



# Airport Hotel

Sky rooms (private) limited (A PIACL Subsidiary)

**Purchase Department**

**Tel: +92-21-34570141-5, 34578405-9**

**Fax: 34578401**

**E-mail: [purchasemgr.sr@piac.aero](mailto:purchasemgr.sr@piac.aero)**

**Website: [www.airporthotel.com.pk](http://www.airporthotel.com.pk)**

**REF: APH-PUR-SMART LED TV-06-2023**  
**Tender Cost Rs. 10,000/-Non- Refundable**

## **INVITATION TO TENDER AND INSTRUCTIONS TO BIDDERS**

**M/S** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUBJECT: ANNUAL REQUIREMENT FOR THE SUPPLY OF SMART LED TV FOR THE YEAR 2024-2025 AT SKYROOMS (PRIVATE) LIMITED, AIRPORT HOTEL KARACHI.**

Dear Sirs,

We are pleased to invite your sealed tenders for the items listed in Annexure "A". The terms & conditions of the tender/supplies are given below: -

### **A) SUBMISSION OF TENDER**

1. You are required to send your sealed tenders **In Single Stage Two Envelope Basis** addressed to Manager Purchase, Airport Hotel Karachi by **21-03-2024 Thursday**. The tenders may be dropped in the tender box marked as "**Tender Box**" placed in the room of Purchase Manager, Airport Hotel Building latest by **11:00 am** on **21-03-2024 Thursday**. Tenders received after stipulated date & time shall not be considered. The Airport Hotel will not be responsible for postal delays. Tenders will be opened at **11:45 am** the same day in the presence of all bidders.
2. All bidders are required to submit **pay order of Rs 100,000 earnest money pay order (refundable)** addressed to **M/S Airport Hotel** along with their financial proposal which is applicable for 120 days.
3. **A security bid of 5%** of total value is to be submitted by successful bidder on contract awarding. The pay order or Bank guarantee would be valid from day of awarding till 2 months after expiry of tender contract, a total of 14 months.

## **PREPARATION OF TENDER**

Tender will be opened on “**Single Stage Two Sealed Envelopes**” basis. All bidders must submit **two sealed envelopes “Technical proposal and Financial Proposal”** enclosed within one large envelope addressed to Manager Purchase, Airport Hotel, on or before specified tender opening date/time.

1. Technical Proposal will be opened on same date, whereas Financial Proposal will remain sealed till the evaluation of technical documents/ sample is concluded in accordance to specification/criteria as mentioned in Tender document by Airport Hotel Management. Financial bid opening date would be later communicated to bidders.
2. Financial Proposal of only successful bidders will be opened who have qualified technical/sample evaluation. The unsuccessful bidders financial would be handed over without opening.
3. Technical proposal will be evaluated by the evaluation committee of Airport Hotel. Results of Evaluation will be communicated to all bidders accordingly.

### **Financial Proposal having following compulsory documents.**

- a) The Annexure “A” duly filled in, signed and sealed.
- b) Item category that the supplier is unable/not able to supply or does not have the provision to supply for, should be marked as N/A. The remaining table should be filled as per supplier stock capacity.
- c) Brand-wise prices to be quoted.
- d) Undertaking on 100 rupee stamp paper.
- e) Bidder may submit prices as per segregated Annexure.
- f) Delivery timeline.

### **Technical Proposal having following documents etc.**

- Technical brochures of electronic items.
- Copy of GST & NTN certificate.
- Company registration certificate copy
- Company profile
- FBR registration certificate copy
- No litigation certificates

### **Who can apply:**

- Manufacturer
- Authorized dealers of manufacturer
- Distributors
- Supermarkets
- General order suppliers registered under GST/NTN.

**The outer cover of envelopes should bear address of the Manager Purchase, Airport Hotel, Tender reference number, opening date and company name with stamp.**

All information about the material proposed to be supplied must be given as required in the schedule to tender. The tender will not be considered if complete information required is not given therein.

Particular attention must be paid to delivery time.

Authorized Signatures of individuals signing the tender and other documents connected with the contract must specify whether signing as:

- a) Sole Proprietor or his attorney.
- b) A registered active partner of the firm or his attorney.
- c) As secretary, Manager, Partner, etc., or their attorney in case of firms registered under Partnership Act.
- d) The Tenderers must indicate whether its firm / company / organization etc. is registered with Airport Hotel or not. If registered then specify Airport Hotel Registration number.

### **PRICES**

- a) The Prices quoted must be net as per accounting unit as shown in the Schedule to tender inclusive of all taxes. If exclusive, should be clearly mentioned.
- b) The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.
- c) The Prices must be stated for each item separately both **in words and figures**. Additional information, if any must be linked with entries on the Schedule to Tender.
- d) Offers must be valid for 120 days.
- e) **Quotation must be computerized typed on, Airport Hotel prescribed form otherwise Bids will not be entertained.**
- f) Supplier may quote prices as per segregated Annexure and would be evaluated as per the same.

