



**GOVERNMENT OF PAKISTAN  
MINISTRY OF FEDERAL EDUCATION AND PROFESSIONAL TRAINING  
Project Management Unit (PMU)**

Islamabad, 14<sup>th</sup> May, 2025

**CORRIGENDUM**

Subject: **PRE-QUALIFICATION OF CONSULTANCY FIRMS FOR MASTER PLANNING, DETAILED DESIGNING & CONSTRUCTION SUPERVISION FOR ESTABLISHMENT OF DAANISH UNIVERSITY OF EMERGING TECHNOLOGIES, ISLAMABAD**

The following corrigendum is hereby made.

S. No	For	Read
1.	Proposal Submission Date 29/05/2025 at 02:30 PM	Proposal submission Date 16/06/2025 at 2:30 PM

2. All other conditions will remain the same.

  
**Aaroon Joshua Das**  
Project Director, PMU,  
M/o FE&PT



**MINISTRY OF FEDERAL EDUCATION AND PROFESSIONAL TRAINING,  
PROJECT MANAGEMENT UNIT (PMU)  
KHAYABAN-E-SUHARWARDY, G-7/1, ISLAMABAD**

**PRE-QUALIFICATION OF CONSULTANCY FIRMS FOR  
MASTER PLANNING, DETAILED DESIGNING &  
CONSTRUCTION SUPERVISION FOR  
ESTABLISHMENT OF DAANISH UNIVERSITY OF  
EMERGING TECHNOLOGIES, ISLAMABAD**

**PREQUALIFICATION DOCUMENT  
FOR EXPRESSION OF INTEREST**

**MAY, 2025**

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**TABLE OF CONTENTS**

<b>Sr. No.</b>	<b>Description</b>	<b>Page</b>
<b>1</b>	Disclaimer	2
<b>2</b>	Invitation for Expression of interest (EOI) for Pre-qualification	4
<b>3</b>	Information / Instructions to the Applicant	5
<b>4</b>	Eligibility Criteria of Consultants	9
<b>5</b>	Preliminary Terms of Reference	14
<b>6</b>	Annexures	16

## **DISCLAIMER**

The *Project Management Unit, Islamabad* (hereinafter referred to as “PMU” or “Client”) has prepared this *Prequalification document seeking Expression of Interest (EOI) from National & International Consultants* to provide information regarding the *Consultancy Services for Master Planning, Detailed Designing and Construction Supervision for Establishment of Daanish University of Emerging Technologies, Islamabad* (hereinafter referred to as “Assignment”). The information contained in this document, or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Client (PMU), or any of their employees, is provided to Bidder(s) on the terms and conditions set out in this EOI.

This EOI is not an agreement and is neither an offer nor invitation by the PMU to the prospective Bidders or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in making their technical & financial offers pursuant to this EOI. This EOI includes statements, which reflect various assumptions and assessments arrived at by the PMU in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This EOI may not be appropriate for all persons, and it is not possible for the PMU, its employees to consider the investment objectives, financial situation and particular needs of each party who reads or uses this EOI. The assumptions, assessments, statements and information contained in this EOI may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this EOI and obtain independent advice from appropriate sources. Information provided in this EOI to the Bidder(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law.

The PMU accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. The client and its employees make no representation or warranty and shall have no liability to any person. Including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise. This shall also include the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in any way in this Bid Stage. The PMU also accepts no liability of any nature whether resulting from negligence or otherwise caused arising from reliance of any Bidder upon the statements contained in this EOI.

The Client may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI. The issue of this EOI does not imply that the PMU is bound to select a Bidder/ participating firm or to appoint the Selected Bidder/participating firms, for the Project and the PMU reserves the right to reject all or any of the Bidders/Participating firms or Bids/EOI after giving reasons/ justifications as per PPRA rules.

The Bidder/Firms participants shall bear all its costs associated with or relating to the preparation and submission of its proposals including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the PMU or any other costs incurred in connection with or relating to its Bid/EOI. All such costs and expenses will remain with the Bidder and the PMU shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation / submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

**INVITATION FOR  
EXPRESSION OF INTEREST (EOI) FOR PREQUALIFICATION**

**PRE QUALIFICATION OF CONSULTANCY FIRMS FOR MASTER PLANNING, DETAILED  
DESIGNING AND CONSTRUCTION SUPERVISION FOR ESTABLISHMENT OF DAANISH  
UNIVERSITY OF EMERGING TECHNOLOGIES, ISLAMABAD**

International/National Consultants are invited for Prequalification by **(Ministry of Federal Education and Professional Training Project Management Unit (PMU) Khayaban- e-Suharwardy, G-7/1, Islamabad) for the assignment ‘Master Planning, Detailed Designing and Construction Supervision for Establishment of Daanish University of Emerging Technologies, Islamabad’**

The major project components include Planning, Architecture, Engineering, Infrastructure & Utilities Design and Detailed Construction Supervision for Establishment of Daanish University of Emerging Technologies, Islamabad; Pre-Qualification shall be carried out through E-PADS as per PPRA rule. Application forms are available on EPADS at ([www.eprocure.gov.pk](http://www.eprocure.gov.pk)).

