

NATIONAL ASSEMBLY SECRETARIAT

EXPRESSION OF INTEREST (EOI)

National Assembly Secretariat intends to pre-qualify reputable contractors/ contracting firms registered with income Tax and Sales Tax Department and Invite "Expression of Interest" for the following activity/project:-

"Rehabilitation, Landscaping and Gardening services of Mughal Garden, Lawn in front of Parliament House, Lawn at 3rd floor, Lawn adjacent to Cafeteria at 1st floor, Green Area on 1st floor and 2nd floor around Parliament House and Fountain Areas in the Parliament House"

2. Qualified and well established contractors/contracting firms registered with PEC having adequate experience of above mentioned work are invited to submit EOLs along with following documents in person or through courier:-

- i) Registration Certificate with Pakistan Engineering Council (PEC) with latest renewal (up to 31-12-2017).
- ii) Registration Certificate with Securities & Exchange Commission of Pakistan.
- iii) Registration. Certificate with Income Tax Authorities
- iv) Permanent Address, list of professional staff with CV indicating their relevant project experience.
- v) List of works/projects completed by the firm within last 05 years with their total cost.
- vi) Affidavit/Certificate that the firm was not black listed by any Government/Semi Government Department/ Institution.
- vii) Audited Reports of the last three years.
- viii) Details of in hand projects.
- ix) Any other information supporting the application.

3. Qualified contractors/contracting firms responding to this E01 must confirm that they are willing and capable to provide the required services above, and shall later be required to provide evidence(s) in their proposal. Two stages, two envelope method will be adopted for above services.

4. The EOI must be clearly labeled "Expression of Interest", sealed and must reach the undersigned not later than **28th August, 2017** upto 11.00 a.m. at the address given below.

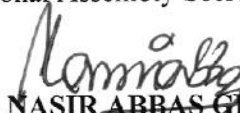
5. The short listing of the firms/contractor shall be carried out in accordance with the evaluation criteria for subject project."

6. National Assembly Secretariat reserves the right to reject Companies submitting EOLs from further consideration, if the company is not deemed to confirm to the above conditions. Thus, submitting a reply to this E01 does not automatically guarantee that your Company will be considered for receipt of the solicitation if-and-when issued.

7. Interested contractors/contracting firms should first visit the site and to contact the undersigned in order to fully understand and to acquaint themselves exact nature, type and quantum of work and to prepare detailed plan/proposal with drawings accordingly and to submit it with EOI.

8. National Assembly Secretariat reserves the right to change or cancel the requirements at any time during the EOI.

9. The advertisement is also available on PPRA website and National Assembly Secretariat website.


(SYED NASIR ABBAS GILLANI)
Section Officer (Admin),
Tel. No.9206548.

NAS 88-288-Pd

EVALUATION CRITERIA

CRITEREA: GENERAL EXPERIENCE

Sr. N.	Description	Marks Assigned
(i)	Projects of similar nature and complexity completed in last ten (10) years (minimum period), for which the bidder will be awarded base marks 10. For each additional year of experience in relevant services 02 marks will be awarded (maximum 14 marks).	14
(ii)	Project of similar nature and complexity in hand (minimum 3 project), for which bidder will be awarded base 04 marks. For each additional relevant project in hand 01 marks will be awarded (maximum 6 marks).	06
(iii)	Enlistment record with Government Organizations & other agencies fo relevant and same nature work.. 1 Mark for each enlistment up to maximum of five enlistments.	06
(iv)	An established and functional office set up in Islamabad/Rawalpindi will attract 04 marks	04
	Total Marks Allocated	30

CRITERIA:- PERSONNEL CAPABILITIES

Sr. No.	Description	Marks Assigned
i)	Professional staff including; a) B.Sc Engineers (Civil) registered with PEC. b) Landscape Architect registered with PCATP and sound knowledge of AutoCAD 3D. c) Horticulturist (At-Least Master`s in Horticulture) 09 Marks will be given if the individual experience of at least 6 no. of above professional staff (02 each) is equal to 10 years or above. 03 marks will be given if the total no. of above professional staff Engineers registered with PEC are 9 nos. or above.	12
ii)	Expert staff; (i) Associates Engineers (DAE-Civil). (ii) Quantity Serveyor (DAE) (iii) AutoCAD-3 D expert. (iv) Agriluturist/supervisor horticulture 04 Marks will be given if the individual experience of at least 8 no. of above professional staff (02 each) is equal to10 years or above. MANPOWER; Skilled malis, semi skilled malis, heavy duty driver,tracktor operator, excavator operator, bush cutting machine operator. 04 marks will be given for having above manpower with individual experience of 5 years atleast.	08
	Total Marks Allocated	20

CRITERIA:- FINANCIAL SOUNDNESS

For Financial Status assessment, the Applicants may be required to submit Audited financial statements for the last five years or any other document which verifies their Financial Status..

Sr.No.	Description	Marks Assigned
i)	Available Bank Credit Line (i) 04 Marks will be given if the available bank credit line limit is equal to 40 Million. (ii) Full Marks will be given in case of limit is 50 million or more.	05
ii)	Working Capital in last 3 years. (i) 4 Marks will be given if the available average working capital for last three years is equal to 80 Million. (ii) Full Marks will be given in case of limit is 100 million or more.	05
iii)	Registration with Income Tax Department No points will be given if income tax certificate is not attached and 5 points will be added in case of valid certificate.	04
iv)	Litigation History where decision went against the Firm. In case the firm is involved in any litigation, no marks will be given and 5 points will be added in case affidavit of no litigation is attached.	03
v)	Blacklisting from any Agency In case the firm is blacklisted, no Marks will be given and 5 points will be added in case affidavit by the company that it has not been black listed is attached.	03
Sub-total:		20

CRITERIA:- SERVEY , DETAIL PROPOSAL/PLAN

Sr.No.	Description	Marks Assigned
(i)	Site servey, detail Proposal/Plan, methodology and work plan (quantified in liue of servey depth and proposal plan)	08
(ii)	Proposal Presentation 3-D (marks will be given by the committee for the subject project)	10
Sub-Total		18

CRITERIA:- EQUIPMENT CAPABILITY

Sr.No.	Description	Marks Assigned
(i)	Excavator Tractor ,Butt cutting machine Wheel Borrows, Hand Cultivators, Manual Edgers, Spading Fork Pitch Fork, Lawnmower, Pick Mattock, Flat Rake, Anvil Pruners, Hedge, Shears, Grass Shears, Round Point Shovel,Trowel, Watering Can,Weeder, Arc type Tree Trimmer with about 25ft long Bamboo stick, Tree Trimmer/ Pole Pruner, Back hung type spray pumps, scales, chain saw, hedge trimmer, tillers and cultivator, complete hand tools and other relevant tools.	12
Sub-Total		12