

Prequalification of Freight Forwarders

Ref: GMCM/Prequalification /Freight Forwarders/01/24

Pakistan International Airlines (PIA), National Flag Carrier, and the Premier Airline of the region, intends to Prequalify companies specialized in Freight Forwarding / Transportation of Freight (inbound and outbound) by Air, Sea Shipments and Surface Transportation on as and when required basis for the period of three years.

Bidding documents, containing detailed terms and conditions, etc. are available electronically and can be downloaded from PIA Website <https://www.piac.com.pk/corporate/sales-procurement/tender> as well as from E-PADS web site www.eprocure.gov.pk All interested bidders must register themselves at E-PADS at <https://eprocure.gov.pk/#/supplier/registration> and participate in the process.

Interested parties may submit their proposals through E-PADS and also drop their sealed proposals in the tender box marked as “**Tender Box Commercial Purchases** “placed at entrance of PIA Supply Chain Management Department Building latest by 10:30 hours on / before **24-04-2024**, hard copies may also be sent through courier services to GM Contract Management, Supply Chain Management Department, PIA Karachi which must reach before the closing date and time. Tenders will be opened at 11:00 hours the same day in the presence of those participants who care to attend.

Price of the bidding documents is PKR 10,000 (non-refundable) to be submitted through a pay order in the name of PIACL along with the proposal.

Bidders MUST submit their bids through E-PADS, manual submission of bid without E-PADS electronic bid is NOT allowed.

All previously prequalified freight forwarders need to apply again to get fresh Prequalification Status through PPRA online portal EPADS.

GM Contract Management

Supply Chain Management Department,
PIA Head Office, JIAP, Karachi.

Tel: +92 219904 4216 / 9904 3081

Email: gm.cm@piac.aero

contract.administration@piac.aero

INVITATION FOR PREQUALIFICATION

Tender No. Ref: GMCM/Prequalification/Freight Forwarders/01/24

Tender Name: PRE-QUALIFICATION OF FREIGHT FORWARDERS

M/S -----

Dear Sirs,

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SUBMISSION OF TENDER

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Tender fess in shape of Pay Order of Rs. 10,000/- in the name of M/s PAKISTAN INTERNATIONAL AIRLINES (Non-Refundable) MUST BE submitted along with the Hard Copy of the proposal on or before submission / closing date.

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INSTRUCTIONS TO BIDDER

PREPARATION OF TENDER

The proposals to be submitted and uploaded shall comprise of a single package / file (softcopy) containing all the relevant documents, on the given tender opening date “Proposal” will be opened in the presence of available bidders.

PREPARATION OF PROPOSAL:

In proposal, please provide all the available Technical details offered by company, supported with the corporate profile, copies of certifications, technical literature, income statement and balance sheet, brochure, drawings and pictures, client list details etc. Proposal received shall be evaluated in accordance with the given evaluation criteria.

PIA shall have the right to visit the facility / premises of the bidders or call for any further documents to establish the capability of firms to undertake this order/contract. PIA’s decision in this regards shall be final will not be questioned in any court.

BIDDERS MUST:

Bidder must be registered with Tax Authorities; please attach copy of Registration Certificate (Local Bidders Only). Affix the company seal on all tender documents.

QUALIFICATION CRITERIA:

Pre-qualification will be based on meeting the minimum requirements to pass in the evaluation criteria and the result “Qualified” or “Disqualified” will based on the marks obtained by the organization. PIA reserves the right to waive minor deviations if they do not materially affect the capability of an applicant to perform the contract.

All firms found capable of in the services and meeting the prequalification evaluation criteria shall be prequalified.

Failure to provide information that is essential for effective evaluation of the applicant's qualifications or to provide timely clarification or sub substantiation of the information supplied may result in the applicant's disqualification.

Litigation history of the organization should provide accurate information on any litigation or arbitration resulting from contracts completed or under its execution over the last five years. A consistent history of awards against the applicant or any partner may result in disqualification.

The procuring agency's employees, committee members, board members and their relative (spouse and children) are not eligible to participate in the tender.

EVALUATION OF APPLICATIONS

The procuring entity will examine the applications to determine whether they are complete and generally in order to be determined as sufficiently responsive. The procuring entity will carry out the evaluation of the Applications, on the basis of their responsiveness to the requirements, applying the evaluation criteria and point system specified therein.

