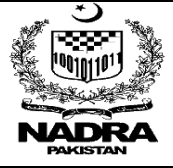




MINISTRY OF INTERIOR
NATIONAL DATABASE AND REGISTRATION AUTHORITY (NADRA)
REGIONAL HEAD OFFICE, KARACHI



Rental Office Space Required
For NADRA Big NRC Karachi (District East)

(Tender Notice No.01/2022)

OFFICE ACCOMMODATION WILL HAVE FOLLOWING FEATURES:

- Office Accommodation should be in the vicinity of Karachi District East (Gulistan-e- Jauhar and University Road Karachi will be preferred).
- Space measuring of total covered area preferably 6,000 /sqft at Ground floor, in the shape of hall, having independent entrance and on approachable location.
- Security wise viable location and easily accessible by public transport.
- Commercial building will be preferred.
- Tenancy for a minimum period (i.e. 10 years).

Note:

Interested parties /owner can purchase the Bid documents on submission of an written request and cash of Rs.1000/- (Non Refundable) from **11th January, 2022 (Tuesday) to 25th January (Tuesday) 2022** (except gazetted holiday) during office hours from below mentioned address.

The Bidding process is Single Stage-Two Envelop. The Envelopes shall be clearly marked as Technical and **Financial** proposals separately. Envelop shall be properly sealed and stamped should reach to Admin Branch NADRA Regional Head Office Karachi on or before **25th January, 2022 (Tuesday) upto 11:30 am, which will be opened on the same day at 12:00 pm.** Bids/proposals must include the following attested documents in addition to any other information that the bidder may be required to furnish.

- Attested Photocopy of lease property documents of the owner.
 - Attested Photocopy of valid approved Map, Site plan, CNIC, NTN, GST, and SST from the Concerned Authorities.
 - Completion Certificate of the building.
 - Undertaking on Non-Judicial stamp paper of Rs.100/- certifying that owner/building is not temporary/ permanently debarred from any Government agency/ authority/ department (without bearing any responsibility on NADRA whatsoever in this regard).
- Bidding documents received after submission of due date/time mentioned above will not be entertained.
- Quoted price shall be inclusive of all applicable taxes.
 - No brokerage/service charges will be paid in case of real estate agent.
 - Opening date/timing of Financial Proposal will be informed to all successful bidders of Technical Proposal Evaluation.
 - NADAR reserves the right to reject the bids/proposal (as per PPRA rule 33).
 - Bid can also be rejected if owner of selected building fail to produce acceptable required/property documents.
 - This advertisement is also available on PPRA Website at www.ppra.org.pk

Note for bidder

- It must be ensured that Financial & Technical bids are sealed separately in two envelopes and bid security should be kept in Financial bid envelope with no photocopy or original of bid security enclosed with Technical bid.

For any query contact on following address:

Director (Admin)

NADRA Regional Head Office,Karachi

29-E, Miran Mohammad Shah Road, M.A.C.H.S KDA Scheme-1, Karachi - 75350

Tel#021-34540828 Fax#021-34386391