



GOVERNMENT OF PAKISTAN
REGIONAL TAX OFFICE
ISLAMABAD



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No. 55

INVITATION TO E-BID

Regional Tax Office, Islamabad invites bids from GST/Income Tax Registered and well-reputed firms having their registered office in Rawalpindi / Islamabad for providing Vehicles services on daily/weekly/monthly rental basis for field duties of the officers & officials for stock taking, POS integration, physically verification of taxpayers/registered firms/manufacturers/persons. during current financial year 2024-25 to **Regional Tax Office (Tax House-II) Plot No. 21-B, Mauve Area, G-9/1 Islamabad**, through **single stage single envelope (File uploading method)**. on following basis:

#	Services (Pre-Qualification)	Earnest Money
1.	Hiring of Vehicles	60,000/-

TERMS AND CONDITIONS:

The intending bidders participating in the bidding process shall provide the following documents online:


1. Company/ Firm Profile.
2. NTN and Sales Tax Registration Number having, ATL status.
3. Affidavit declaring that the Company is not blacklisted by any Government Department, Federal or Provincial.
4. Statement of standing and experience in the relevant business.
5. Any other formality/ document that may be required by the department.

INSTRUCTIONS FOR BIDDERS:

6. Tender document including Terms & conditions and evaluation criteria for Pre-Qualification of above tabulated service may be obtained/download from **PPRA EPADS Portal i.e. (www.eprocure.gov.pk)**. Income/Sales Tax withholding will apply as per prescribed rates.
7. All firms are directed to provide their bid/proposals through online **e-procurement Portal EPADS (file uploading method)** alongwith earnest money in original bid for pre-qualification (hiring of vehicles).
8. **Electronic Bidding documents should be submitted using E-Pak Acquisition and Disposal System (EPADS) on or before 22-05-2025 at 11:00 A.M. The tender will be opened by Purchase Committee in the presence of bidders or their representatives at same day after 30 mints i.e. 11:30 am.**

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9. Manual bids shall not be accepted. Bids security should be submitted using EPADS as well as physically to this office and Bid Security will be returned to un-successful bidder and Bid security of successful bidders will be converted into security deposit.
10. Agreement will be executed initially for a period of one (1) year which will mutually be extendable on the basis of satisfactory performance. However, the Regional Tax Office Islamabad can terminate the contract with a prior notice of one month.
11. Bids/proposals are required to submit separately on EPADS using PDF which should be cleared/readable for relevant category / Head failing which the bid would be cancelled.
12. The Purchase Committee may reject all bids or bid/proposals at any time prior to the acceptance of a bid or proposal under Rule-33 of the Public Procurement Rules, 2004.
13. In case of shortfall / non-provision in relevant service during the year, the security deposit will be seized in favor of Government and firm will be black-listed, along with any other primitive measures that may be taken.
14. Incomplete bids / offers will not be considered in any case.
15. The tender notice may also be viewed at PPRA website www.ppra.org.pk.
16. Notification of the GRC constituted in terms of Rule-48 of PPRA rules, 2004 is provided on EPADS at PPRA official website.


(Sobia Mushtaq)
Member Purchase Committee