The procuring entity reserves the right to waive minor deviations in the qualification criteria if they do not materially affect the capability of an Applicant to perform the contract.

ACCEPTANCE OF TENDER

PIA do not pledge itself to accept the tender and reserve the right to accept or reject any or all tenders or extend the date of opening in line with PPRA rules.

DURATION

Pre-Qualification status will be awarded for the period of three (03) years.

EVALUATION CRITERIA

Marks Allocated : 100
Qualifying marks: 75

S no	Requirements	Max Score	Score Attained
	<u>Company Experience</u>	Marks Allocated 10	
1	i). 10 and above years of experience	10	
	ii). 09 - 05 years of experience	09-05	
	iii). 04 - 01 years of experience	04-01	
	<u>Clientele Detail</u>	Marks Allocated 10	
2	i). 10 or more major clients	10	
	ii). 09-05 major clients	09-05	
	iii). 04-01 major clients	04-01	
	<u>No of Skilled Manpower</u>	Marks Allocated 10	
3	i). More than 20 qualified skilled manpower	10	
	ii). 20 - 11 qualified skilled manpower	09-05	
	iii). 10 - 01 qualified skilled manpower	04-01	
4	Capability and capacity of Freight Forwarding / Transportation of Freight (inbound and outbound) by Air and Sea Shipments.	10	
5	Experience with reference to Airline Industry	10	
6	ISO or other international accreditation	10	
	<u>Special Requirement / Conditions</u>	Marks Allocated 20 Marks	
7	i). License / Registration with relevant Customs Authorities	05	
	ii). Membership with concerned trade body / association	05	
	iii). Details of specialized Staff/Manpower that has the proficiency to acquire efficient/economic clearance of aviation goods including DG Goods Expertise and relevant experience in field / services specific to Aviation industry	05	
	iv). Capability of Customs Innovative consultancy, understanding custom Innovative concepts that will yield cost and time savings of Customs authorities.	05	

	<u>Financial Health</u> Participating organization must provide income statement and balance sheet to ascertain annual turnover.	Marks Allocated 10	
8	i). Annual Turnover More than Rs. 50 M	10	
	ii). Between Rs. 40 - 50 M turnover	08	
	iii). Between Rs. 30 - 40 M turnover	06	
	iv). Between Rs. 20 - 30 M turnover	04	
	v). Between Rs. 20 - 10 M turnover	02	
	<u>Litigation History</u>	Marks Allocated 10	
	i) NIL Litigation History	10	
9	ii) One Litigation decided / subjudice - Favour / Against	07	
	iii) Two Litigation decided / subjudice - Favour / Against	04	
	iv) Three Litigation decided / subjudice - Favour / Against	01	
	v) Four and Above decided / subjudice - Favour / Against	00	
TOTAL....		100	

N.B.

Please provide Documentary evidence in support of your response, without Documentary evidence section will be marked as Zero

Form (1)

GENERAL INFORMATION

1.	Name of firm	
2.	Head office address	
3.	Telephone	Contact
4.	Fax	E-mail
5.	Place of incorporation/registration	Year of incorporation/registration
6.	<p>Details of POC (Point of Contact) for Tender / RFQs:</p> <p>Name:</p> <p>Email:</p> <p>Telephone :</p> <p>Cell Number:</p> <p>One General Email address for Correspondence CC copy:</p>	

Form (2)

GENERAL EXPERIENCE SUMMARY

Form (4)

DETAILS OF MANPOWER

A. SKILLED MANPOWER

(Use Separate Sheet if required)

S No	No of Skilled Manpower	Qualification	Experience

B. UNSKILLED MANPOWER

(Use Separate Sheet if required)

S No	No of Unskilled Manpower	Qualification	Experience

Form (5)

FINANCIAL CAPABILITY

ANNUAL TURNOVER DATA	
Years	Turnover
1	
2	
3	
4	
5	

Total Assets	
Current Assets	
Total Liabilities	
Current Liabilities	
Profit Before Taxes	
Profit After Taxes	

Form (6)

LITIGATION HISTORY

Organizations, including each of the partners, should provide information of any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution. A separate sheet should be used for each partner of a joint venture.

Years	Award for or against applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount