

Pakistan Atomic Energy Commission Foundation

Adjacent to NORI Hospital, Hanna Road, G-8/3, Islamabad.

Ph.051-9263295-97, Ext: 205

TENDER NOTICE NO. FHPP-05/2024

- 1) Sealed Bids (containing two separate envelopes, one marked as "**TECHNICAL PROPOSAL**" and second marked as "**FINANCIAL PROPOSAL**" (on Single Stage Two Envelop Bidding Procedure) from **Original Equipment Manufacturers, Authorized Distributors/ Dealers and Firms registered with General Sales Tax** are invited for Supply of **Industrial Front End Loader (Bucket) on FOR Chashma, Mianwali.**
- 2) Tender can be submitted at **PAEC Foundation Head Office, Adjacent to NORI Hospital Hanna Road G-8/3 Islamabad** on or before **20th May, 2024** by **1400 hours**, which will be opened on the same day at **1430 hours.**
- 3) Bid Security Rs. 40,000/- and Tender Fee Rs. 1,000/- in shape of Bank Draft/ CDR in favor of **PAEC Foundation** must be attached with Technical Offer, otherwise offer will be rejected.
- 4) Bids qualification criteria & bidding Documents can be downloaded from **www.ppra.com.pk**

Assistant Manager (Projects & Procurement)

PAEC Foundation Head Office

Islamabad

Phone: 051-9263295, Extension: 208

PAKISTAN ATOMIC ENERGY COMMISSION FOUNDATION

INVITATION TO TENDER

**FOR SUPPLY OF INDUSTRIAL FRONT END LOADER
(BUCKET) OF TRACTOR**

INSTRUCTION TO TENDERERS

1. **Participation of Tender.** The tender can be participated by following: -
 - a. **OEMs (Original Equipment Manufacturers)**
 - b. **Authorized Distributors, Dealers or Supplier registered with GST and having Backup Support Services in Pakistan**

2. **Eligibility / Bid Qualification Criteria.** The bidder must prove his eligibility by Completing the Bid Qualification Criteria as following.

Sr. No	Check List	Yes / No
a.	Tender Fee	
b.	Bid Security	
c.	Copy of NTN / STRN and Active Tax Filler with 100% compliance	
d.	Authorization Letter from OEM (if applicable)	
e.	Complete Tech Data of Equipment	
f.	60 x Days Offer Validity	
g.	Confirmation to Delivery Period i.e. 30 Days	
h.	Comparison Chart	
i.	Not Blacklisting Affidavit	
j.	Certificate to accept all conditions of tender	
k.	List of Major Clients	
l.	Supply of equipment to minimum three (03) customer. Purchase order must be attached.	
m.	Tender documents duly signed and stamped should be returned/enclosed with bid.	

3. **Special Conditions**

- a. Bidder must provide the Authorization Letter from OEM / Authorize Dealer / Seller (If applicable)
- b. Quoted items / equipment should be Branded and Brand New.
- c. Firms are only allowed to quote only 1 x variant / model of item / equipment being quoted
- d. Offer should also accompany complete technical data of the equipment.
- e. Firms must provide all relevant import documents to the purchaser (if applicable).
- f. Offers must be prepared on firm's letter head, accompanied by the schedule to tender duly completed / signed / stamped by authorized executive (by name) of the firm without which the offer will not be entertained.

4. **Rejection of Bid.** A bid will be rejected under following circumstances: -

- a. Bids not qualifying the bid evaluation criteria as mention above.
- b. Offers not accompanied with complete technical specifications of items being offered and not supported with detailed technical brochures.
- c. Non responsive bid to any single required criteria / specification.
- d. Non submission of Tender Fee & Bid Security.
- e. Late submission of tender from given date & time
- f. Offers not complying with the special instructions (para 3 & 4) in addition to other conditions

5. **Particulars and Specifications.** Standard particulars, and specifications of Industrial Front End Loader (Bucket) is attached at **Annex 'A'**. The bid must confirm to the asked specifications and acceptance criteria for each category / item.

6. **Delivery of Tender.** The original copy of the tender is to be enclosed in double cover. (i) Technical Offer (ii) Commercial Offer, separately. The covers should be sealed and bear tender Enquiry Number and date of opening, while the outer cover should bear only address of this office without any indications.

7. **Date and Time for Submission of Tender.**

- a. Tender must reach at PAEC Foundation Head Office, adjacent to NORI Hospital, Hanna Road, G-8/3 Islamabad by the date and time specified in tender notice by hand or by post.
- b. Tender must be dropped in the tender box before given time.
- c. PAEC Foundation will not be responsible for delay occurring in post.

