



**National Disaster Risk Management Fund**  
*A company set up under section 42 of the Companies Act, 2017*  
**Making Pakistan Resilient**

**IFB# 002/07/Proc-1**

**INVITATION TO BIDS**  
**“HIRING OF INSURANCE COMPANY FOR**  
**GROUP LIFE INSURANCE”**

National Disaster Risk Management Fund (hereinafter shall be termed as “Fund” & “Client”) is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017, invites sealed Bids from the eligible Insurance Companies for the **Group Life Insurance** for NDRMF’s Employees; having established office(s) at Islamabad, duly registered with SECP and relevant tax authorities, having minimum rating of “AA” from PACRA/JCS-VIS and fulfil the eligibility & qualification requirements mentioned in the bidding document under PPRA Rules,2004- Single Stage One Envelop Procedure.

2. Bidding document containing detailed terms & conditions for the aforesaid activity may be downloaded from Fund’s website i.e. [www.ndrmf.pk](http://www.ndrmf.pk) (free of cost). Further, details can be obtained from the office of Manager Procurement, EOBI Building, 5<sup>th</sup> Floor,G-10/4, Islamabad.

3. The sealed Bids, prepared in accordance with the instructions in the Bidding document, must reach at the address below on or before **23<sup>rd</sup> May ,2023 at 1100 hours**. Bids will be publically opened on the same day at **1130 hours** in the presence of the participating companies/ their authorized representatives, who may choose to be present. This notice is also available on Fund’s Website i.e. [www.ndrmf.pk](http://www.ndrmf.pk) and PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk).

**Manager (Procurement)**  
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