The deadline for receipt of EOI/Applications is 29<sup>th</sup> May, 2025, till 14.30 PM with opening on the same date at 15.00 PM. EOI/Applications received after this date shall not be entertained. A list of pre-qualified consultants shall be finalized from the above mentioned submission. Only the firms with demonstrated experience in similar assignments will be considered and notified for further participation in the selection process.

Interested firms should address their inquiries and submit their applications to the following Address:

Project Director, Project Management Unit (PMU)  
1st Floor, Pakistan Manpower Institute,  
Khayaban-e- Suharwardy, G-7/1, Islamabad.  
E-mail Address: [pmumofept@gmail.com](mailto:pmumofept@gmail.com)

## **INFORMATION / INSTRUCTIONS TO THE APPLICANT**

### **1. INTRODUCTION**

The Government of Pakistan, through the Ministry of Federal Education and Professional Training, intends to establish Daanish University as a premier public sector institution dedicated to emerging technologies, digital innovation, and research-based learning. The university is planned on a land measuring ~100 Acres in Islamabad. The project envisions a world-class academic campus equipped with but not limited to modern facilities including smart classrooms, advanced laboratories, research centers, digital libraries, and sustainable infrastructure. Daanish University will serve as a model for inclusive and future-ready higher education, aligned with national development goals and international academic standards with target to be the best university globally. To realize this vision, the Ministry seeks to engage reputable national / international engineering consultancy firms, either independently or in joint venture (JV) with local partners, for the design, planning, and supervision of the university's infrastructure development. This document invites eligible firms to express their interest and submit prequalification documents for shortlisting under a transparent and competitive process.

### **2. Signing of Application & Number of Copies**

The Applicant shall prepare the documents comprising the information required in the Prequalification Document and clearly mark it "**ORIGINAL**". The original of the application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant. The Applicant shall submit two (02) copies of the signed application in addition to the original application and clearly mark them as "**COPY**". In the event of any discrepancy between the original and the copy, the original shall prevail.

### **3. Cost of Application**

The Applicant shall bear all costs associated with the preparation and submission of its application. The Employer will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the prequalification process by the Employer.

### **4. Language of Application**

The application as well as all correspondence and documents relating to the prequalification exchanged by the Applicant and the Employer, shall be written in English language. Supporting documents and printed literature that are part of the application shall also be in the same language.

### **5. Clarification of Pre-Qualification Document**

An Applicant requiring any clarification of the Prequalification Document shall contact the Employer in writing at the Employer's address indicated in the Advertisement and this document. The Employer will respond to any request for clarification provided that such request is received no later than **three (03) days** prior to the deadline for submission of applications. The Employer shall forward copies of its response to all applicants who have acquired the prequalification document directly from the Employer including a description of the inquiry but without identifying its source. The Employer reserves the right to amend the prequalification document because of a clarification if deemed appropriate and communicate the same to all applicants.

### **6. Submission of Pre-qualification Application**

Application for Prequalification (One original and two Copies) must be received in sealed envelopes to be delivered by hand & through EPADs on or before closing date at the address mentioned in the

Advertisement. Envelope should be clearly marked **PRE QUALIFICATION OF CONSULTANCY FIRMS FOR MASTER PLANNING, DETAILED DESIGNING & CONSTRUCTION SUPERVISION FOR ESTABLISHMENT OF DAANISH UNIVERSITY OF EMERGING TECHNOLOGIES, ISLAMABAD.**

#### **7. Amendment of Prequalification Document**

At any time prior to the deadline for submission of applications, the Employer may amend the Prequalification Document by issuing addendum / corrigendum.

Any addendum/ corrigendum issued shall be part of the Prequalification Document and shall be communicated in writing or by Email to all who have obtained the prequalification document.

#### **8. Letter of Application**

The applicant shall submit Application form along with prequalification proposal as per **Appendix**. This form shall be completed without any alteration to its format.

#### **9. Joint Venture**

##### **a. Joint Venture Agreement**

Firms may submit a Prequalification Application in a Joint Venture of two or more firms. Prequalification Document shall be signed by all the members in the Joint Venture. Joint Venture Agreement entered by the members shall be submitted with the Prequalification Document as per **Appendix**.

##### **b. Lead Member**

One of the members who is responsible for performing the key function in executing major component of the proposed contract shall be nominated as Lead Member during the Pre-qualification and bidding period and in the event of a successful bid, during contract execution. The Lead Member shall be authorized to incur liabilities and receive instructions for and on behalf of all members of Joint Venture. This authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the members of the Joint Venture as per **Appendix**.

##### **c. Joint and Several Liability**

All members of the Joint Venture shall be legally liable, jointly and severally, during the prequalification and bidding period, and in the event of a successful bid, during contract execution.

