



**Chief Commissioner Inland Revenue  
Corporate Tax Office, Lahore.**

No. BUD-01/2023-24/Advertisement/CTO/ **3150**

Dated **18 APR 2025**

**Mr. Rizwan Mehmood,  
Director (MIS)  
Public Procurement Regulatory Authority,  
1st Floor FBC Building Near State Bank,  
Sector G-5/2, Islamabad-Pakistan.**

**SUB: REQUEST FOR UPLOADING THE TENDER NOTICE  
ADVERTISEMENT ON PPRA WEBSITE – REQUEST REGARDING**

Kindly refer to the subject cited above and find enclosed the specimen advertisement of Tender Notice No.04/2024-25 for uploading on the PPRA Website to proceed further in this regard.

It is, also intimated that the above said advertisement has already been Email at [info@ppra.org.pk](mailto:info@ppra.org.pk) (copy enclosed) along with proof of payment of advance fee.

Encl:- (As above)

**(LIAQAT ALI)  
Drawing & Disbursing Officer  
Corporate Tax Office, Lahore.**



**GOVERNMENT OF PAKISTAN**  
**FEDERAL BOARD OF REVENUE**  
**CORPORATE TAX OFFICE, LAHORE**  
**TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE.**

## **TENDER DOCUMENT**

**REQUIREMENT OF 05-DOUBLE CABIN VEHICLES 2800CC ALONGWITH DRIVERS ON MONTHLY RENTAL BASIS FOR DAILY VISITS BY THE OFFICERS & OFFICIALS OF CORPORATE TAX OFFICE (CTO), LAHORE TO PERFORM DUTIES I.E. STOCK TAKING, POS INTEGRATION & PHYSICAL VERIFICATION OF MANUFACTURING PREMISES OF THE TAXPAYERS / REGISTERED PERSONS ETC.**

**TENDER ISSUANCE DATE                      18.04.2025**

**BID SUBMISSION DATE                      07.05.2025**

**CORPORATE TAX OFFICE, LAHORE**  
**TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE**

**No. Bud / CCIR /**

**Dated: . 18.04.2025**

**SUBJECT: TENDER FOR THE PROVISION OF DOUBLE CABIN VEHICLES  
2800CC ALONGWITH DRIVERS IN CORPORATE TAX OFFICE,  
LAHORE.**

|                     |   |
|---------------------|---|
| Organization Name   | Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore |
| Address             | Tax House, Syed Mauj Darya Road                                 |
| City                | Lahore  |
| Tele No.            | 99211717  |
| Fax No.             | 99211816  |
| Tender document No. | 02 / 2024-25  |
| FBR FTN             | 9011301-2   |

**Description & Instructions:**

The Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore intends to hire the above said vehicles on monthly rental basis for field duties of the officers & officials through sealed bids (Technical & Financial) on **07.05.2025** at 0100 p.m and bids will be opened at 02.30 p.m in Conference Hall, CTO, Lahore on the same date in the presence of bidders or their authorized representative.

1. If you have doubt as to the meaning of any portion of the specifications or other terms and conditions you may seek clarification from Malik Naveed Aslam, Transport Incharge /S.O. **0321-8892885, 042-99210317.**
2. Services / Hiring agreement shall be for the period of one year from the date of commencement. There shall be no change in rates during the period of the service agreement.
3. All bids should be accompanied by a bid security @ 2% of the quoted price in the shape of a Bank Draft / Pay Order in the name of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore which shall be refundable after successful completion of agreement.
4. In case of unsatisfactory services, the Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore reserves the right for cancellation of agreement with one-month advance notice.
5. Successful bidder shall provide photocopies of the Registration documents, valid Insurance documents of each vehicle and valid computerized driving license of drivers to this office.

6. The successful bidder shall be bound to provide substitute vehicle immediately in case of breakdown of duty vehicle.
7. A penalty of Rs.10,000/- (Ten Thousand Only) per day shall be charged in case of non-provision of service by successful bidder in shape of deduction from monthly claim.
8. Payment of all taxes imposed by the Government, Repair & Maintenance expenditures, Driver's salary & meal etc. shall be responsibility of successful bidder. However, POL & Toll tax will be provided/paid by the department.
9. Security amount shall be forfeited in case of unsatisfactory service of the successful bidder deviates from agreement before due time.
10. The Successful bidder shall provide vehicles not older than 2022 or latest model and vehicles shall not be changed without prior information/ approval of Malik Naveed Aslam, Transport Incharge /S.O. CTO, Lahore.
11. The successful bidder shall not assign or sublet the work or any part of it to any other person or firm. The contract is non-transferable.

12. **SEALING AND MARKING OF BIDS:**

The bid shall be submitted in sealed envelope marked as under:

**(MUHAMMAD SAJID AHMAD)**  
Additional Commissioner (Hqrs)  
Corporate Tax Office, Lahore

13. The Competent Authority reserves the right to accept/reject any or all bids as per PPRA Rules.

**(MUHAMMAD SAJID AHMAD)**  
Additional Commissioner (HQs)  
Corporate Tax Office, Lahore.  
Ph: 99211717, Fax: 99211816

Signature & Stamp of the Bidder on every Page of the Bid

## **UNDERTAKING**

(On Judicial Stamp paper of Rs.100/-)

1. The Bid must accompany a Power of Attorney issued by authorized representative of the Firm / Company / (for all partners of a JV) having the name and CNIC No. of the person to whom Power of Attorney has been issued to submit the bid to the Employer on behalf of the Firm / Company / JV etc.
2. I/We undertake that I/we have carefully studied all the terms and conditions and understood the parameters of the proposed said work and shall abide by them.
3. I/We also undertake that I/we have understood terms & conditions for providing transport services and shall provide transport services strictly as per prescribed parameters.
4. I/We undertake that our company has never been blacklisted by any Govt. / Semi-Government/autonomous organization of Federal/Provincial Government(s) etc. No litigation in this regard is pending against our company.
5. I/We further undertake that the information given in this tender is true and correct in all respect and we hold the responsibility for the same.

