## FC Security Services Peshawar Job Opportunities

Frontier Constabulary Security Services Private Limited Peshawar company invites applications for the following positions for its regional (Islamabad, Lahore, Karachi and Peshawar) on contract basis on the following requirements.

S.No	Name of	No of	Qualification /	Job Description
	Post	Post/Place	Eligibility	
1	Manager Operations	Karachi (1) Lahore(1) Islamabad(1) Peshawar(1)	BA/BSc with a minimum of 05 years of relevant experience Rtd FC and Police offices can apply	Management of office and staff. Business development, and dealing with clients. Good communication and fluency in English
3	Accountant	Islamabad(1) Lahore (1)	Bachelor's degree in Finance/Accounting or equivalent degree with 05 years of experience as an Accountant. Max age:40 years	Manage financial transactions, including accounts payable and receivable Prepare ledgers, vouchers, reports, and financial statements for audit Ensure accurate and timely processing of payroll. Reconcile bank statements and maintain Cashbook. Proficiency in accounting software and Microsoft Excel

- 1. Original document to be produced at the time of interview
- 2. Only shortlisted candidates will be called for interview
- 3. Females are encouraged to apply
- 4. All the candidates should have good language skills in English and Urdu, have good communication and computing skills with sound knowledge of MS Office
- 5. Application along with CVs and photocopies of testimonials to be submitted within 14 days of issuance of this advertisement to the following offices:
  Peshawar: 1<sup>st</sup> Floor FC Trust Building Sunehri Masjid Road Peshawar Cantt Islamabad: House# 350, Street # 13, Block B, Top City-1 Islamabad Ph: 0300-5908414 Lahore: House # 175, Block B, Bankers Society Lahore Ph: 0341-9233513 Karachi: House No A 27/1 street No 8 Gulshan-e-Faisal Bath Island. Ph: 021-32622002
- 6. No TA/DA admissible for test and interview.
- 7. The advertisement can also be seen at our website <u>www.fcss.org.pk</u>

## **HR Manager**

## Frontier Constabulary Security Services Private Limited Peshawar