##### **d. Dissolution of Joint Venture**

The Pre-qualification of a joint venture does not necessarily pre-qualify any of its members to bid individually or as a member in any other joint venture. In case of dissolution of a Joint Venture after prequalification, each one of the Members may prequalify if they meet all the Prequalification criteria. Any change in a prequalified Joint Venture after pre-qualification shall be subject to the written approval of the Employer prior to the deadline for submission of bids, provided that the Lead Member in the said Joint Venture shall remain the same.

#### **10. Opening of Pre-qualification Application**

The Pre-Qualification Applications shall be opened on the same day as per the advertisement in presence of Applicants who choose to attend in the office mentioned in the advertisement. Employer shall open the applications as per its standard procedures and shall prepare a record of the opening of



Applications that shall include, as a minimum, the name and signature of the representatives of the Applicants (if they choose to attend).

#### **11. Late Submission of Pre-Qualification Applications**

The pre-qualification application which is received after the closing date and time as mentioned in the advertisement will not be entertained.

#### **12. Lack of Information**

Failure of an applicant to provide comprehensive and accurate information that is essential for the Employer's evaluation of the applicant's prequalification or to provide timely clarification or substantiation of the information supplied may result in disqualification of the applicant and same shall be communicated in accordance with provisions of PPRA rules.

#### **13. Updating Prequalification Information**

Pre-qualified Applicants shall inform the Employer of any material change in information that might affect their qualification status. Applicants shall be required to update key pre-qualification information at the time of bidding. Prior to the award of contract, the lowest evaluated bidder will be required to confirm its continued qualified status in a post qualification review process as deemed appropriate by the Employer.

#### **14. Only one Application**

An Applicant shall submit only one application in the Pre-qualification process, either individually as an Applicant or as a member of a Joint venture. An Applicant who submits, or participates in, more than one application will cause all the applications in which the Applicant has participated to be disqualified.

#### **15. Fraud and Corruption**

The Employer requires that Applicants under this Prequalification process observe the highest standards of ethics during this prequalification and further processing. In pursuit of this policy, the Employer defines for the purposes of this provision the terms set forth below:

- i. "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the prequalification process or in contract execution.
- ii. "Fraudulent practice" means a misrepresentation or omission of facts to influence the prequalification.
- iii. "Collusive practice" means a scheme or arrangement between two or more Applicants, with or without the knowledge of the Employer, designed to establish artificial data/information; and
- iv. "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the prequalification process.

The Employer will reject an application for prequalification if it determines that the Applicant recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices. The Employer shall act as per PPRA rules. In addition, an integrity pact must be provided on stamp duty attested.

## **16. No Conflict**

The Applicant and all parties constituting the Applicant shall not have a conflict of interest. Applicants shall be considered to have a conflict of interest if:

- i. Shared Ownership; or
- ii. A constituent of such applicant is also a constituent of another applicant; or
- iii. Such applicant has a relationship with another applicant, directly or through common third parties, that puts them in a position to have access to each other's information about, or to influence the Prequalification of either or each of the other applicant; or
- iv. Such applicant has participated as a consultant to the Client in the preparation of any documents, design or technical specifications of the Project.

## **17. Confidentiality**

Information relating to the examination, clarification, evaluation and recommendation for the applicant shall not be disclosed to any person who is not officially concerned with the process or is not an Advisor in relation to, or matters arising out of, or concerning the Prequalification Process. The Employer will treat all information submitted as part of the Prequalification application in confidence and will require all those who have access to such material to treat the same in confidence.

## **18. Employer's Right**

The Employer reserves the right to take the following actions, and shall not be liable for any such actions:

- i. Amend the scope of the work, if required while adhering to the PPRA rules.
- ii. Cancel the pre-qualification process and reject all applications as per provisions of PPRA rules.

## **19. Pre – Bid Meeting**

The Pre-Bid meeting is planned to be held in the office of the Project Director, PMU, at 2.00 pm on 15th May 2025

## ELIGIBILITY CRITERIA OF CONSULTANTS

### 1.1 Eligibility Criteria/Procedure

Some of the considerations which should be listed in the Letter of Invitation (LOI) for the short-list generally include the following:

Applicants (Firm or Joint Venture) must fulfil the following minimum eligibility criteria:

