

***ANNUAL PROCUREMENT PLAN FOR _____**
(Under Rule 8 and 9 of the Public Procurement Rules 2004)

Name of Procuring Agency : _____

1	2	3	4	5	6	7	8	9	10	11
S.No.	Nature of Procurement (Description)	Estimated Cost **	Allocated Budget for CFY	Roll over Plan : one year after CFY	Roll over Plan : two years after CFY	Procurement Method ***	Tentative Date of Procurement Notice Publication	Tentative Date of Award of Contract	Tentative Date of Completion	Remarks (If any)
1										
2										
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10										

* The Annual Procurement Plan may be prepared on the assumption that total allocated budget of the current financial year (CFY) will be released.

** 'Estimated Cost' represents 'Total Cost' of the Contract. Where expected duration of a contract is more than one year and accordingly the total cost of the contract higher than the allocated budget for the CFY, then the remaining allocation of the budget will be provided in next year(s).

*** Procurement method means Open Competitive Bidding / Petty Purchases / Quotations / Direct Contracting / Negotiated Tendering.