



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Principal Office
State Life Building No. 11
Abdullah Haroon Road
Karachi –75530
Phone : 9202800-9 Lines
Fax No. 92-91-9202845
UAN No. 111-111-888

TENDER NOTICE NO. SLIC/PO/16/ /2025
PURCHASE OF FLOOR STANDING AIR CONDITIONER FOR
CENTRAL PROCUREMENT DIVISION
STATE LIFE PRINCIPAL OFFICE

State Life Insurance Corporation of Pakistan invites Technical & Financial bids through E-PADS, in accordance with PPRA Rules-2004, under “Single Stage-Two Envelopes Procedure” from well reputed firms/bidders dealing in supply and Installation of Air Conditioner Items registered with E-PADS, Income Tax/ Sales Tax Department, having own offices and phone/ fax numbers (if found contrary Tender may be rejected) for purchase of Floor Standing Air Conditioner for Central Procurement Division of State Life (Principal Office), Karachi, as per following details:-

S#	Description of the job.	Bid Security	Tender Enquiry No.	Closing date and time for Submission of Bids	Date and Time of Opening of Technical Bids
1	Floor Standing Air-Conditioners	Rs.400,000	SLIC/PO/16/2025	05-05-2025 At 03:00 PM	05-05-2025 At 03:30 PM
2	Copper Pipes with wires and duct patti fitting (Specifications, quantity and detailed terms and conditions are available in Tender Documents)				

- Tender Notice along with Tender Document can be seen/downloaded from PPRA website i.e. www.ppra.org.pk also tender notice along with tender document has been uploaded on EPADS system and State Life website i.e. www.statelife.com.pk as well.
- Bids will be received only from those firms who are registered with PPRA for e-procurement on E- PADS system for tendering in SLIC through their e-mail addresses which were provided by them to PPRA at the time of their registration.
- Filled tenders must be submitted through their e-mail address latest by 05-05-2025 before 03:00 PM. Technical Bid will be opened on the same day at 03:30 PM
- State Life Insurance Corporation of Pakistan reserves right to accept/ reject all bids in accordance with PPRA Rules.

Divisional Head
Central Procurement Division
10th Floor, State Life Building No. 11
OPPOSITE ZAINAB MARKET,
ABDULLAH HAROON ROAD, KARACHI-75530
Tel: 021-99204521



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

BID DOCUMENT
FOR
THE PURCHASE OF FLOOR STANDING AIR
CONDITIONERS FOR CENTRAL PROCUREMENT
DIVISION
TENDER NOTICE NO.SLIC/PO/ 16 /2025
STATE LIFE INSURANCE CORPORATION OF PAKISTAN
PRINCIPAL OFFICE, KARACHI.

2025

CENTRAL PROCUREMENT DIVISION
10TH FLOOR PRINCIPAL OFFICE, STATE LIFE BUILDING NO.11
ABDULLAH HAROON ROAD, KARACHI-75530

1. Introduction

The State Life Insurance Corporation of Pakistan is the largest life insurance institution in Pakistan providing life and group insurance protection to over 6 million people. Even after the introduction of private insurance companies, State Life still enjoys the lion's share of the Pakistan life insurance industry. Presently, Corporation intends to purchase Floor Standing Air Conditioner for Central Procurement Division State Life Insurance Corporation (Principal Office), Karachi.

2. Detail Specification & Quantities / Schedule:

Detailed specifications and estimated quantity for required equipment is as under: -

S.N	Item/ Specifications	QTY
01	Floor Standing AC(2 Ton) (Inverter) Self Cleaning Yes Condenser Fin Coating Gold Fin Evaporator Fin Coating Gold Gold Fin Yes Function Type Reversible Sleep Mode Yes Special Filters Easily Removable Filter Functions Auto-Restart Yes Timer 24 Hour Design & Outlook Indoor Unit Color White Type (AC) Saloon General Details Compressor T3 Energy Efficiency Minimum Energy Mode (Inverter) Yes Indoor Unit Fan Motor DC Outdoor Unit Fan Motor	47

	DC Ambient Working Temperature Range(°C) Cooling - Outdoor 18°C / 43°C Ambient Working Temperature Range(°C) Heating - Outdoor 5°C / 43°C	
02	Copper Pipes with wires and duct Patti fitting	Per Feet Rate
03	Stand (If Used)	Rate per stand

Tender Enquiry No	SLIC/PO/16/2025
Closing date & time for submission of bids	05-05-2025 before 03:00 PM
Date & time of opening of technical bids	05-05-2025 at 03:30 PM

Delivery and after sales service of Consignment:

Delivery and after sales service of items at State Life Insurance Corporation of Pakistan's Karachi office (Principal Office)

