

**Government of Pakistan**  
**M/o National Health Services, Regulations & Coordination**  
**NATIONAL INSTITUTE OF POPULATION STUDIES**

**JOB OPPORTUNITY**

The National Institute of Population Studies (NIPS) is implementing an activity titled "Longitudinal Panel Study using Performance Monitoring for Action (PMA) Framework Phase IV". NIPS requires the services of suitable candidates, TORS can be seen on the NIPS Website [www.nips.org.pk](http://www.nips.org.pk). The detail is as under:-

| S # | Detail of Posts                            | Duration (Months) | No of Posts | Age (Years)          | Pay                                      | Qualification(s) / Experience Required                                                                                                                                                                                                                                                                                                                                                                     |
|-----|--------------------------------------------|-------------------|-------------|----------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1   | Project Advisor<br>Islamabad Based         | 04 Months         | 01          | Maximum age 72 years | Negotiable                               | Ph.D. or MPhil degree in Social Sciences i.e.; Demography, Economics, Statistics, Anthropology or Sociology, and Public Health from a reputable recognized foreign/local university with at least twenty-five years experience in research. The candidate should have previous work experience in family planning, strong project management, and analytical writing skills.                               |
| 2   | Data Processing Manager<br>Islamabad Based | 06 months         | 01          | Maximum age 50 years | 250,000                                  | MSc / BS (Honors) in computer science or Economics/ Statistics with a minimum of five years experience in data analysis and application development. Should have a complete familiarity with SPSS, STATA, CSPro, etc., and should have worked as a team member of an IT unit in a field data collection at the national level with clear concepts of application-based quality data collection monitoring. |
| 3   | Office Coordinator<br>Islamabad Based      | 04 months         | 01          | Maximum age 40 years | 100,000/- per month                      | M.Phil. or Master's degree in Social Sciences from a reputable recognized foreign/local university with strong analytical skills and coordination of field teams.                                                                                                                                                                                                                                          |
| 4   | Office Editors / QCs<br>Islamabad Based    | 04 months         | 05          | Maximum age 60 years | 80,000/- per month                       | Master's degree / BS (Honors) in Social Sciences and experience in household survey data collection, editing, and field monitoring.                                                                                                                                                                                                                                                                        |
| 5   | Data Entry Operators<br>Islamabad Based    | 04 months         | 05          | Maximum age 35 years | 45,000/- per month                       | Should have Bachelor's and expertise in MS Office, CSPro. The candidate must have typing speed of 10,000 key depressions per hour.                                                                                                                                                                                                                                                                         |
| 6   | Female Enumerators                         | 25-30 days        | 52          | Maximum age 40 years | 3,000/- per day and 1000/- per day as TA | Master / BS Honors degree in Social Sciences and experience in conducting interviews. Only residents of relevant/concerned districts i.e. Bahawalnagar, Bhakkar, Jhang, Khanewal, Layyah, Muzaffargarh, Pakpattan, Rawalpindi, Sheikhpura, Sialkot and Gujranwala can apply. (See NIPS website for detailed districts).                                                                                    |

1. Apply online within 15 days of this advertisement, online application form is available at NIPS website: [www.nips.org.pk](http://www.nips.org.pk)
2. Applications received after the due date or incomplete (if any) will not be entertained/ considered.
3. Only shortlisted candidates will be called for a Test/ Interview. No TA/DA will be admissible for the candidates.
4. For any query, please contact to Administration Section, NIPS during office timings i.e., 07:30 am to 15:30 pm.
5. The Institute reserves the right to stop the recruitment process at any stage and also to increase or decrease the number of vacancies / durations according to the rules.
6. See detail of TORS on the NIPS website.

Admin Officer, NIPS, NIH, Park Road, Chak Shahzad, Islamabad Contact:(051) 9255937, 9255940

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