

INVITATION FOR TENDER

Supply and Installation of Blinds at KHUNAMS Chak Shahzad, Islamabad

Sealed bids are invited from concerned dealers/ suppliers/ vendors/ firms registered with Income Tax and Sales Tax authorities and listed as Active Taxpayers with the FBR for the supply and installation of **Blinds at KHUNAMS Chak Shahzad Islamabad**. This advertisement is also available on EPADS-PPRA (www.ppra.org.pk) and the NUMS website (www.numspak.edu.pk).

BIDDING PROCEDURE:

The tender shall follow the “Single Stage Two Envelopes” bidding procedure as per 36(b) of the PPRA rules 2024. Bidders shall submit Technical and Financial Proposals in separate sealed envelopes and inserted in one single package. Initially, only Technical Proposals will be evaluated. Financial Proposals of technically qualified bidders will be opened later, with prior communication in due course of time.

TENDER DOCUMENTS & SUBMISSION DETAILS:

- Detailed specifications, terms, and conditions of the items are provided in the Tender Documents which can be obtained upon submission of a Demand Draft / Pay Order of **PKR 3,000/-** (non-refundable) in favor of “**NUMS**” from the address below on any working day between Monday 12th May 2025 till Thursday 29th May 2025 from 0800-1600 hours on any working day.
- Bid Security @2%** of the total bid amount (refundable) in the form of a Demand Draft/ Pay Order/ CDR in favor of NUMS (**NTN # 9010197-0**) must be attached with the bid.
- Last date for submission of Bids/ Proposals is 29th May 2025 (Thursday) before 1100 hours.** Late/ incomplete/ Email/ Fax submissions of bidding documents will not be entertained.
- Bids will be publicly opened the same day at **1130 hours** in Seminar room, Crown complex, NUMS PWD campus, Police Foundation, Islamabad, in the presence of participating bidders or their authorized representatives.

TERMS & CONDITIONS:

- The quotations should be sent in a sealed envelope clearly marked as “**Technical Proposals** and **Financial Proposals**” and will be opened in the presence of bidders.
- The rates must be in round figures and should be inclusive of all applicable taxes.
- The Bidders should have an established office in Islamabad/ Rawalpindi which may be inspected by NUMS’ authorized personnel if deemed necessary.
- The participating firms must provide their **GST & NTN** numbers, company profile, and an undertaking confirming they have never been blacklisted by any organization.
- No advance payment shall be made. Payment will be released only after the successful supply, installation, and commissioning of the equipment.
- NUMS reserves the right to increase, decrease, or drop any item, or accept/reject any or all bids as per Public Procurement Rules (PPRA) 2004.

PROCUREMENT DIRECTORATE, NUMS

PWD, Police Foundation, House No. 733, B Block, Street # 5, Islamabad

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