1. Local firms must be registered with:
  - Pakistan Engineering Council (PEC) – 1201,1209,1204 and 1210
  - Pakistan Council of Architects and Town Planners (PCATP), if applicable
  - Securities and Exchange Commission of Pakistan (SECP) or Registrar of Firms
  - FBR / Provincial Revenue Authorities for Income Tax and Sales Tax
2. International firms must:
  - Be legally registered in their home country with a recognized authority
  - Submit evidence of good standing or equivalent legal status
  - Form Joint Venture (JV) with a PEC-registered Consultancy Firm is encouraged (with signed JV agreement or MoU)
3. Minimum average annual turnover for past three (03) Years:
  - PKR 250 million (national firms)
  - USD 5.0 million or equivalent (international firms)
4. Submission of audited financial statements for the past three (03) years (2021-24)
5. Bank Accounts Maintenance Certificate from a recognized financial institution
6. Minimum ten (10) years of experience in infrastructure and campus-scale development
7. At least two (02) successfully completed university or institutional projects **spanned over an area of atleast 10 Acres** in the last 10 years
8. At least one (01) project must be valued above PKR 5 billion or equivalent
9. Experience in at least one government Project.
10. Availability of key professionals in the following areas:
  - Master Planning & Urban Design
  - Architecture & Landscape
  - Structural Engineering
  - MEP Engineering (Electrical, HVAC, Plumbing)
  - Quantity Surveying / Cost Estimation
  - Supervision & Quality Control
11. Submission of detailed CVs of at least five (05) key experts (each with 15+ years of experience)
12. Affidavit (on non-judicial stamp paper) confirming:
  - No termination/default of contract in the last 10 years
  - No pending litigation impacting firm's ability to perform
13. Judicial affidavit stating that:
  - The firm or its directors/stakeholders are not blacklisted or debarred by any national or international authority
14. Separate undertaking confirming accuracy and authenticity of submitted information
15. Evidence of sufficient staff-months and team availability for the project timeline
16. ISO Certification (QMS 9001)

## 2. Evaluation Criteria

Prequalification will be based on the applicant's compliance with the following criteria, assessing their financial soundness, experience record, and personnel capabilities. Evaluation will be conducted using a weighted scoring system as outlined below:

Sub-Category	Category	Weightage / Marks
A	Financial Soundness	10
B	Experience Record	45
C	Personnel Capabilities	45
	Total	100

### Criteria:

Marks shall only be awarded if the Prequalification Forms are duly filled and submitted in accordance with the instructions provided in this document.

Minimum Qualification Thresholds:

- 50% marks in each individual sub-category (A, B, and C)
- 70% overall marks required to qualify for prequalification

No compromise shall be made on these minimum requirements, irrespective of other merits. Only applicants meet the minimum threshold in all sub-categories and the overall score will be considered for prequalification.

## 3. EVALUATION/DETAILS

### 3.1 A: Financial Soundness

*For financial soundness, audited financial statements for the last three financial years shall be submitted. No marks shall be given if the audited financial statements of the last three financial years are not attached.*

In case of a Joint Venture, only lead Member is required to meet the given criteria of financial soundness. Marks shall be awarded based on the following criteria:

S. No.	Category	Marks Assigned	Criteria for Marks
a)	Average Annual turnover for the last three financial years commencing from 1st July and ending on 30 <sup>th</sup> June for each year. Form in Annexure shall be filled	10	<ul style="list-style-type: none"> <li>• Full marks if the average annual turnover of the last three financial years is PKR 500 million or above.</li> <li>• For an average annual turnover of less than PKR 500 million, marks shall be awarded as the following formula:  <math>(A / 500) \times 10</math>  'A' is average annual turnover</li> <li>• No marks if average annual turnover is less than PKR 50 million.</li> </ul>
<b>Sub-Category 'A' Total: 10</b>			

### 3.2 B: EXPERIENCE RECORD

Marks shall be awarded based on the following criteria for evaluation of the experience of the Firm/JV.

Sr. No	Description	Marks Assigned	Criteria for Marks Obtained
a)	<p>Projects of Similar nature and complexity of minimum value PKR. 5 (Five) Billion each (or of equivalent US \$ value on the submission date of prequalification application) or more <b>Completed</b> in last ten (10) years.</p> <p>Similar nature projects include master planning, design and resident construction supervision of University/Education Facility or Multistory Buildings (G+3) including External Development, Civil, Electrical &amp; Plumbing works.</p> <p>Applicants should clearly state all these services provided in the completed projects.</p> <p>Value means Total Cost of Project. (Form in Annexure shall be filled)</p>	20	<ul style="list-style-type: none"> <li>02 Marks each will be given to the applicant, if either firm or lead or JV Member has completed one project. Similar projects are of university/education Facility Project of Value PKR 5 (five) Billion or above.</li> <li>10 marks will be given if the firm Lead Member has completed five Projects.</li> <li>20 marks will be given if firm or Lead Member has completed at least ten Projects.</li> <li>No marks will be given if the firm or Lead Member or JV Member has not completed any project.</li> <li>For Completed Projects, Completion Certificate, Contract Agreement of respective projects is mandatory, indicating Consultancy Cost.</li> <li>No marks shall be awarded if the Completion Certificate or Contract Agreement indicating cost of Consultancy is not attached along with Form in Annexure.</li> </ul>
b)	<p>Projects of similar nature of minimum value PKR. 5 (Five) Billion each (or of equivalent US \$ value on the submission date of prequalification application or more <b>in-hand</b>).</p> <p>Similar nature projects include master planning, design and resident construction supervision of University/Education Facility or Multistory Buildings (G+3) including External Development, Civil, Electrical &amp; Plumbing works.</p> <p>Applicants should clearly state all these services provided in the completed projects.</p> <p>Value means Total Cost of Consultancy. (Form in Annexure shall be filled)</p>	10	<ul style="list-style-type: none"> <li>02 Marks each will be given to the applicant, if either the lead or JV Member has currently, in hand one project. Similar projects are of university/education Facility Project of Value PKR 5 billion or above</li> <li>10 marks will be given if the firm or Lead Member or JV Member (in Lead Role) has at least five projects in hand.</li> <li>6 marks will be given if the firm or Lead Member or JV Member (in Lead Role) has three projects in hand.</li> <li>No marks shall be given if the firm or Lead Member or JV Member have no project in hand.</li> <li>For in-hand Projects Letter of Award OR Agreement of respective project indicating Consultancy Cost is mandatory.</li> <li>No marks shall be awarded if Letter of Award or Agreement indicating cost of Consultancy is not attached along with form in annexure.</li> </ul>

