



OPF Girls College F-8/2, Islamabad

Contact: +92-51-9260424, + 92-51-2253543 email:
opf.gci.lbd@gmail.com

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INVITATION FOR BID

Overseas Pakistanis Foundation (OPF) is working for the welfare of Overseas Pakistanis working abroad and their families living in Pakistan, under the administrative control of Ministry of Overseas Pakistanis & HRD, Government of Pakistan. OPF Girls College (OPFGCI) F-8/2, is an initiative of the OPF established with the key purpose of providing quality education to young women, specifically students coming to Pakistan from foreign countries.

2. OPF Girls College F-8/2 Islamabad currently catering the educational needs of almost 4000-4500 students requires the services of a photocopy shop from reputable, Income tax and sales tax registered firms/ contractors for an initial period of one year.
3. The firm/ contractor must have a relevant experience of three years (03) after the registration of their firms.
4. Bidding shall be conducted in line with the Single Stage One Envelope bidding procedure of Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines for Instructions issued by PPRA from time to time, and is open to all potential bidders. Bidders will be qualified according to highest monthly rent offered.
5. Bidding document may be obtained from the OPF Girls College admin office during regular working hours on payment of PKR 1000/- (non-refundable)
6. All the bids must accompany a pay order of PKR 50,000/- refundable in favor of OPF Girls College F-8/2, Islamabad as bid security amount.
7. The bids properly filled in and enclosed in sealed envelope should be submitted in the college admin office at or before 10:00 hrs on the closing date **05/05/2025**.
8. The bids will be opened on the same day **05/05/2025** at 10:30 hrs in the presence of bidders at OPF Girls College Islamabad.
9. OPF Girls College reserves the right to accept or reject any / all bids as per PPRA rules 2004.

Principal
OPF Girls College

Address:
OPF Girls College Park Road F-8/2, Islamabad
Admin office: 051-2250987

OPF 184-55