### **ACCEPTANCE OF TENDER**

Airport Hotel do not pledge themselves to accept the lowest tender and reserves the right to accept or reject any or all tenders / quotations or extend the date of opening with assigned reason.

Yours truly,

**For: Airport Hotel**  
Manager Purchase SRL

Encl:

- 1. Tender Schedule-A
- 2. Terms & Conditions
- 3. Mandatory Requirement
- 4. Undertaking
- 5. Non-litigation

Notes: Prescribed Tenders form for the subject item may be directly downloaded from Airport Hotel / PPRA website.

**ANNEXURE “A”**  
**Supply of “Android Smart LED TV China”**

<b>S. No</b>	<b>Description</b>	<b>Annual Quantity</b>	<b>Unit Rate (PKR) Without GST</b>	<b>Total Amount</b>
<b>1</b>	<b>Android Smart LED TV 32" China</b> Screen Size: 32" Android Smart Ultra Sharp & Bright Picture Quality, Full HD LED, New Look With Stand in Box, 2 USB Ports, HDMI, PC Input Audio/Video Jacks (with one-year complete warranty)	<b>50</b>		
<b>2</b>	<b>Android Smart LED TV 40" China</b> Screen Size: 40" Android Smart Ultra Sharp and Bright Picture Quality Full HD Resolution NEW Look With Stand IN BOX: 2 USB PORTS HDMI PC INPUT Audio & Video Jacks (with one-year complete warranty)	<b>10</b>		

- **Note: The above quantities are subject to change as per demand.**
- Sample to be submitted, if deemed necessary by Airport Hotel:
- Samples required as mentioned in Annexure “A” or provide a catalog of product

We/ I hereby confirmed having read and understood the terms and conditions of the tender and we / I expressly confirm and agree that our tender for the supply of the above-mentioned items is in terms of and subject to the terms and conditions of the tenders.

TENDERER’S SIGNATURE \_\_\_\_\_ DESIGNATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

Tel No. \_\_\_\_\_ Fax No. \_\_\_\_\_ Email \_\_\_\_\_

GST No. \_\_\_\_\_ NTN NO. \_\_\_\_\_

SEAL \_\_\_\_\_

## **Tender Terms & Conditions**

- Annexure “A” is an integral part of tender and should be duly filled, signed and stamped by bidder.
- All bidders are required to quote rates on prescribed Annexure “A” format.
- All participants are required to quote rates inclusive of all Government taxes and GST, in case where taxes are not quoted, the bidder should mention “rates exclusive of taxes”.
- All bidders must quote single rate and advice on best possible delivery period.
- Delivery should be one or two slots if required.
- Quoted rates must be firm and fixed in all aspects
- Quotation must be valid for 120 Days from the date of technical proposal opening.
- Quantity may increase or decrease by 10% to 15% is not the upper limit.
- Bid will be awarded on lowest rate basis / (Item wise) whichever is lowest.
- Item qualification is subject to evaluation by providing sample to determine required quality by SRL and item found below SRL standard shall be rejected.
- Airport Hotel reserves the right to ask vendor for further product samples for best possible evaluation.
- Bidder must fulfil documentary requirements as per Airport Hotel procedure.
- Supply to be directly delivered to Airport Hotel, Karachi and must comply with laws of Pakistan.
- Payment will be carried out within 30 days on submission of bills.
- Airport Hotel, security pass for vehicle and employees is the responsibility of vendor.
- Supplier staff delivering good must wear clean proper uniform (including shoes) and company logo/identity otherwise fine of 02% per supply will be imposed.
- Delivery should be made in between 10:00 AM to 4:00 PM.
- All sort of stamp duty will be borne by the manufacturer / authorized dealer of manufacturer/ distributor / general order supplier.
- Hotel Management has the right to impose penalty / fine if good / services are found not up to the mark or as per sample submitted.
- Goods received at Store, if found not conforming to the contract specifications will be rejected and replacement in accordance with contractual specifications against rejected goods would be provided as per delivery schedule laid down in the contract. The replacement will be provided without any additional cost.
- If the firm withdraws its offer or backs out from providing items won by the firm until contract is finalized, the Competent Authority may place such firm under Embargo for a period of six months, which may extend up to one year / forfeit the bid security.
- “Force Majeure” means any event, act / or other circumstances not being an event, act or circumstances, under the control of the Purchaser or of the Seller. The Seller will notify the Purchaser in writing of any such event within 15 days by Fax/Telex/Telegram of its commencement. The Purchaser have the right to conduct investigations to satisfy itself about the genuineness of the “Force Majeure”.
- If the supplier fails to deliver any or all of the goods by date(s) of delivery or perform the related services within the period specified in the contract, the purchaser may take following action:
  1. Cancel the contract
  2. To purchase from elsewhere.
  3. The purchaser’s decision under this clause shall NOT be subjected to arbitration.
- Hotel management reserves the right to accept or reject any tender and to annul the tendering process and reject all tenders at any time prior to contract award as per rule 33 of PPRA rules 2004 without thereby incurring any liability to the affected Bidder. Moreover, past performance of the firms may also be considered.

