

**MOST IMMEDIATE**

No.5(5)/2010/PPRA/Accounts  
**GOVERNMENT OF PAKISTAN**  
**PUBLIC PROCUREMENT REGULATORY AUTHORITY**  
**(CABINET DIVISION)**

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Islamabad, the dated 16<sup>th</sup> March, 2011.

Subject:- **COLLECTION OF TENDER FEE**

At present, Procuring agencies are depositing the tender fee for uploading of their tenders on PPRA's website through the cheques. These cheques are being received by PPRA and deposited in the concerned bank on daily basis. However, the ratio of dishonouring of these cheques has increased considerably due to one or the other reason. This has resulted that a huge amount is outstanding on the part of most of the procuring agencies.

2. In order to improve the procedure, it has been decided that all procuring agencies may be requested to deposit the tender fee in the shape of "Pay Order/ Demand Draft" for payment of their tender fee. This will help PPRA to improve the recovery of the outstanding payment on the part of procuring agencies and also avoid the unnecessary correspondence relating to clearance of cheques.

3. It is, therefore, requested that all procuring agencies may be directed to pay the tender fee in the shape of "Pay Order /Demand Draft" with immediate effect.

4. This issues with the approval of Managing Director, PPRA.

  
**(Muhammad Farooq)**  
Deputy Director (Admn)