Signature: \_\_\_\_\_

Name & Designation: \_\_\_\_\_

Stamp: \_\_\_\_\_

(Authorized person only)

**GOVERNMENT OF PAKISTAN  
FEDERAL BOARD OF REVENUE  
CORPORATE TAX OFFICE, LAHORE  
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE**

| <b>PARTICULARS</b>   | <b>DESCRIPTION</b> | <b>ATTACHMENTS (Page Nos. or Annexure Nos.)</b> |
|--|--------------------|---|
| Name of the Firm   |                    |   |
| Address<br>(Telephone, Fax & E-mail)   |                    |   |
| Year of Establishment (Attached any documentary evidence or furnish a statement on Oath)             |                    |   |
| Whether Pay Order as Earnest Money equal to 2% of the total value of bid is enclosed in proposal)    |                    |   |
| Banker's related to the similar assignments  |                    |   |
| Experience related to the similar assignments  |                    |   |
| Annual Turnover Supported by Sales or Income Tax Return  |                    |   |
| Enlistment Certificate (Copy of Certificate enlisted with Govt. / Semi Govt. or Organization if any) |                    |   |
| Assignments in Hand (Current)  |                    |   |
| Clientele attached as separate Annexure (if necessary)   |                    |   |
| Affidavit (that the firm has not been blacklisted by private, Govt. Semi Govt./Autonomous body)      |                    |   |
| Managerial / Technical Capability (Manpower attach if necessary)                                     |                    |   |
| Name of Contact Person<br>Telephone, Fax & Mobile No.  |                    |   |

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**SCHEDULE OF REQUIREMENT & FINANCIAL PROPOSAL**

| S.No. | DESCRIPTION   | Make / Model | Unit | Qty | Monthly<br>Rent<br>(Each) | Total |
|-------|---|--------------|------|-----|---------------------------|-------|
| 1.    | Double Cabin 2800-CC<br>Vehicle along with<br>Driver. |              | Each | 5   |                           |       |

Dated: \_\_\_\_\_

Authorized Signature with Stamp

Name: \_\_\_\_\_

Land Line Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_



**GOVERNMENT OF PAKISTAN**  
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**CORPORATE TAX OFFICE, LAHORE**  
**TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE.**

**TENDER NOTICE NO. 4 / 2024-25 3143**


**DATED: 18 APR 2025**

Sealed Tenders are invited from reputed Companies / Agencies duly registered with Income Tax / Punjab Revenue Authority for Hiring of Double Cabin vehicles 2800CC along with driver on monthly rental basis in good running condition for daily visit in the field by the officers & officials of Corporate Tax Office (CTO), Lahore to perform duties i.e. Stock taking, POS integration and Physical verification of manufacturing premises of the taxpayers/registered persons etc.

| S.# | Description                                      | Period                                      | No. of Vehicles |
|-----|--|---|-----------------|
| 01  | Double Cabin Vehicle<br>2800CC along with Driver | One Year<br>(from the date of commencement) | 05              |

**TERMS AND CONDITIONS:**

1. The Bids may be submitted to the undersigned in sealed / confidential cover at the address mentioned above latest by **07.05.2025** till **01:00** p.m. which will be opened at **02:30** p.m. in Conference Hall, CTO, Lahore on the same date in the presence of bidders or their authorized representative.
2. The bidder should have minimum experience of three years.
3. Tender documents may be collected from the Transport Incharge, Corporate Tax Office, Lahore during office hours or may be downloaded from the PPRA Website **www.ppra.org.pk**.
4. All bids should be accompanied by a bid security @ 2% of the quoted price in the shape of a Bank Draft / Pay Order in the name of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.
5. Rates quoted must be inclusive of all duties / taxes.
6. The companies / agencies will produce capability, relevant experience and past performance. The company/agencies will also produced client list.
7. The Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore reserves the right to accept or reject any or all the bids or annul the procurement process at any time prior to acceptance of a bid as per PPRA rules.

  
(**MUHAMMAD SAJID AHMAD**)  
Additional Commissioner (HQs)  
Corporate Tax Office, Lahore.  
Ph: 99211717, Fax: 99211816





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**TENDER NOTICE NO. 04 / 2024-25**

**DATED:18.04.2025**

Sealed Tenders are invited from reputed Companies / Agencies duly registered with Income Tax / Punjab Revenue Authority for Hiring of Double Cabin vehicles 2800CC along with driver on monthly rental basis in good running condition for daily visit in the field by the officers & officials of Corporate Tax Office (CTO), Lahore to perform duties i.e. Stock taking, POS integration and Physical verification of manufacturing premises of the taxpayers/registered persons etc.

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**(MUHAMMAD SAJID AHMAD)**

Additional Commissioner (HQs)

Corporate Tax Office, Lahore.

Ph: 99211717, Fax: 99211816