



ALLAMA IQBAL OPEN UNIVERSITY ISLAMABAD

INVITATION FOR BIDS NOTICE PROCUREMENT OF PAPER FOR PRINTING

Activity Ref. No.	:	28/2023-24			
Procurement Method	:	Single Stage-One Envelope [1S1E]			
Date & Time for Submission of Bids	:	Date:	03-04-2024	Time:	1030 Hours, PST
Date & Time for Opening of Bids	:	Date:	03-04-2024	Time:	1100 Hours, PST

Allama Iqbal Open University (AIOU), Islamabad has allocated funds for procurement of various goods & non-consulting services, planned for “Annual Rate Contracting” during the financial year 2023/24 and is intending that part of the proceeds of those funds, will be used to cover eligible payments under the contracts resulting from the respective procurement activities.

The University now invites sealed bids from eligible Suppliers for deliveries of “Paper for Printing” at AIOU Main Campus Islamabad, on **Delivered Duty Paid (DDP)** basis.

The bidding shall be conducted in line with “Single Stage-One Envelope” procedure of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time) and is open to all potential bidders.

Bid(s) must be accompanied by a **Bid Security @ of 2%** of the total bid value in Pak. Rupees, in an acceptable form as given in the bidding document.

Bidding Document containing detailed terms & conditions of the bidding process, can be purchased from **Directorate of Purchase & Stores, Storage Building, Behind Block No. 3, AIOU Main Campus, Sector H-8, Islamabad. Ph: 051-9250031, 9250035** on submission of written application, duly supported by copies of Income & Sales Tax Registration Certificates and on payment of non-refundable fee in shape of pay order/ demand draft/ call deposit in the name of Treasurer, AIOU. The cost of bidding document is **Pak. Rs. 2,000/-** (Pak. Rs. Two thousand only).

A **Pre-bid Meeting** shall take place on the date, time and place as follows:

Date:	25 th March 2024
Time:	1100 hours (Pakistan Standard Time)
Address:	Committee Room of Sir Syed Hall, Block No. 24, AIOU Main Campus, Sector H-8, Islamabad

The original bid along-with one (01) copy, properly filled in, and enclosed in separate sealed envelopes, duly mentioning the Name & Ref. Number of the procurement activity, on the envelopes, must be delivered at the **Committee Room of Sir Syed Hall, Block No. 24, AIOU Main Campus, Sector H-8, Islamabad** address by or before **1030 hours PST** on **April 03, 2024**. The bids will be opened at **1100 hours PST** on the same date in the presence of bidders' representatives who shall choose to attend the opening at the aforesaid address. In case of submission of Bids through courier, the same must reach the Directorate of Purchase & Stores one day before the due date of submission of bids.

Bids received after the due date and time, either by hand or through courier, shall not be entertained in any case. Electronic submission is not allowed.

This advertisement is available at website of PPRA & AIOU at www.ppra.org.pk and www.aiou.edu.pk/tender-notices, respectively.

AWAIS SALEEM
Director
Directorate of Purchase & Stores
Allama Iqbal Open University, Sector H-8, Islamabad
Phone: 051-9250031, 9250035