

**MOST IMMEDIATE**

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**FAX MESSAGE**

CGPM-33  
01/2024

From : Parep Montreal  
To : Public Procurement Regulatory Authority, Islamabad  
Repeated to: Foreign Islamabad  
No. : CGPM/Acctts/BldgIns-1/2024  
Date : 29<sup>th</sup> January 2024

**Mr. Rizwan Mehmood, Director (MIS)**  
Repeated to Director (MB)

**Subject: INVITATION TO TENDER FOR BUILDING INSURANCE**

This Mission wishes to invite Tenders from well-established/registered/reputed insurance companies for the provision of comprehensive insurance for its building/premises.

2. Tender Notice/Invitation for the purpose is attached herewith. It would be appreciated if it could be uploaded on the Authority's website.



Consul General  
(Ishtiak Ahmed Akil)  
Ph: + 1 514 845 2297 & 98  
parepmontreal1@mofa.gov.pk

**Consulate General of Pakistan  
Montreal**

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No.: CGPM/Acctts/BldgIns-1/2023

29<sup>th</sup> January 2024

**Subject: INVITATION TO TENDER FOR BUILDING INSURANCE –  
Instructions to Bidders**

**1. Title of the Contract**

Provision of comprehensive insurance coverage/service for the building of the Consulate General of Pakistan, Montreal for a period of one year starting from **28<sup>th</sup> April 2024**.

**2. Scope of the Contract**

- i. The objective of the tendering procedure is to conclude a contract with the successful tenderer for comprehensive insurance arrangements for the Consulate General's building, located at 3421 Rue Peel, H3A 1W7, Montreal, QC, Canada, for a period of 12 months starting **28<sup>th</sup> April 2024**, with the possibility for renewal/s.
- ii. Specifications of the building are given in Annex-A.

**3. Service requirement**

The bidders must be in the position to fulfil the following requirements:

- i. Advise the Consulate General on the best and most cost-effective insurance solution for its needs.
- ii. Appoint an agent as the contact person for the Consulate General to provide constant service through the whole year.

**4. Risks to be Covered**

Fire, explosion, smoke, storm, breakages of glass, electricity risks, water damage, natural disasters (including earthquake, snow, flood etc.), theft, arson, vandalism, vehicular impact, airplane crashes, etc.

**5. Settlements of Claims**

The claim settlement must be speedy with minimum formalities. The procedure and the list of required documents for claim settlement must be provided in writing by the bidders to the Consulate General alongwith the bid.

**6. Documents to be Submitted**

Tenders must be submitted in the manner described in this Consulate General's already published Advertisement on 'Invitation to Tender for Building Insurance'. The bidder must submit the following in a sealed envelope:

- i. The bid
- ii. Procedure as well as the list of required documents for claim settlement
- iii. Supporting documents, as per para (7) hereunder.

**7. Evaluation Criteria**

- i. Tenderer (a) must be a company duly established and existing under the laws of Canada. It must also be registered with all relevant registration bodies in

- Canada, (b) should have adequate experience of executing similar contracts with diplomatic missions and/or international organisations, and (c) should have the necessary financial, economic, technical and professional capacity to perform its obligations under the contract.
- ii. Supporting documents in respect of the above sub para must form part of the Tender.

**8. Cancellation of the Tender Procedure**

In the event of cancellation of the tender procedure, tenderers will be notified of the cancellation.

**9. Notification of the Outcome**

Each tenderer will be informed about the outcome of the 'Invitation to Tender for Building Insurance'.

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**Consulate General of Pakistan  
Montreal**

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No.: CGPM/Acctts/BldgIns-1/2024

29<sup>th</sup> January 2024

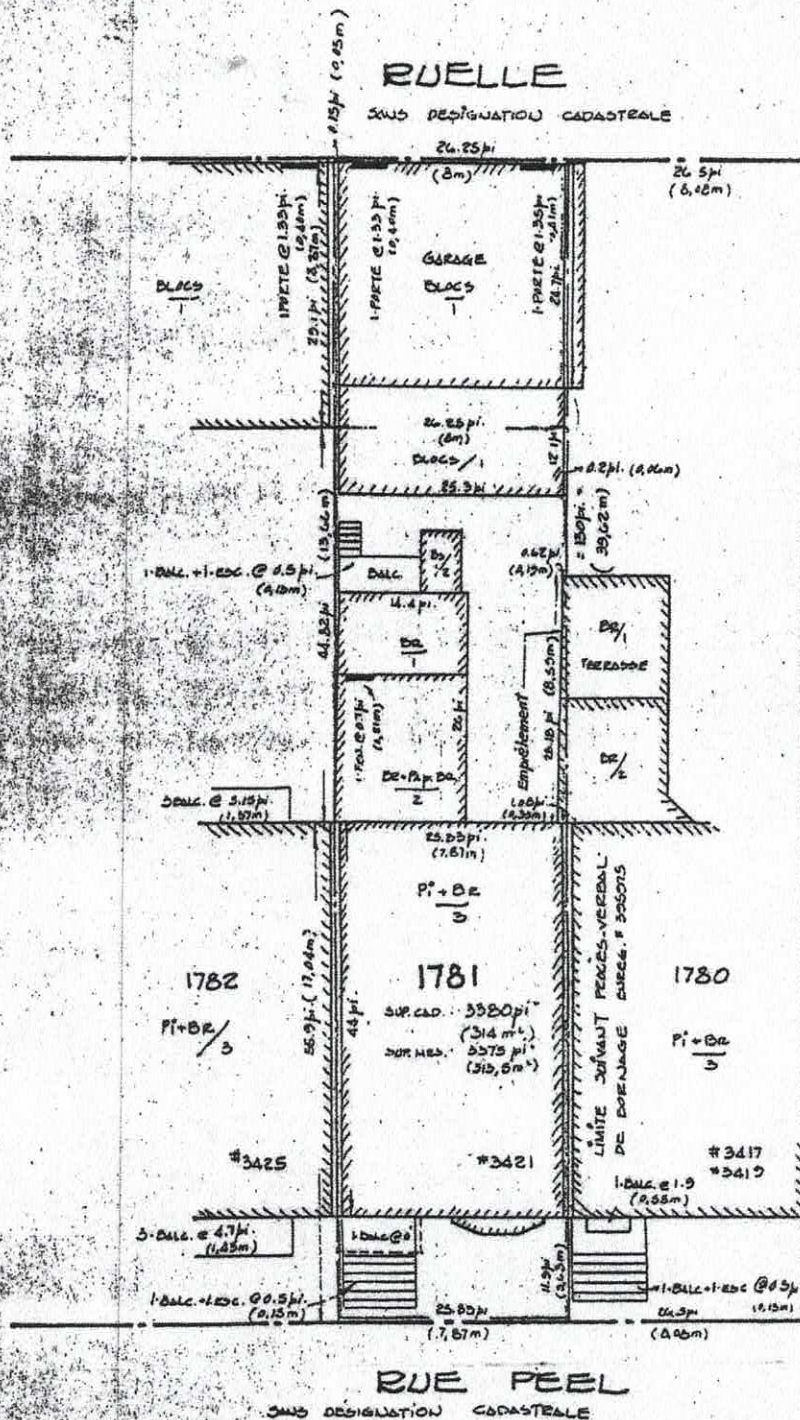
**Subject: INVITATION TO TENDER FOR BUILDING INSURANCE**