## **NOTE**

**If any stage documents provided by participants found tempered / bogus Earnest Money deposited will be forfeited.**

**Manufacturer / Authorized Distributor / Suppliers registered with sales tax authorities is allowed to participate with all related documents at the time of technical opening.**

All Bidders Should fulfill every column and attach the relevant documents along with the proposals

The bidder not fulfilling and/all of the above shall be declared non-responsive / disqualified. In addition to this all terms and conditions should be complied with by the Bidder.

Participants allow quoting one price one brand only, for all items, also quoting required mode of packing.

## **TECHNICAL EVALUATION CRITERIA**

<b>S.NO</b>	<b>DESCRIPTION</b>	<b>MARKS</b>	<b>Marks Obtained</b>
01	No Litigation Certificate.	10	
02	No blacklisting PPRA	10	
	<b>Total Marks</b>	<b>20</b>	

### **Enlistment and Registration**

<b>S.NO</b>	<b>DESCRIPTION</b>	<b>MARKS</b>	<b>MARKS OBTAIN</b>
01	NTN Registration	05	
02	GST Registration	05	
03	SRB Registration	05	
04	FBR Registration	05	
	<b>Total Marks</b>	<b>20</b>	

### **Client List & Company Profile**

<b>S.NO</b>	<b>DESCRIPTION</b>	<b>MARKS</b>	<b>MARKS OBTAIN</b>
01	Client List	10	
02	Company Profile	10	
	<b>Total Marks</b>	<b>20</b>	

### **Sample**

<b>S.NO</b>	<b>DESCRIPTION</b>	<b>MARKS</b>	<b>MARKS OBTAIN</b>
01	Sample Evaluation	20	
	<b>Total Marks</b>	<b>20</b>	

### **Bank Statement**

<b>S.NO</b>	<b>DESCRIPTION</b>	<b>MARKS</b>	<b>MARKS OBTAIN</b>
01	Year Turn over at least 10 million	20	
	<b>Total Marks</b>	<b>20</b>	

<b>TOTAL MARKS</b>	<b>100</b>	
<b>QUALIFYING MARKS</b>	<b>70</b>	

## **INTEGRITY PACT / DISCLOSURE CLAUSE (On Letter Head of Firm)**

### **Declaration of Fees, Commissions and Brokerage Etc. Payable by the Suppliers, Vendors, Distributors, Manufacturers, Contractor & Service Providers of Goods, Services & Works**

\_\_\_\_\_ the Seller / Supplier / Contractor hereby declares its intention not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative sub-division or agency thereof or any other entity owned or controlled by it (GOP) through any corrupt business practice.

Without limiting the generality of the forgoing the Seller / Supplier / Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Pakistan, except that which has been expressly declared pursuant hereto.

The Seller / Supplier / Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Seller / Supplier / Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall without prejudice to any other right and remedies available to Government of Pakistan under any law, contract or other instrument, be voidable at the option of Government of Pakistan.

Notwithstanding any rights and remedies exercised by Government of Pakistan in this regard, the Seller / Supplier / Contractor agrees to indemnify Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Government of Pakistan in any amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller / Supplier / Contractor as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Pakistan.



[Enclose with technical proposal]

General Manager

Airport Hotel Karachi

V5V3+RJ2, Star Gate Rd, Faisal Cantonment, Karachi, Karachi City,

Subject: UNDERTAKING TO EXECUTE CONTRACT

Dear Sir,

1. We / I, the undersigned bidders do hereby confirm, agree, and undertake to do the following in the event our / my tender, for \_\_\_\_\_ is approved and accepted: -
2. That we / I will enter into and execute the formal contract, a copy of which has been supplied to us/me, receipt whereof is hereby acknowledged and which has been studied and understood by me/us without any change, amendment, revision or addition thereto, within a period of seven days when required by APH to do so.
3. That all expenses in connection with the preparation and execution of the contract including stamp duty will be borne by us/me.
4. That we / I shall deposit with APH the amount of Security as specified in the contract which shall continue to be held by APH until three months after the expiry of the contract period.
5. That in event of our / my failure to execute the formal contract within the period of Seven days specified by APH the Earnest Money/Security Deposit held by PIA shall stand forfeited and we / I shall not question the same.

Bidder's Signature	
Name in Full	
Designation	
Cell No:	
Email:	
Address:	
Phone No	
Fax No	
N.I.C. #	
Seal	
Dated	