c)	Civil works Consultancy & Resident Construction Supervision Projects of general nature of minimum value PKR. 5 (Five) billion each (or of equivalent US \$ value on the submission date of prequalification application) or more Completed in Last 10 Years.  Value means Total Cost of Project. (Form Annexure shall be filled)	10	<ul style="list-style-type: none"> <li>02 Marks each will be given to the applicant, if either the lead or JV Member has currently, in hand one project. Similar projects are of university/education Facility Project of Value PKR 5 billion or above</li> <li>10 marks will be given if the firm or Lead Member or JV Member (in Lead Role) has at least five projects in hand.</li> <li>6 marks will be given if the firm or Lead Member or JV Member (in Lead Role) has three projects in hand.</li> <li>No marks shall be given if the firm or Lead Member or JV Member have no project in hand.</li> <li>For in-hand Projects Letter of Award OR Agreement of respective project indicating Consultancy Cost is mandatory.</li> <li>No marks shall be awarded if Letter of Award or Agreement indicating cost of Consultancy is not attached along with form in annexure.</li> </ul>
d)	Number of years since the firm's establishment.	5	<ul style="list-style-type: none"> <li>Full marks will be awarded if the firm has been established for 15 years or more.</li> <li>If the firm has less than 15 years of experience, marks will be calculated using the following formula: <math>(A / 15) \times 5</math></li> </ul>
<b>Sub-Category 'B' Total: 45</b>			

### 3.3 SUB-CATEGORY C1 & C2: PERSONNEL CAPABILITIES

Marks shall be awarded based on the qualification and experience of the staff. The following key experts shall be evaluated:

No marks shall be awarded if declaration of Professional Staff Employment & availability of said for this Project duly signed by authorized signatory is not attached. (Annexure should be attached)

#### 3.3.1 C1 Key Personnel

S. No	Description	No of Professionals	Marks Assigned	Education & Experience (Mandatory Requirement)
i)	Principal Architect	01	02	M. Arch with minimum 15 years of relevant experience OR B-Arch with minimum 20 years of relevant experience (PCATP Registered)
ii)	Senior Architect	01	02	M. Arch with minimum 10 years of relevant experience OR B-Arch with minimum 15 years of relevant experience (PCATP Registered)
iii)	Principal Structural Engineer	01	02	M.Sc. Structural Eng. with minimum 15 years of relevant experience OR B.Sc. Structural Eng. with minimum 20 years of relevant experience (PEC Registered)
iv)	Structural Engineer	01	02	M.Sc. Structural Eng. with minimum 10 years of relevant experience OR B.Sc. Civil Engineering with minimum 15 years of relevant experience (PEC Registered)

v)	Contract Engineer	01	02	BSc Civil Engineering with a minimum of 10 years of relevant experience (PEC Registered)
vi)	Design Engineer (Public Health)	01	01	BSc Civil Engineering/PHE with a minimum of 10 years of relevant experience (PEC Registered)
vii)	Design Engineer (Electrical)	01	01	BSc Electrical Engineering with a minimum of 10 years of relevant experience (PEC Registered)
viii)	Design Engineer (Geotechnical)	01	01	BSc Civil Eng./Geology with minimum 10 years of relevant experience (PEC Registered)
ix)	Principal Town Planner	01	01	MS in Town planning with minimum 15 years of relevant experience. (Registered with specific department)
x)	Environmentalist	01	01	Bachelor's degree in environmental science, environmental engineering, or a related field with minimum 10 years of relevant experience.
<b>Sub-Category C1 Total: 15</b>				

