

**PRIME MINISTER'S OFFICE (INTERNAL)  
ISLAMABAD**

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**For subsequent Framework Agreement(s)  
For Invitation to e-Prequalification  
Purchase of grocery items**

1. The Prime Minister Office (Internal) has sufficient funds allocated by the Government of Pakistan during current Financial Year, 2024-25 for expenditure on the Official Hospitality for Prime Minister Office (Internal) & Feeding/ Diet and Food Charges and intends to apply part of the funds toward procurement of grocery items.
2. The Prime Minister Office (Internal) intends to prequalify suppliers for Invitation to Bid(s), and sign the open framework agreement(s) with the selected applicants subsequently proceeding to bidding process and award of contract to lowest evaluated bidder.
3. Only the prequalified applicants shall be entitled to participate in the procurement proceedings, and it is expected that the Invitation to Bids will be made to the Prequalified Applicants immediately upon conclusion of prequalification process and an agreement will be signed b/w the Procuring Agency and the successful bidder(s) as Framework Agreement for the period of three years. However, prices will be solicited each year.
5. Prequalification process is open for all Pakistani Applicants subject to fulfilling the eligibility requirements mentioned in the respective Prequalification Documents. Interested Applicants may obtain further information from the CHO Branch, Prime Minister Office (Internal) during office hours i.e. 0830 to 1630 hours.
6. A complete set of Prequalification Documents in English may be downloaded from the PPRA website [www.PPRA.gov.pk](http://www.PPRA.gov.pk) after signing up and giving necessary details, which will be required for keeping the record of potential applications, who are also instructed to remain in touch with the respective web-link for observing amendment(s), if any, in Prequalification Documents.
7. Applications for Prequalification should be submitted by using EPADS latest by 1100 hours on 16<sup>th</sup> October, 2024. Late Applications will be rejected.

  
Major  
General Staff Officer-2  
(Muhammad Tahseen Shahpal)  
051-9008344

14 pm 2024 - 16/10 - ✓

Government of Pakistan  
Prime Minister Office (Internal) Islamabad  
Islamabad



**PRE-QUALIFICATION DOCUMENTS**  
FOR THE PURCHASE OF GROCERY ITEMS

Prime Minister Office (Internal), Islamabad. Ph: 051-9008344

*M. Sheera*  
**MUHAMMAD SHEERAZ**  
Asstt Comptroller Household  
Prime Minister's Office (Int)  
Islamabad

PREQUALIFICATION DOCUMENTS  
FOR THE PURCHASE OF GROCERY ITEMS

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**MUHAMMAD SHEERAZ**  
Asstt Comptroller Household  
Prime Minister's Office (Int)  
Islamabad

1. **INTRODUCTION**

The Government of Pakistan has allocated sufficient funds under the relevant heads of account during the current financial year **2024-25**. Out of this allocation grocery items are to be procured for provision of luncheons, dinners, light refreshments to VVIPs, foreign as well as local, and other official guests of Honourable Prime Minister as well as for food served to staff working 24/7 in August office of Prime Minister of Pakistan.

The office invites applications for prequalification from the interested suppliers for purchase of the grocery items through open framework agreement, in terms of Rule 16A of PPRA Rules, 2004.

This Invitation for applications is open to all original manufacturers/ their authorized supplier/ Marts/ Cash & Carys and in case of imported goods their authorized agents/ importers/ suppliers in Pakistan for supply of grocery items having their set up in Islamabad preferably near the vicinity of this office.

2. **CONTRACT**

Contract means an agreement between the parties i.e. the purchaser (Prime Minister Office (Internal) on behalf of the President), hereinafter called the purchaser and the seller/ supplier (accepted for the purpose of supply, being lowest and prequalified for the purpose).

Open framework agreement containing detailed terms and conditions without price will be signed with the prequalified suppliers for the period of three (3) years.

3. **DETAIL OF GROCERY ITEMS TO BE PROCURED**

As per Form-A.


4. **RECEIPT, OPENING AND CLARIFICATION OF APPLICATIONS/ PRE-QUALIFICATION DOCUMENTS**

Applications/ Pre-qualification documents should be uploaded/ submitted through EPADS (<https://eprocure.gov.pk>) before **16-10-2024** by **11:00 am** and will be opened on the same day at **11:30 am** in the presence of the bidders or their authorized representatives.

For any clarification or further information, if deemed necessary, the applicants may contact with Mr. Muhammad Sheeraz, Assistant Comptroller Household, Prime Minister Office (Internal), Islamabad on Phone No. 051-9008344.

The Procuring Agency will respond in writing to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications.

The clarification issued by the Procuring Agency will be shared with all the prospective applicants, who have obtained prequalification documents

  
**MUHAMMAD SHEERAZ**  
Asstt Comptroller Household  
Prime Minister's Office (int)  
Islamabad