



ALLAMA IQBAL OPEN UNIVERSITY ISLAMABAD

INVITATION FOR BIDS NOTICE

REPAIR & MAINTENANCE OF LIFTS AND SUPPLY OF ALLIED PARTS/ ACCESSORIES

Activity Ref. No.	:	30/2023-24			
Procurement Method	:	Single Stage-One Envelope [1S1E]			
Date & Time for Submission of Bids	:	Date:	07-05-2024	Time:	1030 Hours, PST
Date & Time for Opening of Bids	:	Date:	07-05-2024	Time:	1100 Hours, PST

Allama Iqbal Open University (AIOU), Islamabad has allocated funds for acquiring non-consulting services, planned during the financial year 2023/24. The University now invites “**Sealed Bids**” from experienced and well-established firms, duly registered with the taxation and relevant authorities, for providing services for “**Repair & Maintenance of Lifts and Supply of Allied Parts/ Accessories**”.

The Invitation for Bids is aimed to procure services based on “**Open Framework Agreement**” approach. Initially, the contract(s) shall be awarded for two (02) Years and would be extended further subject to satisfactory annual performance of the Service Provider(s).

The bidding shall be conducted in line with “**Single Stage-One Envelope**” procedure of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time) and is open to all potential bidders.

All bids must be accompanied by a **Bid Security** amounting to **Pak. Rs. 200,000/-**, in an acceptable form as given in the bidding document.

Bidding Document containing detailed terms & conditions of the bidding process, can be purchased from **Directorate of Purchase & Stores, Storage Building, Behind Block No. 3, AIOU Main Campus, Sector H-8, Islamabad. Ph: 051-9250031, 9250035** on submission of written application, duly supported by copies of Income & Sales Tax Registration Certificates and on payment of non-refundable fee in shape of pay order/ demand draft/ call deposit in the name of Treasurer, AIOU. The cost of each bidding document is **Pak. Rs. 2000/-** (Pak. Rs. Two thousand only).

A **Pre-bid Meeting** shall take place on the date, time and place as follows:

Date:	26 th April 2024
Time:	1100 hours (Pakistan Standard Time)
Address:	Committee Room of Sir Syed Hall, Block No. 24, AIOU Main Campus, Sector H-8, Islamabad

The original bid along-with one (01) copy, properly filled in, and enclosed in separate sealed envelopes, duly mentioning the Name & Ref. Number of the procurement activity on the outer envelope containing original & copy of the bid, must be delivered at the **Committee Room of Sir Syed Hall, Block No. 24, AIOU Main Campus, Sector H-8, Islamabad** address by or before **1030 hours PST on May 07, 2024**. The bids will be opened at **1100 hours PST** on the same date in the presence of bidders’ representatives who shall choose to attend the opening at the aforesaid address. In case of submission of Bids through courier, the same must reach the Directorate of Purchase & Stores one day before the due date of submission of bids.

A bid received after the due date and time, either by hand or through courier, shall not be entertained in any case. Electronic submission is not allowed.

This advertisement is also available at websites of PPRA & AIOU at www.ppra.org.pk and www.aiou.edu.pk/tender-notice, respectively.

AWAIS SALEEM

Director

Directorate of Purchase & Stores

Allama Iqbal Open University, Sector H-8, Islamabad

Phone: 051-9250031, 9250035