pkt	1,567.80
40	Pointer (Blue)	Each	19.77	90	CD-RW (Single with hard case)	Boox/pkt	1,983.15
41	Pointer (Black)	Each	19.77	91	DVD (Single with hard case)	Boox/pkt	1,216.80
42	Uniball pen (Blue) Micro Eye Fine # 157 or Equivalent	Packet	1,684.80	92	USB	Each	573.30
43	Uniball Pen (Black) Micro Eye Fine # 157 or Equivalent	Packet	1,684.80	93	USB	Each	748.80
44	Uniball Pen (Red & Green) Micro Eye Fine # 157 or Equivalent	Packet	1,684.80				

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e) For Tonners and Cartridges the respective award of contract will be as below:

Item #	Items	Specifications	Unit	M/S Office Automation Group (OAG)	M/s Sherazi Trading	M/s Jamal & Brothers
Tonners/Cartridges For Printers and Photocopiers Machine						
1	HP 2035 (5/A) Tonner for Printer	Original	Each			19,539
2	HP P 1005 (35/A) Tonner for Printer	Original	Each			15,093
3	HP 1320 (49/A) Tonner for Printer	Original	Each			22,113
4	HP- 1566 (78/A) Tonner for Printer	Original	Each			15,795
5	HP-61 Ink jet Cartridges Tonner for Printer	Original	Each			14,040
6	HP P 2014, P2015 (53/A) Tonner for Printer	Original	Each			21,645
7	HP Laser jet pro 400, M401 (80/A) Tonner for Printer	Original	Each			22,464
8	HP Laser jet pro 400 MFP (M425dw) Tonner for Printer	Original	Each			22,464
9	HP Laser jet Pro M 402, MFP M426 Tonner for Printer	Original	Each			25,038
10	HP-1120,1522,1505 (36A) Tonner for Printer	Original	Each			17,199
11	HP- 1010 (12/A) Tonner for Printer	Original	Each			15,795
12	HP- 1200 Series (15/A) Tonner for Printer	Original	Each			18,954
13	HP (M-127FLMFP) 83-A Tonner for Printer	Original	Each			14,274
14	HP Color M452 NW, Tonner for Printer	Original	Each			90,324
15	HP 452 DN, Tonner for Printer	Original	Each			90,324
16	HP 404 DN 76/A, Tonner for Printer	Original	Each			22,113
20	Canon Fax- L170, Tonner for Printer	Original	Each		17,042	
21	Canon Printer 214 DW- 052, Tonner for Printer	Original	Each		27,675	
22	Canon Color LBP 654C, Tonner for Printer	Original,	Each		18,439	
	Canon Color LBP 654C, Tonner for Printer	Original,	Each		25,061	
	Canon Color LBP 654C, Tonner for Printer	Original,	Each		25,061	
	Canon Color LBP 654C, Tonner for Printer	Original,	Each		25,061	
23	Canon LBP 226 dw (057), Tonner for Priner	Original	Each		27,675	
29	Biz hub 350, Tonner for Photocopier	Original	Each	22,500		
30	Konica Minolta (Biz hub 751), Tonner for Photocopier	Original	Each	32,000		
31	Canon Photocopier IR 3245x, Tonner for Photocopier	Original	Each		18,226	
33	Biz hub 363, Tonner for Photocopier	Original	Each	22,500		
34	Biz hub Color C360i , Tonner for Photocopier	Original	Each	140,400		
36	Laser Jet Pro MFP M130fn/ Fax 17/A	Original	Each			14,508



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