



Department of
Auditor-General of Pakistan
Office of the
Director General Audit,
Local Governments, the Punjab (North),
Ground Floor, Audit Complex, Syed Mauj-e-Darya Bokhari Road, Lahore.
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No. DGA/Distt. Govt./ (N)/Admn-II/F-299/CD- 100

Dated: 22 February, 2024

To

Mr. Rizwan Mehmood,
Director (MIS)
Public Procurement Regulatory Authority,
1st Floor FBC Building Near State Bank,
Sector G-5/2, Islamabad.

Subject: **TENDER FOR PRINTING OF AUDIT REPORTS FOR AUDIT YEAR 2023-24**

Please find enclosed Notice Inviting Tender for printing of Audit Reports of the Federal Government under the audit jurisdiction of Directorate General of Audit, Local Governments, Punjab (North), Lahore with the request to publish the same on the official website of PPRA.

2. This issues with the approval of Director General.

Encl: As Above


Audit Officer (Admin.)

NOTICE INVITING TENDERS

Scaled bids are invited from reputed Income Tax and Sales Tax registered printing firms/concerns for printing of Audit Reports under the jurisdiction of Directorate General Audit, Local Governments, the Punjab (North), Lahore for the Audit Year 2023-24 detailed below as per following specifications and terms & conditions of printing:

A-Scope of Work

Sr. No.	Title of Report	Audit Year	Estimated Pages	Quantity	Total Pages
1	Compliance Audit Report of Daanish Schools	2020-21	56	500	28,000
2	Compliance Audit Report of Public Sector Companies	2020-21	160	500	80,000
3	Compliance Audit Report of Daanish Schools	2021-22	50	500	25,000
4	Compliance Audit Report of Public Sector Companies	2021-22	180	500	90,000
5	Compliance Audit Report of Tehsil Councils	2021-22	210	500	105,000
6	Compliance Audit Report of Municipal Committees	2021-22	180	500	90,000
7	Compliance Audit Report of Municipal Corporations / Metropolitan Corporation	2021-22	240	500	120,000
8	Compliance Audit of Metro / Municipi. Corp	2022-23	130	500	65,000
9	Compliance Audit of Public Sector Companies	2022-23	115	500	57,500
10	Special Audit of Mun. committee, Dist. Bhalwal	2022-23	31	500	15,500
11	Special Audit of THQ Hospital KKR	2022-23	40	500	20,000
12	PAR DHQ Hospital NNS	2022-23	50	500	25,000
13	Performance Audit Report of Munc. Corp. Sargodha	2022-23	50	500	25,000
14	Special Study on HR hiring in DEA and DHA, Sheikhpura	2022-23	35	500	17,500
15	Compliance Audit Report of District Education Authorities of 19 Districts of Punjab (North)	2023-24	240	500	120,000
16	Compliance Audit Report of District Health Authorities of 19 Districts of Punjab (North)	2023-24	450	500	225,000
Total Estimated Pages					1,108,500

- * Number of pages are subject to finalization of audit reports and No. of reports in proportion to the members of Provincial Assembly / PAC Punjab Lahore is subject to the orders of the AGP for placing these reports before the appropriate forum as and when received.

B-SPECIFICATIONS

- a) **SIZE**
 - (i) Paper size 20" x 30"/8" 80 gms offset paper
 - (ii) Composing size 8" x 5"
- b) **Title Page** Colour x 2 (Glazed Lamination) – 300 gm Art Card
- c) **Base** Pak Green (Dark Green both front and back), Printing Black & White
- d) Centre Pin / gum Binding (specimen can be seen from the procuring office).

C- TERMS AND CONDITIONS OF PRINTING

- (a) Active Taxpayer/Sales Tax Registered firms can only participate in the tender competition.
- (b) Last five year printing experience should be provided with the tender documents.
- (c) List of machinery & equipment's should be provided with the tender documents.
- (d) List of staff should be provided with the tender documents.
- (e) Sample of 80 gms offset imported paper and 300 gm art card should be provided with the tender documents.
- (f) Bids should include all taxes applicable as per government rules.
- (g) Earnest money from the interested bidders in shape of CDR @ 2% of bid price should be deposited with the bids.

- (h) Performance guarantee equaling 5% of the contract amount in shape of CDR/Bank Draft/unconditional bank guarantee shall be submitted by successful printer. Insurance guarantee/cheques of third party undertaking shall not be acceptable.
- (i) Bidding documents can be obtained from the procuring office Drawing & Disbursing Officer/Audit Officer (Admn) w.e.f 23.02.2024 to 11.03.2024 during working hours (8:30 am to 4:30 pm).
- (j) Bids can be submitted on tender / bid forms upto 12th March, 2024 (11:00 am) in the office of Director General Audit, Local Governments, the Punjab (North), Ground Floor, Audit Complex Audit Building, Syed Mouj-e-Darya Bokhari Road, Lahore.
- (k) Bids submitted after the prescribed time and date shall not be accepted.
- (l) Bids will be opened on 12th March, 2024 at 11:30 a.m. in the presence of all bidders or their authorized representatives in the office of Director General Audit, P&TS, 3rd Floor, Audit Complex, Syed Mouj-e-Darya Bokhari Road, Lahore.
- (m) Stipulated period of work will be 15 days for entire printing process from the date of receipt of manuscripts of the Audit Reports/work order by the bidder.
- (n) Substandard printing material/rough matter will not be acceptable for payment. However, the same will also be handed over to this office for necessary disposal.
- (o) In case of delay in printing work from the stipulated period of 15 days, penalty @ 2% per day or a part thereof subject to a maximum of 10% of the total amount of printing will be charged / deducted from the claim of the printer/firm awarded with the work.
- (p) Taxes will be charged as per Government Rules governing at the time of payment.
- (q) The bidders would provide an affidavit on stamp paper for non-blacklisting of firms.
- (r) The successful bidder would provide an affidavit on stamp paper for taking all suitable measures to keep all printing matter (manuscript of Audit Reports and its plates etc;) in safe custody, being classified information, till such time the same is handed over to this office alongwith requisite copies of printed Audit Reports.
- (s) No advance payment will be made.
- (t) Payment will be made on availability of funds under the relevant head of account.
- (u) Payment will be made after satisfactory report by the purchase committee of this office.
- (v) The committee constituted for the purpose may visit printing press to assess the quality of work and capability of press for the completion of printing task.
- (w) The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.

Note:

- (i) Bids offered by the bidders would remain valid upto 30th June 2024.
- (ii) Audit Reports in the meaning of "Books" are exempted from Sales Tax vide Revenue Division (FBR), Sales Tax Wing, Islamabad letter No.1/68-SST/99, dated 21st April, 1999 (Refer serial No.21 of 6th Schedule to the Sales Tax Act, 1990).



Audit Officer (Admin.)