



PAKISTAN SECURITY PRINTING CORPORATION (PVT.) LTD.
(WHOLLY OWNED SUBSIDIARY OF STATE BANK OF PAKISTAN)

Dated: 27-02-2025

INVITATION FOR BIDS

(Single Stage – Two Envelope Procedure)

Sealed bid on prescribed bidding documents are invited from reputable service providers, must be registered with tax authorities and are active tax payers for following job on F.O.R. basis.

Tender no.	Bid doc. Submission	Bid opening date & time	Earnest money	Description of job / items	Qty	Cost of tender form
LP/T-2176/25	20-Mar-2025 11:00 A.M.	20-Mar-2025 11:30 A.M.	Rs. 400,000 Fixed	Annual Contract for the Procurement and Execution of HR Services (As per BOQ / Terms & Conditions attached with bid document)	01 Job.	Download from PSPC Website (Free of Cost)

Specification / BOQ / Detail attached with relevant document.

Tender is available at PPRA website "www.ppra.org.pk" and at PSPC website "www.pspc.gov.pk"

1	Tender documents containing the general conditions of the contract, including technical details / specifications, etc., are available on the Pakistan Security Printing Corporation (Pvt.) Ltd Website. Bidder(s) are required to download complete bid/tender document and dropped in the tender box placed at Pakistan Security Printing Corporation (Pvt.) Ltd. Jinnah avenue, Malir halt, Karachi on or before above-mentioned date & time bidder(s).
2	Bids are required to be submitted in two parts (technical & financial bids) in two separate sealed envelopes. Earnest money Rs. 400,000/- fixed in the shape of pay order / demand draft (cheque will not be entertained) must be enclosed with financial bid in sealed envelope in favor of "Pakistan Security Printing Corporation (Pvt.) Ltd." and tender documents may be addressed to "Tender Opening Committee". In case of holiday, bids will be opened on the next working day.
3	Bidder(s) must fill all the required fields by providing a signature and stamp on each page. Non-compliance will lead to the rejection of the bid then and there. PSPC reserves the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal.
4	Only technical bids will be opened on the tender opening date. Technically compliant bids will qualify for opening of financial bids.
5	Bid will be evaluated technically as per our specification / BOQ / requirement and terms & conditions of the tender documents.
6	Outer cover of the envelope must be marked clearly with the bid number.
7	Bids will be opened in presence of the bidder(s), who desire to attend. Conditional / incomplete bid document will not be considered. Other terms & conditions as per tender document.
8	Detail / specification / BOQ attached with tender document. In case of any query, purchase department may be contacted on UAN - 111-117-772 (Ext-2214-2218), fax no. 021-99248534 during working hours (Monday to Friday excluding public holidays).
9	Pre-bid meeting will be held on 27-02-2025 in PSPC at 10:00 am. All bidders are requested to please provide information (name, CNIC #, CNIC date of issue and contact no) to PSPC (purchase.local@pspc.gov.pk) (Ext: 2214-2218) before 26-02-2025.

Muhammad Asad Khan
Deputy General Manager
(Purchase)
Sd/-
Deputy General Manager
(Purchase)
Pakistan Security Printing Corporation (Pvt.) Ltd.

Dated: 27-02-2025