



**National Disaster Risk Management Fund**  
*A company set up under section 42 of the Companies Act, 2017*  
**Making Pakistan Resilient**

**IFB# 004/27/IT**

**INVITATION TO BIDS**  
**PROCUREMENT OF LAPTOPS**

National Disaster Risk Management Fund (hereinafter shall be termed as “Fund” & “Client”) is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017, invites sealed Bids from the Original Manufacturer/Suppliers/authorized Distributors registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue and fulfil the eligibility & qualification requirements for supply of “**Laptops (45 Nos. Lot-wise)**” to NDRMF as per terms & conditions/Specifications mentioned in the Bidding Document Document under PPRA Rules, 2004. A bidder may bid for one or more “Lots”; however, bidder(s) are required to bid for entire (100%) quantity of the Lot for which he shall bid. Procurement Method will be “National Competitive Bidding” – Single Stage – One Envelop Procedure as per PPRA Rules, 2004.

2. Bidding document containing detailed terms & conditions for the aforesaid activity may be downloaded at Fund’s website i.e. [www.ndrmf.pk](http://www.ndrmf.pk) (free of cost). Further, details can be obtained from the office of the Manager Procurement, EOBI Building, 5<sup>th</sup> Floor, G-10/4, Islamabad.

3. Sealed Bids, prepared in accordance with the instructions in the Bidding document, must reach at the address below on or before **30<sup>th</sup> March, 2023 at 1000 hours**. Bids will be publically opened on the same day at **1030 hours** in the presence of the participating companies/ their authorized representatives, who may choose to be present. This notice is also available on Fund’s Website i.e. [www.ndrmf.pk](http://www.ndrmf.pk) and PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk).

**Manager (Procurement)**  
National Disaster Risk Management Fund  
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