### 3.3.2 C2 Staff

S. No	Description	No of Professionals	Marks Assigned	Education & Experience (Mandatory Requirement)
i)	Resident Engineer	01	03	BSc Civil Engineering with a minimum of 20 years of relevant experience (PEC Registered)
ii)	Material Engineer	01	03	BSc Civil Engineering/Geology with a minimum of 20 years of relevant experience
iii)	Assistant Resident Engineer (Civil)	01	03	BSc Civil Engineering with a minimum of 15 years of relevant experience (PEC Registered)
iv)	Assistant Resident Engineer (MEP)	01	03	BSc Elect./Mech. Engineering with minimum 05 years of relevant experience (PEC Registered)
v)	Field Inspector (Civil)	04	08 (02 Mark for Each Personnel)	DAE Civil with a minimum of 20 years of relevant experience
vi)	Field Inspector (MEP)	01	02	DAE Elect./Mech. with a minimum of 20 years of relevant experience
vii)	Quantity Surveyor	02	04 (02 Mark for Each Personnel)	DAE Civil with minimum 10 years of relevant experience
viii)	Surveyor	02	04 (02 Mark for Each Personnel)	DAE Civil with minimum 10 years of relevant experience
<b>Sub-Category C2 Total: 30</b>				

## **PRELIMINARY TERMS OF REFERENCE WHICH SHALL FOLLOW THE PREQUALIFICATION PROCESS**

### **1. Background**

The PMU, Ministry of Federal Education and Professional Training through this Expression of Interest (EoI), intends to hire a qualified consulting firm for the comprehensive planning, design, and documentation of the Daanish University project. These terms of reference shall be reevaluated and called in at the time of obtaining the Request for proposal for financial proposals.

### **2. Objectives of the Assignment**

The objective of this consultancy is to engage a qualified consultancy firm to undertake complete design and planning services, including but not limited to: Master Planning, Architectural and Engineering Designs, Infrastructure Planning, Cost Estimation, Engineer's Estimate, Tender Documentation, Procurement Services, IT Based Solution for design and supervision and support in design and construction supervision as per standard practices to be finalized later in the bidding process.

### **3. Scope of Services**

#### **3.1 Master Planning**

- Topographic Survey
- Preparation of land use plan including zoning, spatial layouts, green and water areas.
- Circulation and road network planning.
- Defining the university and institute's location duly integrated with allied facilities
- Defining the location of hostels and residential accommodation.
- Integration of smart and sustainable infrastructure.
- Public space and landscape design.
- Compliance with applicable bye-laws and design codes of the ICT

#### **3.2 Architectural Design**

- Detailed architectural design of all University academic buildings, laboratories, administrative blocks, hostels, etc.
- Interior layouts, elevations, sections, and 3D visualizations.
- Landscape and outdoor recreational facilities design.
- Biophilic elements including living walls and water features.
- Phasing strategy.

#### **3.3 Engineering Design**

- Structural design of buildings and facilities.
- MEP design including HVAC, fire safety, electrical and plumbing systems.
- Solar energy system, and rainwater harvesting.

#### **3.4 Infrastructure Planning**

- Utility systems including gas, sewerage, water supply, and solid waste.
- Roads and street lighting design.



- Integrated layout of utility corridors and services.
- Phasing strategy and external development planning.
- Environmentally friendly and efficient service delivery systems.

### **3.5 Cost Estimation & Engineering Estimates**

- Preparation of preliminary and detailed cost estimates.
- Quantity take-offs and BOQs as per PEC formats.
- Consideration of escalation and contingency provisions.

### **3.6 Tender Documentation**

- Preparation of tender documents including specifications, BOQs, drawings, and conditions of contract.
- Compliance with PPRA, PEC and relevant standards.
- Assistance in tendering and bid evaluation processes.
- Procurement strategy as per phasing.

# **ANNEXURES**

## Annex-A

# Letter of Application

*[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable and e-mail address]*

Date: .....

To:

Project Director  
Project Management Unit (PMU)  
Federal Directorate of Education  
Ministry of Federal Education and Professional Training  
First Floor PMI Building, Khayaban-e-Suhrwardy, G-7/1, Islamabad

Sir,

1. Being duly authorized to represent and act on behalf of..... (hereinafter "the Applicant"), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the **PRE-QUALIFICATION OF CONSULTANCY FIRMS FOR MASTER PLANNING, DETAILED DESIGNING & CONSTRUCTION SUPERVISION FOR ESTABLISHMENT OF DAANISH UNIVERSITY OF EMERGING TECHNOLOGIES, ISLAMABAD**
2. Attached to this, letter are copies of original documents defining:
  - (a) the Applicant's legal status;
  - (b) the principal place of business; and
  - (c) the place of incorporation (for applicants who are corporations); or  
the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. Authority and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. Authority and its authorized representatives may contact the following persons for further information<sup>1</sup>, if needed.

General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- (a) bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
  - (b) Authority reserves the right to:
    - (i) amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and
    - (ii) reject or accept any application, cancel the prequalification process, and reject applications; and
  - (c) Authority shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.
  - (d) Authority shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

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The above information will be collected for reference only. By providing these references the bidder expressly agreeing to have the provided. No liability or breach of privacy will accrue, under any theory of liability on the PMU, the department or its consultants by collecting the data and verification.

