

**NATIONAL POLICE ACADEMY
SECTOR H-11, ISLAMABAD**

Islamabad, the 31st January, 2023

**EVALUATION REPORT
(As per Rule 35, Public Procurement Rules, 2004)**

1. Name of Procuring Agency National Police Academy
2. Method of Procurement Single stage one envelope
3. Title of Procurement Supply of Stationary and Misc. items at the National Police Academy
4. PPRA Ref. No. TS499593E
5. Tender Inquiry No. No. 8/2022-23
6. Date & Time of Bid Closing 17th January, 2023 at 1100 hours
7. Date & Time of bid Opening 17th January, 2023 at 1130 hours
8. No. of Bids Received Two (02) as mentioned below
9. Criteria for Bid Evaluation along with compliance report of the firm(s) is as under:

S #	Description	M/s Atique Traders Office	M/s United Stationers
(a)	Envelop has been sealed as per instructions;	Yes	Yes
(b)	Rate on the enclosed list as at Annex-A;	Yes	Yes
(c)	Availability of written consent as per specimen at Annex-B;	No	Yes
(d)	In case of same price for the supply/work/services, selection will be made on the basis of experience of the firm, warranty period & overall lowest quoted rates by a firm;	N.A.	N.A.
(e)	Copies of NTN/GST Certificates which ever applicable;	No	Yes
(f)	Call deposit at the rate and shape as specified;	Yes	Yes
(g)	Certificate as per Annex-C: i. Ownership of firm; ii. Firm not declared black listed; iii. Having read & accepted all clauses of bidding documents. iv. Authorized person, if any, to deal with NPA;	No	Yes
(h)	Copies of valid CNIC/Passport of owner/representative;	Yes	Yes
(i)	Availability of broacher/pamphlet of the item/work/services to be supplied/carried out;	No	No

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(j)	Selection of bidders will be made on lowest evaluated rates.	07	146
(k)	Online verification of bidder on Active Taxpayer's list of FBR;	Yes	Yes
(l)	Valid Address, Telephone & Mobile No. of the bidder;	No	Yes
(m)	Copies of last 03 consecutive years supply/work/service orders in the relevant field to government departments;	No	Yes
(n)	Contract on judicial paper not less than Rs. 50/- as per specimen of contract at Annex-D;	No	Yes
(o)	Integrity Pact as per sample at Annex-E;	No	Yes
(p)	Inspection of retail Outlet/Warehouse of the bidder;		
(q)	Selection of departmental Purchase & Inspection Committee which shall be considered as key factor;	No	Yes
(r)	Bidder may add additional documents in support of its bid; and	Yes	No
(s)	Clarification of the documents could be made.		

10. Out of the Six (06) firms who obtained the bidding documents, two (02) preferred to submit their bids which have been evaluated as per evaluation criteria. Detail is as under:

Name of Bidder	Marks			Evaluated Cost	Rule/Regulation/SBD/Policy/Basis for Rejection/ Acceptance as per Rule 35 of PP Rules, 2004
	Technical (If applicable)	Financial (If applicable)	Combined Marks		
M/s Attique Traders	N/A Single stage one envelope			7 lowest quoted rates	Bid of the firm was rejected owing to non-compliant to evaluation criteria
M/s United Stationers	N/A Single stage one envelope			146 lowest quoted rates	Accepted as per PPRA Rule 36 (b) (ix) being most advantageous bid in terms of cost. It was however noticed that the list of items to be procured bid contains certain items which could not be termed as stationery items and need not to be part of stationery tender. It was suggested to procure these items separately.

11. Most Advantageous Bidder: M/s United Stationers for following stationery items:


S. #	Stationery Items	Quantity required	Unit	Unit price with taxes	Total price with taxes
1	2	3	4	7	8
1.	ACR Paper different Colour (Yellow & Pink) 100 Sheet 80 gms A4 Size	3	Pkt	429	1,287
2.	Art card sheet A4 size fancy card yellow	5	Nos	23	115
3.	Ball point normal quality	1400	Nos	13.90	19,460
4.	Ball Pen good quality	150	Nos	78	11,700
5.	Ball Pen Fine quality	150	Nos	189	28,350
6.	Ball Pen good quality	150	Nos	15.50	2,325
7.	Binding Tape 2 inch	120	Nos	219	26,280
8.	Clip Board A4 Size	12	Nos	318	3,816
9.	Certificate paper 125gm special colour	700	Nos	22.50	15,750
10.	Certificate printed on digital machine	700	Nos	52	36,400

