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Government of Pakistan
Public Procurement Regulatory Authority
(Cabinet Division)



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Subject: **STANDARD OPERATING PROCEDURE FOR EXEMPTION CASES UNDER SECTION 21 OF THE PPRA ORDINANCE, 2002.**

Authority in accordance with Section-21 "Power to Exempt" of PPRA Ordinance 2002 Standard Operating Procedure for seeking exemption from PPRA regulatory framework has developed the following SoP for granting exemption to the Procuring Agency.

- Step-1 Procuring Agency desirous to seek exemption from PPRA Rules and Regulations shall forward the case to this Authority for evaluation.
- Step-2 Monitoring & Evaluation wing shall make initial scrutiny of the application and attached documents. Any deficiency of the documentation and/ or any further clarification may be sought from the Procuring Agency.
- Step-3 The subject case then shall be analyzed and evaluated in professional manner. If the case merit for consideration of PPRA Board, the same shall be forwarded to the Board for deliberation in further suggestion or recommendations.
- Step-4 PPRA Board may ask for any further documentation or give the conditional or sole recommendation for onward communication to the Cabinet Division through Secretary to the PPRA Board.
- Step-5 In case of conditional approval, the condition precedent shall be communicated to the Procuring Agency, and the case shall be forwarded to the Federal Government through Cabinet Division after fulfilment of condition.
- Step-6 Decision of the Federal Government shall be communicated to the Procuring Agency by M&E Wing of PPRA.

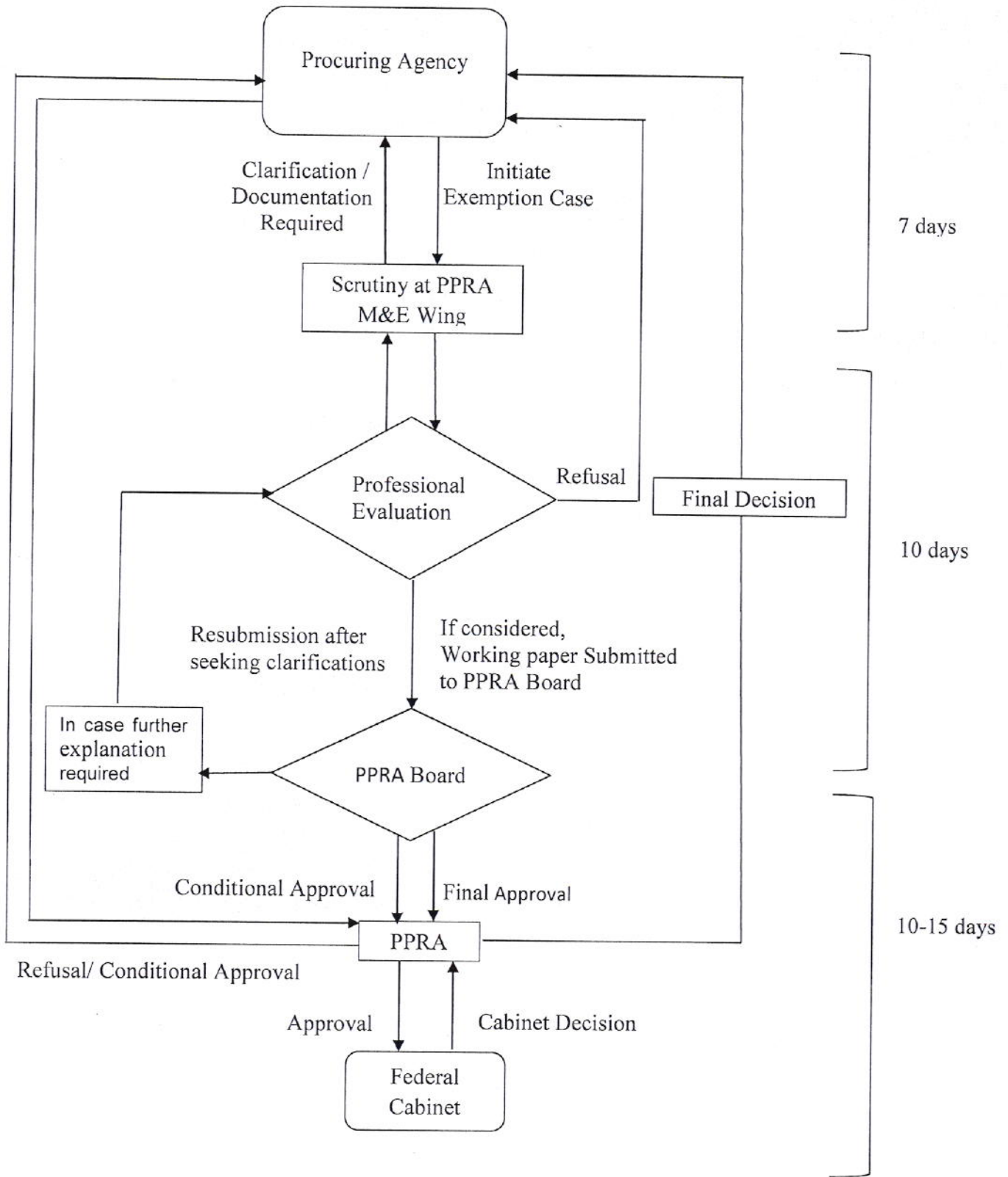
2. Following documents shall be provided as Annexure with the exemption request in accordance with Section-16 of the PPRA Ordinance, 2002.


- Procurement planning for the respective year and justification in case the subject procurement is not specified in procurement planning.
- Any dilatory conduct attributed to the Procuring Agency.
- Project approval with estimated cost.
- Detailed case justification including reason(s) explaining economic, social and environmental implications of the subject procurement and why Open Competitive bidding process or Alternative method of procurement cannot be adopted.
- Any other relevant documents which support the subject case.

3. Detailed procedure adopted for exemption cases is explained in the attached flow chart.


(Dr. Fida Muhammad Wazir)

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 Approved by Managing Director-PPRA
 28/12/2018