**Applicants who are not joint ventures should delete para 6 & 7 and initial the deletions.**

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
  - (a) signed so as to legally bind all partners, jointly and severally; and
  - (b) submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (Name of Applicant or lead partner of a joint venture)	For and on behalf of (Name and signature of other partners of the joint venture)

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*Applicants who are not joint ventures should delete para 6&7 and initial the deletions.*

Application Form A-1

Page \_\_\_ of \_\_\_ Pages

## General Information

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

Where the Applicant proposes to use named subconsultants for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subconsultant(s).

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone (Landline and Mobile)	Contact Person: Name: Title:
4.	Email	Email Address
5.	Place of Incorporation/Registration	Year of Incorporation/Registration

NATIONALITY OF OWNERS		
NAME		NATIONALITY
1.		
2.		
3.		
4.		
5.		

Application Form A-2

Page \_\_\_ of \_\_\_ Pages

## Joint Venture Summary

Names of all Partners of a Joint Venture
1. Lead Partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

Total value of annual construction turnover, in terms of work billed to clients and as reflected in their Income Tax statement/Audited Balance Sheets,

Annual Turnover Data (Construction only; Equivalent in Pak Rupees, Millions)				
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3
1. Lead Partner				
2. Partner				
3. Partner				
4. Partner				
Total:				

**Application Form A-3**

**Page \_\_\_\_ of \_\_\_\_ Pages**

## Particular Experience Record

Name of Applicant or partner of a joint venture
---

*To prequalify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the: Instructions to Applicants”.*

*On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a value equivalent to Pak Rs. -(User/Employer to provide the amount) million, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last five years<sup>1</sup>. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.*

*Where the Applicant proposes to use named subconsultant(s) for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the information in the afore-mentioned forms should also be supplied for each specialist subconsultant.*



Application Form A-4

Page \_\_\_ of \_\_\_ Pages

## Details of Contracts of Similar Nature and Complexity (Completed Projects in Last 10 Years)

Name of Applicant or partner of a joint venture

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify ..... .....
5.	Contract Role (Tick One) (a) Sole Consultant (b) Sub- Consultant (c) Partner in a Joint Venture
6.	Value of the total Consultancy (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) _____ Years _____ Months
11.	Scope of services ..... ..... .....

\* Completion certificates of each work are mandatory to be attached

Application Form A-5

Page \_\_\_ of \_\_\_ Pages

## Summary Sheet: Current Contract Commitments/Works in Progress

Name of Applicant or partner of a joint venture

*Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.*

Name of Contract	Original Contract Price (Pak Rs. Million)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

Application Form A-5-1

Page \_\_\_ of \_\_\_ Pages

## Details of Contracts of Similar Nature and Complexity (Projects in Hand)

Name of Applicant or partner of a joint venture

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify ..... .....
5.	Contract Role (Tick One) (a) Sole Consultant      (b) Sub- Consultant      (c) Partner in a Joint Venture
6.	Value of the total Consultancy (in specified currencies) at completion, or at date of award for current contract Currency.....      Currency.....      Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) _____ Years      _____ Months
11.	Scope of Services ..... .....

\* Letter of Acceptance/Award of each work are mandatory to be attached.

Application Form A-6

Page \_\_\_ of \_\_\_ Pages

## Personnel Capabilities

Name of Applicant

*For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-7).*

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

**Application Form A-7**

**Page \_\_\_ of \_\_\_ Pages**

**Candidate Summary (For staff)**

<i>Name of Applicant</i>		
<b>Position</b>		<b>Candidate</b> [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
	4. PEC Registration No. ( <i>For Engineers only</i> )	
Present employment	5. Name of employer	
	6. Address of employer	
	Telephone	Contact No.
	Email	Email Address
	Job title of candidate	Years with present employer

*Summarize professional experience for staff, in reverse chronological order. Indicate technical and managerial experience relevant to the Project.*

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

\* Non-provision of Affidavit at Form A-7-1 & A-7-2 for staff shall lead to deduction of 50% marks against the concerned professional

Application Form A-7-1

Page \_\_\_\_ of \_\_\_\_ Pages

**UNDERTAKING BY TECHNICAL STAFF**

I .....  
adult, ..... resident of .....  
..... do hereby solemnly declare as under: -

1. That I am registered as a ..... and a certificate of registration bearing No. ....  
..... dated ..... has been issued by the Pakistan Engineering Council or any other body which has been renewed upto .....
2. That I am presently employed on regular/fulltime basis with .....  
..... since ..... and presently hold the position of ..... I further state that I am not employed on any other assignment with any other private firm, government agency, office or bureau of any other consulting engineer.
3. That, I have enclosed with this undertaking my following documents:
  - a. Copy of National Identity Card.
  - b. Copy of PEC Registration Card or any other body(Renewed).
  - c. Curriculum vitae as per Form A-7.
  - d. Copy of appointment letter of the Firm/Company.**
  - e. Proof of monthly salary received from the firm.**
4. That I have not ever incurred any disqualification in any manner under the Pakistan Engineering Council Act and Bye-laws or laws of any other body. (If in the past any disqualification incurred please mention material detail).
5. That the contents of the above mentioned undertaking are true to the best of my knowledge, belief and information received and nothing has been concealed therefrom.

