

**Government of Pakistan
Ministry of Foreign Affairs
Islamabad**

The Ministry intends to float a tender for **Hiring of Janitorial/Cleaning Services for Pak-Brunei Friendship Hall, Ministry of Foreign Affairs, Islamabad.** As per Rule-12 of Public Procurement Regulatory Authority Rules 2004 as notified by the Finance Division vide SRO No. 432(I)/2004 dated June 08, 2008, we are required to float the tender notice on PPRA's website (www.ppra.org.pk).

2. The PPRA is therefore, requested to make necessary arrangements for publishing the tender notice on the above-mentioned website on 15.02.2024 positively. The copy of tender notice is enclosed.



(ANAS KHAN)

Assistant Director (GS-III)

Mr. Rizwan Mehmood, Director(MIS), PPRA Islamabad

Ministry of Foreign Affairs U.O. No.GS (III)-1/1/22-23 (Janitorial PBFH) dated 14.02.2024

**Government of Pakistan
Ministry of Foreign Affairs
Islamabad**

Tender Notice

Ministry of Foreign Affairs invites sealed bids from experienced and well reputed firms registered with Income Tax and Sales Tax authorities of Government of Pakistan and on Active Tax Payers List of the Federal Board of Revenue for **Hiring of Janitorial /Cleaning Services for Pak-Brunei Friendship Hall (PBFH), Ministry of Foreign Affairs, Islamabad.**

2. The tender documents containing scope of work, BoQs and all other relevant details can be obtained from the office of the undersigned on working days during office hours by submitting an application with a copy of **Sale Tax Registration Certificate and National Taxation Number Certificate along with a pay order of Rs.3,000/- (Non-refundable) in favour of Ministry of Foreign Affairs, Islamabad.**
3. **“SINGLE STAGE TWO ENVELOPE PROCEDURE”** will be followed. Firms should mark both the envelopes separately with the words **Technical Proposal** and **Financial Proposal**, and then seal the two envelopes in a single package.
4. Bids must reach the office of the undersigned before **1100 hours** on **6th March 2024** and will be opened the same day at 1200 hours, while financial bids of technically qualified Firms only will be opened later on.
5. No tender will be issued through post or telegram.
6. Bid Security specified in the Tender Documents in the shape of Demand Draft in favour of Ministry of Foreign Affairs must accompany the application, without which no tender will be accepted.
7. The Ministry of Foreign Affairs reserves the right to accept or reject all bids in accordance with PPRA rules.

Assistant Director (GS-III)
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