

Government of Pakistan
Ministry of Foreign Affairs
Islamabad

The Ministry intends to float a tender for “**Expression of Interest (EOI) for Consultancy Services**” in the Ministry of Foreign Affairs, Islamabad. As per Rule-12 of Public Procurement Regulatory Authority Rules 2004 as notified by the Finance Division vide SRO No. 432(I)/2004 dated June 08, 2008, we are required to float the tender notice on PPRA’s website (www.ppra.org.pk).

2. The PPRA is therefore, requested to make necessary arrangements for publishing the tender notice on the above mentioned website on **September 21, 2023** positively. The copy of tender notice is enclosed.


(Haseeb Javed)
Assistant Director (GS-I)

Mr. Rizwan Mehmood, Assistant Director, PPRA Islamabad
U.O. GS (II)-1/5/2022 (Consultant) dated September 21, 2023

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Ministry of Foreign Affairs invites expression of Interest (EOI) from the reputable and well established **CONSULTANT FIRMS/CONSULTANTS REGISTERED WITH PAKISTAN ENGINEERING COUNCIL** in relevant category and is on Active Taxpayers List of the Federal Board of Revenue to act as “Technical Wing” of the Ministry for provision of consultancy services relating to Construction, Repair/Maintenance, Renovation works, Architecture and Horticulture services in large residential and office buildings during the Financial Year 2023-24 with the scope of work given as under:

- Preparation of bidding documents for Pre-Qualification of Contractors.
 - Preparation of detailed Bill of Quantities (BoQs).
 - Detailed specifications of the machinery and equipment to be installed during construction, repair/maintenance and renovation works.
 - Preparation of Engineers Estimates.
 - Determination of Specifications of the materials to be used during the construction, repair/maintenance and renovation works.
 - Construction Supervision during the execution of the works.
 - Preparation of Measurement Book in respect of the works.
 - Final certification upon completion of the works.
 - Recommendations for payments to the constructors after due verification of quality and quantity of the works executed.
2. Bidding documents can be obtained by submitting Bank Draft of **Rs. 5,000/-** and proposals may be submitted at the following address:

Assistant Director (GS-I)
1st Floor, Ministry of Foreign Affairs,
Islamabad.
Ph: 051-9208554

3. “**SINGLE STAGE TWO ENVELOPE PROCEDURE**” will be followed. Firms should mark both the envelopes separately with the words **TECHNICAL PROPOSAL** and **FINANCIAL PROPOSAL**, and then seal the two envelopes in a single package.
4. Proposal may be submitted to the above address by **October 10, 2023** by **1200 Hrs** and **Technical bid** will be opened the same day at **1230 Hrs** at Media Room of Ministry in the presence of representatives of bidding firms who choose to attend the same. Financial Bid opening date will be conveyed to the participant later on.
5. The Least Cost Based Selection method as mentioned in Procurement of Consultancy Services Regulations, 2010 read with PPRA Rules will be used for evaluation of offers.

Assistant Director (GS-I)
Ministry of Foreign Affairs, Islamabad
Dated: September 21, 2023