



GOVERNMENT OF PAKISTAN
NATIONAL ACCOUNTABILITY BUREAU
ATA TURK AVENUE, G-5/2
ISLAMABAD

TENDER NOTICE

1.	Sealed tenders in two separate envelopes one for technical pre-qualification and other for financial comparison, Single stage two envelopes are invited from reputable firms for Purchase of Stationery / Misc items by NAB HQ Islamabad for Financial Year 2020-2021 in accordance with PPRA rules 2004 36(b).
2.	The firms should be registered with Income Tax and Sales Tax departments.
3.	The firms must clearly mention their Vender and GST numbers.
4.	The firms should have their business centers / shops / stocks in an approachable area located in Islamabad / Rawalpindi
5.	List of the required items may be obtained (Free of cost) from Main Reception of NAB HQ old building G-5/2 during any working days from 9:00 am to 5:00 pm but not later than 21-08-2020 .
6.	Tender should accompany (refundable) call deposit @ Rs.3 % of Tender value in favour of HQ NAB Islamabad, which will be retained during warranty period.
7.	The firms are required to furnish samples of each item which will be checked / examined by the purchase committee after the opening of technical comparison.
8.	The selected firms will be responsible for supply of all the items in NAB HQ during whole Financial Year 2020-2021 on tendered prices as per approved sample, failing which appropriate action will be initiated against that firms as per PPRA rules. Any change in rates and quality of items will not be accepted.
9.	Tenders should reach the undersigned latest by 24-08-2020 up to 1100 hours and tenders for Technical Comparison shall be opened on the same day at 1130 hours by the Purchase Committee in the presence of the vendors or representatives of the firms.
10.	The Purchase Committee in presence of the vendors or representatives of the firms will open the tender for financial comparison on 25-08-2020 at 11:30 pm.
11.	Sub Standard items and refilled toners of any type will not be accepted and in case of any complaint, the call deposit will be confiscated and that firm will be black listed.
12.	The NAB authorities reserve the right to accept or reject any proposal/tender as per Rule 33(1) of the Public Procurement Regulatory Authority (PPRA) rules 2004.

nab 58-258
pelt

(Shoaib Hussain)
Assistant Director (Gen)

Tel # 051-9245913

www.nab.gov.pk

**TENDER DOCUMENTS – PURCHASE OF STATIONERY /
MISC ITEMS F/Y 2020-2021**

Procuring Agency _ National Accountability Bureau (NAB) HQ, Islamabad

1. Introduction

a.	NAB is Pakistan's apex anti-corruption organization charged with the responsibility of elimination of corruption and corrupt practices. It operates under the Provisions of National Accountability Ordinance, 1999, with its headquarters at Islamabad. It has seven regional Offices in Provincial capitals and at Rawalpindi, Multan & Sukkur.
b.	NAB has been engaged to enforce anti-corruption laws in the country since its inception, in general, and since 2006, in particular, by adopting three pronged strategy of awareness, prevention and enforcement to fight against corruption.

2. Objectives and Procurement Mode

a.	NAB intends to Purchase Stationery and Misc items for financial year 2020-2021 .
b.	The contract will be awarded after open competitive bidding as per PPRA rules 36(b) (single stage two envelopes of Public Procurement rules 2004)

3. Terms and Conditions

a.	Reputed firms with valid NTN/GST number should apply.
b.	Black listed firm need not to apply. Interested bidders must submit a certificate/affidavit regarding status of firm pertaining to black listed or not.
c.	Firms/interested bidders are required to furnish a bid security @ 3% of total bid value in the shape of pay order/ demand draft in favor of NAB HQ, Islamabad
d.	The bids will be opened in the presence of bidders or their authorized representative at Main Reception, NAB HQ, G 5/2, Islamabad
e.	The lowest evaluated bids will be awarded the contract.
f.	The successful bidder will be bound to supply the items during whole Financial Year 2020-2021 at NAB HQ, Islamabad.
g.	The samples of each item will be checked / examined by the purchase committee after the opening of technical comparison.
h.	The procuring agency (NAB) may reject all bids or proposal at any time prior to their acceptance as per Rule 33(1) of PPRA rules 2004

