

	<b><u>INVITATION TO BID</u></b>	P&S-F-03-01	
		Date:01/08/2017	Rev No. 0
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Sealed e-bids are invited through SAP Ariba from eligible contractors with adequate past relevant experience and financial capabilities for the below captioned tender:

SR. #	TENDER DESCRIPTION	TENDER NO	BIDDING PROCEDURE	SAP Ariba Link
1	Procurement of Microsoft Office Software Licenses	IT- 18703-FI	Single Stage - Two Envelope	<a href="https://discover.ariba.com/rfx/23106584">https://discover.ariba.com/rfx/23106584</a>
PARTICULARS		DATE	TIME	
TENDER DOCUMENTS COLLECTION (THROUGH SAP ARIBA)		From 28.04.2025 to 12.05.2025	08:30 AM to 04:30 PM	
BID SUBMISSION (THROUGH SAP ARIBA)		14.05.2025	Till 02:15 PM	
BID OPENING (THROUGH SAP ARIBA)		14.05.2025	03:00 PM Onwards	
<b>NOTE:-</b> The commercial bid opening date and time will be communicated later to the technically qualified bidders only.				

**DOCUMENTS COLLECTION FOR BIDDERS:**

Any party interested to participate in the tender may send its request for tender documents through SAP Ariba Portal in the following manner:

1. Scanned copy of the duly signed and stamped request on official letterhead of the bidder shall be uploaded on SAP Ariba Portal. In the subject request letter, please mention "Tender Documents Collection Request - Tender No.\_\_\_\_\_".
2. Request shall be accompanied by scanned copies of the following:
  - a. Valid NTN, GST/PST certificates, CNIC of owner/ authorized representative. Vendor should be an active tax payer.
  - b. Evidence of deposit of PKR 2,000/- (mentioning the tender #) as Tender Fee in the following bank account:  
**Title of Account - PAKISTAN STATE OIL COMPANY LIMITED**  
**IBAN: PK30 HABB 0007 8640 3245 3217**  
**Account No. 0786-40-3245-3217 Branch code 0786 HBL Plaza Branch**  
**I.I. Chundrigar Road,**  
**Karachi.**

**BID DOCUMENTS WILL BE AVAILABLE AND SHOULD BE SUBMITTED THROUGH SAP ARIBA PORTAL ONLY.**

This advertisement is also available on PSO website [www.psopk.com](http://www.psopk.com)/procurement and PPRA website [www.ppra.org.pk](http://www.ppra.org.pk).

Please note that interested vendors not having Ariba Network ID are requested to register themselves on SAP Ariba Portal by clicking on the link below to access and participate in upcoming PSO tenders.

<https://tenderpsopk.com.pk:8022/>

*The bidders are urged to visit PSO & PPRA websites regularly for any further changes that may be updated by*

PAKISTAN STATE OIL COMPANY LIMITED  
2ND FLOOR, PSO HOUSE, KHAYABAN-E-IQBAL, CLIFTON, KARACHITEL: 111-111-PSO (776), Ext: 2275  
Website: [www.psopk.com/procurement](http://www.psopk.com/procurement)