

No. F.49-1/2024-Admn-NVL
Government of Pakistan
Ministry of National Food Security & Research
National Veterinary Laboratory (NVL)

PRE-QUALIFICATION NOTICE

National Veterinary Laboratory (NVL), Ministry of National Food Security and Research Islamabad intends to pre-qualify workshops/firms/vendors registered with Sales Tax/Income Tax Departments and are on Active Taxpayer List (ATL) of FBR having their own offices/stock/manpower/workshop/expertise in Islamabad/Rawalpindi for following procurements, works and services required during the Fiscal Year 2024-25 (extendable) under Rule-15 and Rule-16 read-with Rule 42(a)&(b) of PPRA Rules, 2004 amended from time to time. Details are as under: -

Sr. #	Pre-qualification Description	Bid Security / Earnest Money
1.	Pre-Qualification of Workshops (Rawalpindi/ Islamabad) for Repair/Maintenance work of Official vehicles (04 Nos.) of National Veterinary Laboratory upto Rs. 500,000/- during financial year 2024-25.	Rs. 10,000/-
2.	Pre-Qualification of Firms/Vendors (Rawalpindi/ Islamabad) for the following: (a) Purchase/Petty Purchases (including Stationary/printer & photocopier toners/Misc. items/feeding material etc. list attached) (b) Repair/Maintenance of machinery equipments/Lab equipments/IT equipments/Garden/building/furniture & fixture/computers and hardware (including non-Tender items) upto Rs. 500,000/- in terms of Rule 42 of PPRA, 2004 amended from time to time. (c) Work related with advertisement & publicity	Rs. 10,000/-

2. Pre-Qualification bids would be collected and opened as per the following schedule:

Date of collection of Bidding Documents (sealed tender bids)	From 12-09-2024 to 08-10-2024 , bidding documents shall be collected through e-Pak Acquisition & Disposal System (EPADS). All prospective bidders shall apply for pre-qualification 2024-25 through EPADS. No manual bids/hard copies shall be accepted.
Date, Time & Place of Publicly opening of Bids.	On 08-10-2024 at 02:00 P.M. in National Veterinary Laboratory (NVL), NARC Gate No. 2, Park Road, Islamabad.

3. Interested eligible bidders are requested to register themselves on the EPADS (<https://eprocure.gov.pk/>) and submit their documents on EPADS. The interested eligible bidders may obtain a complete set of bidding documents containing list of items, specifications of required items and detailed terms & conditions from the websites of PPRA and EPADS. The same may also be obtained from Administrative Officer, NVL on payment of **Rs. 500/-** on any working days within the office hours (before the submission date of bid) on submission of written application on company letter head, duly supported by a copy of NTN and GST certificates.

4. The fixed bid security/earnest money, earmarked above in the shape of Pay Order/Demand Draft/Cash Deposit in favor of **Administrative Officer, NVL** alongwith bid documents should be uploaded through EPADS (scanned copy) and hard copy must be submitted physically on or before **11:00 A.M** by **08-10-2024 in NVL, Islamabad**. Bids will be opened on the same date at **02:00 P.M** in terms of Rule 28 of PPRA, 2004.

5. This Pre-Qualification notice is also available on the websites of PPRA (www.ppra.gov.pk) and EPADS (www.eprocure.gov.pk). The procuring agency reserves rights to accept or reject any or all bids/proposals in accordance with rule-33 of PPRA-2004 amended from time to time.

(Muhammad Noman)
Administrative Officer, NVL
Park Road, NARC Gate # 2, Chak Shahzad, Islamabad
Office Ph # 051-9255070

Muhammad Noman
Administrative Officer
National Veterinary Laboratories
Ministry of National Food Security and Research
Islamabad

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National Veterinary Laboratory (NVL),
ISLAMABAD
051-9255070



PRE-QUALIFICATION FORM/BIDDING DOCUMENTS

Sr. #	Pre-qualification Description	Bid Security / Earnest Money
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Administrative Officer
National Veterinary Laboratories
M/o Food Security and Research
Islamabad

**CRITERIA FOR PRE-QUALIFICATION OF WORKSHOPS/
INSTRUCTIONS TO WORKSHOPS OWNERS**

Terms & Conditions

For carrying out repair & maintenance work in authorized vehicles of this office, sealed bids are invited from workshops registered with Income and Sales Tax Departments and are on Active Taxpayer List (ATL) of FBR (copies of valid documents may be attached), having their own complete setup i.e. garage, spare parts availability and technical experts in Islamabad / Rawalpindi.

2. The Pre-qualification process shall be carried out through EPADS.
3. Interested eligible bidders must be registered on the EPADS (<http://eprocure.gov.pk/>) and submit their documents on EPADS.
4. Bid security of amounting to Rs. 10,000/- in shape of bank draft/call deposit in favor of Administrative Officer, NVL must be uploaded (Scanned) in EPADS and submitted in hard copy otherwise proposal will be rejected straightaway.
5. The workshops must have at least 03 years experience.
6. Secure parking for the official vehicles must be ensured. The workshop will be responsible for any loss/ damages caused in this regard.
7. Non blacklisting certificates on affidavit be attached with bidding documents.
8. Purchase/Pre-qualification Committee may conduct physical visit of all workshops before pre-qualification.
9. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even at odd hours.
10. The GST included rates must be submitted by firms.
11. The workshop will be bound to return old spare parts in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect is arisen again the workshop will be responsible to replace it free of cost. (During the warranty period).

FORFEITURE OF EARNEST MONEY AND BLACKLISTING OF WORKSHOP.

12. In case of submission of any false information/documents and any deficiency found in deliverables, the Earnest Money will be forfeited and the workshop would also be disqualified/blacklisted.

CORRUPT OR FRAUDULENT PRACTICES

11. The Purchaser observes the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser:-

i. defines, for the purpose of this provision, the terms set forth below as follows:

a. "corrupt and fraudulent practices" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies, or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty.

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ii. Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

iii. Will declare a firm ineligible and blacklisted for future participation either indefinitely or for a specific period of time as may deem appropriate by the competent authority of this Ministry being procuring agency.

I / We have and agree with the above mentioned terms and conditions.

Name of workshop/owner

Signature

Date


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