\_\_\_\_\_  
**Deponent (Name/Signature)**

I.D Card No. \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Application Form A-7-2

Page \_\_\_\_ of \_\_\_\_ Pages

**UNDERTAKING BY ADMINISTRATIVE STAFF**

I .....  
adult, ..... resident of .....  
..... do hereby solemnly declare as under: -

1. That I am presently employed on regular/fulltime basis with .....since ..... and presently hold the position of I further state that I am not employed on any other assignment with any other private firm, government agency, office or bureau of any other consulting engineer.
2. That, I have enclosed with this undertaking my following documents:
  - a. Copy of National Identity Card.
  - b. Curriculum vitae as per Form A-7.
  - c. **Copy of appointment letter of the Firm/Company.**
  - d. **Proof of monthly salary received from the firm.**
3. That the contents of the above mentioned undertaking are true to the best of my knowledge, belief and information received and nothing has been concealed therefrom.

\_\_\_\_\_  
**Deponent (Name/Signature)**

**I.D Card No.**

**Date:** \_\_\_\_\_

**Place :** \_\_\_\_\_

Application Form A-8

Page \_\_\_ of \_\_\_ Pages

## Financial Capability

**Name of Applicant or Partner of a Joint Venture**

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.

<b>Banker</b>	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous five years, based upon known commitments, projected assets and liabilities in Pak Rupees equivalent for the next two years.

Financial information in Pak Rs. or equivalent	Actual: Previous 5 years					Projected: next two years	
	1	2	3	4	5	6	7
1. Total assets							
2. Current assets							
3. Total liabilities							
4. Current liabilities							
5. Profits before taxes							
6. Profits after taxes							



*Pre-Qualification of Consultants Detailed Master  
Planning, Design and Supervision of Daanish University*

*Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments:*

<b>Source of financing</b>	<b>Amount (Pak Rs. or equivalent)</b>
1.	
2.	
3.	
4.	

*Attach audited financial statements for the last five years (for individual applicant or each partner of joint venture).*

*Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.*

**Application Form A-9**

**Page \_\_\_ of \_\_\_ Pages**

Financial Capability (Annual Turnover/Monthly Invoicing/ Working Capital)

Name of Applicant or Partner of a Joint Venture
---

*All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture).*

*Use a separate sheet for each partner of a joint venture.*

Annual Turnover (Construction only)		
Year	Turnover (in actual currency)	Equivalent Rupees in Million
1		
2		
3		

Working Capital		
Year	Working Capital (in actual currency)	Equivalent Rupees in Million
1		
2		
3		

**Note:** The firms/ construction shall provide Income Tax Statements and audited financial statements for the last 03 years for evaluation of their Average Annual Turnover. No Marks shall be given if the above details are not given.

Application Form A-10

Page \_\_\_\_ of \_\_\_\_ Pages

## **BANKS LINES OF CREDIT LETTER**

*{Banks letter pad to be used}*

### **TO WHOM IT MAY CONCERN**

This is certified that M/s. (name and address of Applicant) are maintaining their Accounts(s) with us to our entire satisfaction for more than three years. The company has credit facilities up to Rs. \_\_\_\_ Million for the execution of Contract.

Authorized Signature

Note: (The above specimen is for reference) The credit limit letter shall be on the original Bank Letter Head and to be issued by a scheduled bank in Pakistan or a foreign bank duly counter guaranteed by a scheduled bank in Pakistan.

Application Form A-11

Page \_\_\_ of \_\_\_ Pages

## Litigation History

Name of Applicant or Partner of a Joint Venture

*Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed or currently under execution. A separate sheet should be used for each partner of joint venture.*

Year	Name of client, cause of litigation, and matter in dispute	Disputed amount (current value Pak Rs. or equivalent)	Award FOR or AGAINST Applicant

## Appendix-B

### (Integrity Pact)

#### **DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS. 10.00 MILLION OR MORE**

Contract No. \_\_\_\_\_ Dated \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

.....[name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Name of Buyer: .....

Signature: .....

[Seal]

Name of Seller/Supplier: .....

Signature: .....

[Seal]

**Annexure C**

**AFFIDAVIT FOR CORRECTION OF INFORMATION**

**(To be printed on PKR 100 Stamp Paper)**

Name: \_\_\_\_\_

**(Applicant or member of Joint Venture)**

I, the undersigned, do hereby certify that all the statements made in the Pre-Qualification Forms and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, firm or corporation to furnish any additional information requested by the Employer deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Employer.

Employer undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the firm

Title of Officer \_\_\_\_\_

Name of Firm \_\_\_\_\_

Date \_\_\_\_\_