

**REQUEST FOR PROPOSALS  
FOR**

**Tender No. 6(656)**

**HIRING OF CONSULTANT FOR TAX CONSULTANCY SERVICES**

1. The National Highway Authority (NHA) intends to hire/ engage a Consultant (Organizations/ Firms/ Companies) for Tax Consultancy Services on monthly retainerhip basis.
2. Proposals are invited from reputable Consultants (Organizations/ Firms/ Companies) having valid registration certificate from concerned departments alongwith enlistment on Active Tax Payers list of Federal Board of Revenue and the detail eligibility criteria mentioned in the RFP document.
3. RFP documents can be downloaded from NHA's website [www.nha.gov.pk](http://www.nha.gov.pk) free of cost or the same can be purchased from the office of General Manager (P&CA), NHA-HQ, Islamabad during working hours and working days on written request of firm's letter head accompanied with pay order/demand draft amounting to Rs.1,000/- (nonrefundable) in favor of National Highway Authority.
4. A Pre-Proposal Conference will be held on **29<sup>th</sup> April, 2025 at 1100 hours** in the office of General Manager (P&CA), National Highway Authority Islamabad.
5. Procurement will be carried out by adopting "Single Stage Two Envelops" procedure. The Proposals complete in all respects, in accordance with the instructions provided in the RFP document, in sealed envelopes should reach on or before **15<sup>th</sup> May, 2025 at 1130 hours** in the office of General Manager (P&CA), NHA-HQ, 28-Mauve Area, G-9/1, Islamabad and be clearly marked "*Hiring of Consultant for Tax Consultancy Services*". The technical proposals shall be opened on the same day at **1200 hours**, whereas the financial proposals of the technically qualified firms shall be opened after finalization of technical evaluation. Other details are provided in the RFP
6. Consultants are required to submit their bids strictly in accordance to Instructions to Consultants (ITC), Data Sheet of ITC and RFP Notice. Proposals must be prepared in hard book binding form to deny the possibility of addition or removal of page(s).
7. The Consultant shall submit refundable earnest money of Rs. 300,000/- as bid security in favour of "National Highway Authority, Islamabad" through pay order with technical proposal.
8. The Consultants providing unsubstantiated and/or incorrect information are liable to legal action and/ or disqualification.
9. This advertisement is also available on NHA & PPRA websites.
10. The Authority reserves the right to reject all the proposals as per PPRA Rules.
11. All Firms are advised to get EPADS (PPRA) registration at [www.eprocure.gov.pk](http://www.eprocure.gov.pk) immediately, as Manual Bid/Proposal/Application (Hard Copy) will be eliminated in upcoming Procurements.



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