

ELECTION COMMISSION OF PAKISTAN
Secretariat, Constitution Avenue, G-5/2, Islamabad

TENDER NOTICE

Election Commission Secretariat, Islamabad invites sealed tender from competent sales tax registered firms for the supply of liveries as per following detail:

Sl.No.	Category	Livery Set Detail	Quantity
1.	Staff Car Drivers (30 No's)	White Shalwar Kameez, cap with ECP monogram, Black waistcoat with name plate and black shoes with pair of socks	60 Nos.
2.	Dispatch Riders (04 No's)	White Shalwar Kameez, cap with ECP monogram, Black waistcoat with name plate and black shoes with pair of socks	08 Nos.
3.	Quasids/Naib Qusaid (150 No's)	White Shalwar Kameez, cap with ECP monogram, Black waistcoat with name plate and black shoes with pair of socks	300 Nos.
4.	Chowkidars (05 No's)	Pant Shirt, Jacket, sweater, Pair of Shoes with pair of socks, Cap with ECP monogram	10 Nos.
Total:			378 Nos.

Tender shall reach the undersigned on **26-03-2024** at 1100 hours which will be opened on the same day at 1130 hours in the said office under the supervision of committee in the presence of tender or their authorized representatives.

1. Single Stage Single Envelop method will be adopted for the said tender. Tender documents and list of items can be purchased against the payment of Rs.2000/- (non-refundable) from the said office during the office working hours.
2. Rates quoted in the tender shall remain valid for one year.
3. Bidders should mention per unit price as well as total price for complete set of liveries for each category inclusive of all taxes.
4. The successful bidder will be bound to provide items on quoted rates for the whole period without any fluctuation and without increase/decrease of quality.
5. The bidder should have to present a sample set of livery of each category before the Committee for physical inspection.
6. An amount of Rs.200,000/- shall be enclosed with the tender in the form of call deposit, bank draft or pay order in the name of DDO, Election Commission of Pakistan. Tenders received without call deposit will not be considered.
7. Documentary proof of General Sales Tax and Income Tax Registration should be sent along with tender.
8. Income tax and other taxes will be deducted as per Govt. instruction and applicable rate.
9. Incomplete tenders will not be considered.
10. Firm will be responsible to supply the items to the office at their own expenses.
11. The Committee reserves the right to accept or reject any or all bids in accordance with PPRA Rules.



(Atif Rahim)
Deputy Director (Admn)
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