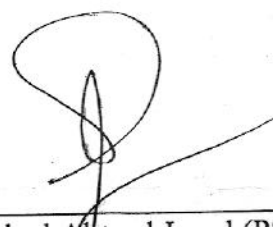
11.	Chart Paper (coloured) 22x28 150gm	150	Nos	34	5,100
12.	Card Cover Plastic PVC Size	250	Nos	15	3,750
13.	Card Cover Clips	250	Nos	13	3,250
14.	Calculator	8	Nos	930	7,440
15.	Coating Sheet ID Size 250	200	Nos	7	1,400
16.	Coating Sheet A4 Size 80	200	Nos	18.50	3,700
17.	Drafting Pad Ax4 Size	80	Nos	69	5,520
18.	Drafting Pad Small	80	Nos	43	3,440
19.	DO Letter Pad A4 80gms A4 Paper 100 Sheets	12	Pad	1,250	15,000
20.	Duster Cloth White 20 x 30	300	Nos	48	14,400
21.	Duster Cloth Yellow 20 x 30	300	Nos	44	13,200
22.	Drawing Pins Coloured	50	Pkt	52	2,600
23.	Dak Folder Executive Green	16	Nos	1,160	18,560
24.	Envelops 7-1/2x5-1/2 White 70gm	1000	Nos	3.50	3,500
25.	Envelops 9x4-White 70gm	2000	Nos	3.50	7,000
26.	Envelops 9x4-Khaki 70gm	2000	Nos	1.70	1,700
27.	Envelops A4 size White 70gm	700	Nos	9.40	6,580
28.	Envelop A4 size Khaki 70 gm	2000	Nos	4.10	8,200
29.	Envelops Legal Size white 70gm	700	Nos	12.80	8,960
30.	Envelops Legal Size Khaki 70gm	500	Nos	5.30	2,650
31.	Engagement Stand A4 Crystal	5	Nos	1,150	5,750
32.	Fluid with Thinner	36	Set	309	11,124
33.	Fluid Pen	250	Nos	44.40	11,100
34.	Fax Roll 30M Small	150	Nos	309	46,350
35.	File Cover Legal Size Four colour Printing With NPA Logo	4000	Nos	45	180,000
36.	File Board Legal size	500	Nos	35	17,500
37.	Folder for Officers Rexene Red Printed Logo Size 5-1/2 x8 (Per Piece)	180	Nos	450	81,000
38.	Folder for certificates	400	Nos	809	323,600
39.	Folder for Certificate Blue Rexene	200	Nos	790	158,000
40.	Glance Paper 22x28	500	Nos	29	14,500
41.	Gum Bottle 142gm	24	Nos	40	960
42.	Gum Stick 40 gm	100	Nos	419	41,900
43.	High Lighter	200	Nos	147	29,400
44.	Ink Pot 60 ml	20	Nos	42	840
45.	Ink Stamp Pad 28.5 ml	10	Nos	40	400
46.	Invitation Card (Per Card)	1500	Nos	6.90	10,350
47.	Lead Pencil	1000	Nos	14	14,000
48.	Log Book No. 6	15	Nos	458	6,870
49.	Marker Permanent	100	Nos	52	5,200
50.	Marker White Board	60	Nos	54	3,240
51.	Note Sheet pad A4 Size 70 gm 50 Sheets	200	Nos	190	38,000
52.	Officer Hand Pad 3-1/2x8" 100 Sheet with printed NPA Logo	180	Nos	593	107,640
53.	Paper Pin	180	Nos	39	7,020
54.	Paper Clips 26mm	50	Nos	40	2,000