Sealed Tenders are invited from well-established/ registered/reputed insurance companies for the provision of comprehensive insurance for the building of the Consulate General of Pakistan, Montreal for a period of one year starting from **28<sup>th</sup> April 2024**.

1. Tender Documents, describing terms & conditions and other details, can be obtained from this Consulate General.
2. The bid (i) must be in English language, (ii) must contain explanation of technical terms and should be perfectly legible leaving no doubt w.r.t the words, figures, and terms used in it, (iii) price must be unconditional and all-inclusive, (iv) must be signed and dated by the Tenderer, and (v) must be valid for a minimum period of three months from the date of the opening of the bids as mentioned in para (4) below.
3. The Consulate General's premises/building can be physically inspected, if required, on any working day, with prior appointment, till the deadline for the submission of bids.
4. Interested bidders must submit their bids, preferably in sealed envelopes. which, alongwith other/supporting documents, should reach this Consulate General not later than **1500hrs on Monday, 4<sup>th</sup> March 2024**.
5. The bids would be opened at the Consulate General at **1530hrs on Monday, 4<sup>th</sup> March 2024**. In the case of a public holiday, the bids would be opened at the same time on the next working day. Interested bidders/their authorised representatives can be present, if they wish to, on the occasion of opening of bid.
6. This Invitation to Bid is in no way binding on the Consulate General. The Consulate General's contractual obligation commences only upon signing of the contract with the successful bidder. The Consulate General reserves the right to reject any/all of the bids/offers, by assigning reason, upto the point of signature of the Contract.
7. All steps/stages of this process including invitation/opening/evaluation of bids, signing/observance of the contract, etc. would be subject to the Government of Pakistan Public Procurement Rules 2004 as amended till date (<https://www.ppra.org.pk/Rules.asp>).

The Consul General  
Consulate General of Pakistan, 3421 Rue Peel, H3A 1W7, Montreal, QC,  
Ph:+1 514 845 2297 & 98, email: parepmontreal1@mofa.gov.pk

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SERVITUDE: LE LOT 1781 EST PARTIELLE  
SITUÉ DANS L'ARÉE DE PROTECTION D'UN  
CULTUREL IMMOBILISÉ COMME LE MOUNT ROYAL CLUB.

Lot No. : 1781

Cadastre : CITE DE MONTREAL  
(QUARTIER SAINT-AUTHIER)

Div. d'Enreg.: MONTREAL

Municipalité: VILLE DE MONTREAL

Echelle: 1:200

Date : MONTREAL 7 MAI 1980

LAFERRIERE  
MORETTI  
LANGLOIS  
MERCIER

ARPENTEURS - GEOMETR  
URBANISTES - CONSEIL

*Jean Lefrançois*  
ARPENTEUR-GEOMETRE

No: 8501

Montréal Trust

SERVICES IMMOBILIERS  
REGION DU QUEBEC

1 PLACE VILLE-MARIE, 1614<sup>me</sup> ETAGE OUEST, MONTREAL, QUEBEC, H3B 3L6 • TEL.: (514) 861-1821

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3421 PEEL STREET

NET SQUARE FOOTAGE BREAKDOWN

Basement.....	1,300 sq. ft. NET
First Floor.....	1,200 sq. ft. NET
Second Floor.....	1,000 sq. ft. NET
Third Floor.....	1,000 sq. ft. NET
Attic.....	700 sq. ft. NET
Garage-Coach House.....	1,000 sq. ft. NET
	<u>6,200 sq. ft. NET</u>

No. : 1751  
Maire : CITE DE MONTREAL  
(QUESTIONS AUST. AUTOMOB.)  
d'Enreg. : MONTREAL  
Municipalité : VILLE DE MONTREAL

LAFERRIERE  
MORETTI  
LANGLOIS  
MERCIER

ARPENTEURS-GEOMETRES  
URBANISTES-CONSEILS

*Donna L. Lefebvre*  
ARPENTEUR-GEOMETRE

MONTREAL 7 mai 1980

No: 8541