TERMS AND CONDITIONS

1. Bidder should visit the site where Air Conditioners to be installed before submission of bid.
2. The payments of the extra pipes should be made as per actual measurements to be installed with the Air Conditioners. Hence running feet price of copper pipe + Wire+duct patti etc must be shown in the bid, otherwise it is assumed that its price is included in the unit.
3. Bidders should provide the name of firm, complete postal address, Telephone No, Fax No, Email address and web address (if any).
4. Bidders are required to upload their bids on EPADS system as per laid down PRRA procedure single state two-envelope method i.e. separate "Technical Proposal" and "Financial Proposal" respectively and clearly marked as **"Purchase of Floor Standing Air Conditioner for Central Procurement Division"**. However, bid security in shape of pay order must be submitted at the address given in tender notice before closing time else tender will be rejected.
5. Initially only Technical Proposals will be opened and downloaded from EPADS on the opening date and time as given in tender notice. Time and date for opening of financial proposals of technically qualified bidders will be announced after finalization of Technical Evaluation and will be announced on EPAD System accordingly.
6. There will be a two-stage evaluation of bids. Technical evaluation will be held first. Financial bid of only technically qualified bidders would be considered for further processing
(Technical evaluation of bid/point scoring criteria is available with bidding documents).
7. The Most Advantageous Bid would be accepted
 - i) Experience of bidders in sales / marketing of relevant equipment.
 - ii) Financial Capabilities.
 - iii) Number of existing clients provided with similar equipment.
 - iv) List of professionals on permanent strength- for installation and after sales services
(Technical evaluation of bids / point scoring criteria is available with bidding document).
8. Bid Security will be returned to un-successful bidders after completion of formal procedure and to successful bidder after issuance of purchase order/ signing of contract and submission of performance warranty. However, successful bidder will be required to

submit performance guarantee of 5% in shape of Pay Order / Bank guarantee or withheld from the bill (valid for entire warranty period) in favor of SLIC after the issuance of purchase order/ signing of contract and will be released after expiry of warranty period (Bank Guarantee specimen attached at Annex-A).

9. No bid will be accepted without bid security.
10. All the bids must include all government taxes.
11. Most Advantageous bidder will be required to deliver items within (04) weeks after issuance of Purchase Order.
12. The bids submitted shall hold good for a minimum period of 90 days from the date of bid opening.
13. The quantities mentioned in the BOQ are for evaluation purpose only, payment will be made as per actual use of floor mounted unit and additional accessories as defined in BOQ
14. The quantity of items may vary at the time of issuing purchase order and the requirement of additional copper pipe plus other accessories.
15. Warranty of the items will start from the date of delivery.
16. If the successful bidder fails to supply the items as per purchase order, the bid security will be forfeited.
17. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in the light of PPRA rules.
18. All the information provided by the bidder must be verifiable.
19. Security of the successful bidder will be forfeited if the items are not delivered within due time or extended delivery time. In case of a genuine reason regarding delay in delivery the successful bidder shall inform immediately and the delivery time may be extended at the discretion of state Life.
20. If the 1st lowest evaluated/ Most Advantageous fails to supply the items and bid money is confiscated by the State Life then the old Purchase order will be cancelled and new Purchase Order will be issued to the 2nd lowest Evaluated Bidder/ Most Advantageous bidder with approval of the Competent Authority.

(Divisional Head)
Central Procurement Division
2nd Floor, Principal Office, State Life Building No. 9
Dr. Ziauddin Ahmed Road, Karachi. (Pakistan)
Tel: 021-99204521

FORM OF PERFORMANCE SECURITY
(Bank Guarantee)

(Annex-A)

Guarantee No. _____

Executed on _____

Expiry date _____

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with address:

Name of Principal (Contractor) with address:

Penal Sum of Security (express in words and figures) _____

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Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound

unto the _____ (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the principal has accepted the Employer's above said Letter of

Acceptance for _____

(Name of Contract) for the _____
(Name of Project).

NOW THEREFORE, if the principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the

Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of relevant Clause , Defects after Taking Over, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Guarantor (Bank)

Witness:

Signature _____

1. _____
Name Title & Address

Corporate Secretary (Seal)

Signature _____

2 _____
Name, Title & Address

Corporate Guarantor (Seal)



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN

TECHNICAL EVALUATION OF BIDS / POINT SCORING CRITERIA

	<u>Max. Points</u>
1. Experience of bidder in Supply / installation of relevant equipment <i>(On the basis of work order)(05 points for each complete year)</i>	25
2. Financial Capabilities for having annul transaction more than 50 million <i>(Annual Report for each year/ Tax Return for each year =5 points)</i>	25
3. Number of Existing Clients provided with similar Equipment having value 10 million <i>(05 points for each Corporate / Multinational / Govt./ Semi- Govt. Client)</i>	25
4. List of Professionals - for installation and after Sales services <i>05 points for each qualified personnel) qualified mean having engineering or diploma in relevant field</i>	25

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Total Points: 100

Note:

Minimum 50 % score is required to Technically Qualify in each category and 60% on over-all basis.