55.	Paper Photocopy 80 gm A4 Size	800	Ream	1,548	1,238,400
56.	Paper Photocopy 80 gm Legal Size	400	Ream	1,706	682,400
57.	Paper Computer 80gm A4 Size	600	Ream	1,739	1,043,400
58.	Paper Computer 80gm Legal Size	25	Ream	1,970	49,250
59.	Paper White 100 gm A4	25	Ream	2,150	53,750
60.	PC Cleaner 500 ml	25	Nos	147	3,675
61.	Pen Holder	5	Nos	90	450
62.	Punch Single Hole Local	5	Nos	105	525
63.	Punch Double Hole Medium Size	5	Nos	450	2,250
64.	Plastic Sheets for Binding A4 Size 18mm	1500	Nos	5.67	8,505
65.	Plastic Sheet for Binding Legal Size 18mm	10	Pkt	700	7,000
66.	Peon Book 96 Sheets	10	Nos	119	1,190
67.	Post IT Pad size 2x3 inch	12	Pad	49	588
68.	Post IT Pad size 3x3 inch	22	Pad	62	1,364
69.	Post IT Pad size 3x4 inch	12	Pad	103	1,236
70.	Post IT Pad size 3x5 inch	12	Pad	117	1,404
71.	Paper Cutter	5	Nos	109	545
72.	Pin Remover	10	Nos	91	910
73.	Paper Coloured Hard Sheets for Binding A4 Size 150gm	1500	Nos	7	10,500
74.	Paper Coloured Hard Sheets for Binding Legal Size 150gm	10	Nos	7.30	73
75.	Pin Cushion Steel	24	Nos	52	1,248
76.	Register No. 24	36	Nos	447	16,092
77.	Register Stock No. 8	12	Nos	148	1,776
78.	Register No. 2 Attendance	36	Nos	186	6,696
79.	Register Cash Book No. 6	24	Nos	559	13,416
80.	Register No. 10	50	Nos	186	9,300
81.	Register No. 8.S Imp	5	Nos	2,300	11,500
82.	Eraser	150	Nos	8	1,200
83.	Ruler Steel 12 Inch	36	Nos	65	2,340
84.	Scotch tape 1 Inch	150	Nos	48	7,200
85.	Scotch Tape 2 Inch	150	Nos	93	13,950
86.	Executive Marker	50	Nos	229	11,450
87.	Executive Pen	50	Nos	480	24,000
88.	Stapler Machine 24/6	36	Nos	376	13,536
89.	Stapler Machine No. 10	10	Nos	298	2,980
90.	Short Hand Book 80 Sheets	36	Nos	75	2,700
91.	Short Hand Pencils	36	Nos	2.30	82.80
92.	Stamp Pad	24	Nos	66	1,584
93.	Sharpener Plastic	100	Nos	12.50	1,250
94.	Sharpener Steel	100	Nos	21	2,100
95.	Scissor Large 9 Inch Size	36	Nos	326	11,736
96.	Scissor Small 5 Inch Size	36	Nos	186	6,696
97.	Separator Sheets A-Z Plastic or 1-20	100	Set	269	26,900
98.	Stapler Pin 24/6	120	Pkt	54	6,480

99.	Stapler Pin No. 10	120	Pkt	38	4,560
100.	Sharpener Machine	12	Nos	928	11,136
101.	Spiral for Binding 8 mm	500	Nos	11.50	5,750
102.	Spiral for Binding 10 mm	500	Nos	17	8,500
103.	Spiral for Binding 12 mm	500	Nos	20	10,000
104.	Spiral for Binding 14 mm	500	Nos	25	12,500
105.	Spiral for Binding 16 mm	500	Nos	31.50	15,750
106.	Spiral for Binding 19 mm	500	Nos	34	17,000
107.	Spiral for Binding 22mm	500	Nos	38	19,000
108.	Spiral for Binding 25 mm	500	Nos	50	25,000
109.	Spiral for Binding 28 mm	500	Nos	53	26,500
110.	Spiral for Binding 32 mm	500	Nos	54.50	27,250
111.	Spiral for Binding 36 mm	500	Nos	76	38,000
112.	Spiral for Binding 40 mm	500	Nos	79	39,500
113.	Spiral for Binding 46 mm	500	Nos	84	42,000
114.	Spiral for Binding 50 mm	500	Nos	90	45,000
115.	Ring Binder 25 mm	60	Nos	309	18,540
116.	Tape dispenser	6	Nos	187	1,122
117.	Tags 6 Inch	300	Nos	52	15,600
118.	Table diary	10	Nos	148	1,480
119.	Table planner	36	Nos	600	21,600
120.	Table Set Transparent Joint	6	Nos	2,690	16,140
121.	Telephone Index Large	24	Nos	870	20,880
122.	Table File Tray Plastic	36	Nos	170	6,120
123.	Table name plate (art card)	500	Nos	19	9,500
124.	Binder Clip 19mm China 1x12	24	Pkt	53	1,272
125.	Binder Clip 1" 25mm China 1x12	24	Pkt	98	2,352
126.	Binder Clip 1-1/2" 32mm China 1x12	24	Pkt	139	3,336
127.	Binder Clip 2" 51mm China 1x12	24	Pkt	319	7,656
Total:					5,174,856.8

12. Any other document


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Daniyal Ahmad Javed (PSP)
Deputy Director (Admn)
(Member)


Naeem Ahmad Shaikh (PSP)
Deputy Commandant
(Chairman)