

**\*ANNUAL PROCUREMENT PLAN FOR 2024-25**  
(Under Rule 8 and 9 of the Public Procurement Rules 2004)

Name of Procuring Agency: MINISTRY OF LAW AND JUSTICE (PSDP PROJECTS)

| 1      | 2                                 | 3                | 4                        | 5                                  | 6                                   | 7                         | 8  | 9                                   | 10                           | 11                            |
|--------|-----------------------------------|------------------|--------------------------|------------------------------------|-------------------------------------|---------------------------|--|-------------------------------------|------------------------------|-------------------------------|
| S. No. | Name of Procurement (Description) | Estimated Cost** | Allocated Budget for CFY | Roll over Plan: one year after CFY | Roll over Plan: two years after CFY | Procurement Method***     | Tentative Date of Procurement Notice Publication | Tentative Date of Award of Contract | Tentative Date of Completion | Remarks (if any)              |
|        |                                   |                  |                          |                                    |                                     |                           |  |                                     |                              |                               |
| 1      | Procurement of Books/Journals     | 40.084           | 30.000                   | -                                  | -                                   | Single Stage Two Envelope | October, 2024                                    | November, 2024                      | December, 2024               | ICT Enabled Libraries Project |
| 2      | Office and IT Equipment           | 12.130           | 0.150                    | -                                  | -                                   | Single Stage One Envelope | October, 2024                                    | November, 2024                      | December, 2024               | ADLR Project                  |
| 3      | Stationery                        | 1.300            | 0.300                    | -                                  | -                                   | Single Stage One Envelope | October, 2024                                    | November, 2024                      | December, 2024               | ADLR Project                  |
| 4      | Stationery                        | 0.350            | 0.350                    | -                                  | -                                   | RFQ                       | September, 2024                                  | September, 2024                     | October, 2024                | L&M                           |
| 5      | Books                             | 0.150            | 0.150                    | -                                  | -                                   | RFQ                       | October, 2024                                    | October, 2024                       | November, 2024               | L&M                           |
| 6      | Computer Stationery               | 0.250            | 0.250                    | -                                  | -                                   | RFQ                       | November, 2024                                   | November, 2024                      | December, 2024               | L&M                           |
| 7      | Miscellaneous Items               | 0.480            | 0.480                    | -                                  | -                                   | RFQ                       | December, 2024                                   | December, 2024                      | January, 2025                | L&M                           |
| 8      | Office Building                   | 1.000            | 1.000                    | -                                  | -                                   | RFQ                       | January, 2025                                    | January, 2025                       | February, 2025               | L&M                           |
| 9      | Stationery                        | 0.250            | 0.250                    | -                                  | -                                   | RFQ                       | October, 2024                                    | November, 2024                      | December, 2024               | SPMU                          |
| 10     | Printer Toner                     | 0.180            | 0.180                    | -                                  | -                                   | RFQ                       | October, 2024                                    | November, 2024                      | December, 2024               | SPMU                          |
| 11     | Miscellaneous Items               | 0.150            | 0.150                    | -                                  | -                                   | RFQ                       | October, 2024                                    | November, 2024                      | December, 2024               | SPMU                          |
| 12     | Stationery                        | 0.250            | 0.250                    | -                                  | -                                   | RFQ                       | October, 2024                                    | November, 2024                      | December, 2024               | AOFC                          |
| 13     | Printer Toner                     | 0.180            | 0.180                    | -                                  | -                                   | RFQ                       | October, 2024                                    | November, 2024                      | December, 2024               | AOFC                          |
| 14     | Miscellaneous Items               | 0.150            | 0.150                    | -                                  | -                                   | RFQ                       | October, 2024                                    | November, 2024                      | December, 2024               | AOFC                          |

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|    |                   |        |        |   |   |                              |               |                |                |      |
|----|-------------------|--------|--------|---|---|------------------------------|---------------|----------------|----------------|------|
| 15 | Computer Hardware | 58.660 | 58.660 | - | - | Single Stage<br>Two Envelope | October, 2024 | November, 2024 | December, 2024 | AOFC |
| 16 | Software          | 2.000  | 2.000  | - | - | Single Stage<br>Two Envelope | October, 2024 | November, 2024 | December, 2024 | AOFC |

\* The Annual Procurement Plan may be prepared on the assumption that total allocated budget of the current financial year (CFY) will be released.

\*\* 'Estimated Cost' represents 'Total Cost' of the Contract. Where expected duration of a contract is more than one year and accordingly the total cost of the contract higher than the allocated budget for the CFY, then the remaining allocation of budget will be provided in next year(s).

\*\*\*Procurement Method means Open Competitive Bidding/Petty Purchases/Quotations/Direct Contracting/Negotiated Tendering