



GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR
NATIONAL DATABASE AND REGISTRATION AUTHORITY
REGIONAL HEAD OFFICE ISLAMABAD



BID NOTICE

RENTAL OFFICE SPACE REQUIRED FOR NADRA OFFICE CHAKWAL

(RHO/Isb/Admin-04/2024)

OFFICE ACCOMMODATION WILL HAVE FOLLOWING FEATURES:

- Office Accommodation should be in the main vicinity of CHAKWAL.
- Offered space measuring of total covered area up to **6000 Sqft** and space should be in the shape of hall along with public and staff washrooms.
- Prominent space having independent entrance.
- Government Departments will be given preference.
- Tenancy for a longer period (preferably ten years or more).
- Other details are given in bidding documents.

Note: - Interested parties / owners can purchase the bidding document at a cost of Rs.**1000/-** from below mentioned address during office hours from **14th February 2024** to **28th February 2024** (except gazette holidays). The proposal should be submitted duly completed in all aspects by **29th February 2024 at 1130 hours** (under **Single Stage – Two Envelope** offer procedure). The Envelopes shall be clearly marked as **Technical** and **Financial** proposals. Technical proposal will be **opened by 29th February 2024 at 1200 hours** in presence of available bidders (in case of public holiday tender will be opened on next working day).

- Offer documents received after submission of due date/time mentioned above will not be entertained.
- Quoted price shall be inclusive of all taxes, **except GST / SST, which shall be mentioned separately (if applicable).**
- No brokerage / service charges will be paid in case of real estate agent.
- Opening date/time of **Financial Proposal** will be communicated to all successful bidders of **General Proposal** Evaluation.
- NADRA reserves the right to reject all proposals and can cancel the advertisement process before acceptance of bid or proposal.
- Offer can also be rejected if owner of selected building fail to produce acceptable required/property documents.

For Any query contact on following address:

Deputy Director (Admin)

**Regional Head Office NADRA, Plot No. 30/31, Mauve Area, G-10/4
Islamabad | Ph. 051-9108124**