8. **Price**
- a. The firms must quote prices inclusive of all taxes, packing, delivery charges or installation etc. as per format attached at **Annex “B”**
 - b. The price must be quoted in **PAK RUPEE** in figures and words at the appropriate space of the schedule to tender.
 - c. Additional information, if any, must be linked with entries on the Schedule to Tender.
 - d. Prices quoted should be firm and final.
 - e. Tax exemption (if any) may be provided with the tender documents.
 - f. Firm’s financial offer must be on letter head duly signed and stamped by executive authority, otherwise offer will be rejected
9. **Validity of Offers.** The validity period of quoted rates must be indicated and should be at-least 60 days from the date of opening the tender without any condition, extendable for further processing of the case, if required.
10. **Delivery Period.** Industrial Front End Loader (Bucket) must be delivered within 30 x days after issuance of LOA (Letter of Acceptance) or Award of Contract (whichever is earlier) at prescribe location, beyond which Late Delivery Charges will apply.
11. **Packing.** Unless a method of packing is indicated in the specification in the schedule to tender form, the method of packing proposed by supplier must be described in schedule to the tender form. Contractors/Firms are at liberty to quote for additional alternative sizes and description of packs and these must be described in the schedule of tender. Packing should be such that item shall not damage in transit till place of delivery. **SAFE DELIVERY OF ITEMS IS SOLE RESPONSIBILITY OF FIRM.**
12. **Inspection**
- a. **Pre-Delivery Inspection**
 - (1) Pre-delivery inspection of complete equipment may be carried out at firm’s premises before supply, by team of PAEC Foundation. (if required)
 - (2) Inspection will include Quantity, Quality and Conformation to the agreed specification as per LOI / Contract agreement.
 - (3) Firm will dispatch the items / equipment to prescribed location as mentioned in schedule of tender.
 - b. **Final Inspection.** Final Inspection will be carried out by the consignee after delivery for any damages / breakages during transportation and successful functioning.

13. **Arbitration.** Any bidder feeling aggrieved by any act of procuring agency after submission of his bid and prior to award of the contract may lodge a written complaint to procurement agency under Rule - 48 PPRA.
14. **Risk and Expense.** Failure to supply the goods quoted or failure to meet the Commitment made regarding delivery schedule, specifications, short supplies etc. will authorize PAEC Foundation to purchase the items at firm's risk and cost.
15. **Force Majeure.** The supplier will not be held responsible for any delay occurring the supply of contracted stores due to event of force majeure such as Act of God, War, Riots, Civil Commotion's Strikes, lock out or disturbance directly affecting the supply over which the supplier has no control. In such an event the contractor shall inform the Purchaser within 15 days of the happening in writing. Non-availability of raw material for the manufacture of stores or the export permit for the export of the contracted stores from the country of its origin shall not constitute Force Majeure.
16. **Late Delivery.** Late Delivery charges will be imposed @ 5% per month on total cost of contract with effect from original delivery date.
17. **Terms of Payment**
 - a. 100% Payment will be made after delivery and Final Inspection after and issuance of RV (Receipt Voucher) by the consignee.
 - b. No advance payment is allowed
18. **Tender Fee and Bid Security.** Both will be prepared in the shape of **bank draft / CDR** in favor **PAEC Foundation** and submitted as following: -
 - a. **Tender Fee.** Rs 1,000/- must be attached with Technical offer.
 - b. **Bid Security.** Rs.40,000/- in sealed envelope (**mentioning Name of Bank and Draft Number & Date**) must be attached with Technical offer. Same will be opened with financial offer.
19. **Warranty Period.** The **warranty period** of equipment will be one year or Manufacturer specified (whichever is more) starting from the date of RV. Firm will give comprehensive local warranty (duly supported by the OEM).

20. **Comparison Chart**. Firms will also attach comparison chart along with their offer on following lines: -

PAEC Foundation Specification	Firms Specification	Complied with or Not

21. **Evaluation:** Technical offer of bidders found eligible and qualified as per “**Bid Qualification criteria**” will be evaluated as per specifications (Annex “A” & ‘B’).
22. Financial Offers of technically approved bidders will be opened and bidder with the lowest financial proposal will be considered most advantageous bid.

PAKISTAN ATOMIC ENERGY COMMISSION FOUNDATION
GENERAL CONDITIONS GOVERNING CONTRACT

1. Tender will be opened at PAEC Foundation Head Office, adjacent to NORI Hospital, Hanna Road, G-8/3 Islamabad at Date and Time mentioned in the Tender Notice.
2. Tender will be submitted in accordance with PPRA Rule 36 (b) i.e. Single Stage – Two Envelope Procedure
3. Detail of Industrial Front End Loader (Bucket) required to be procured is as under: -

Sr. No	Equipment	Qty
a.	Industrial Front End Loader (Bucket) Bucket Size (5-6 feet teeth fitted) Lifting Capacity (1500-1800 KGs) Lifting Time (6-8 sec) Lifting Cylinders (02 Nos) Bucket Cylinders (02 Nos) Control Valves (Hydraulic Double Pool) Pump (Piston/Gear type including hose pipe) Oil Tank (90 liters) Weight Box (Fixed Complete Wiring indicator lights) Front Tire and Rim (Conversion Required for 2WD Tractor) Industrial Standard main frame and side arms	1

Address _____

Telephone _____

From: _____

To:

Assistant Manager (Projects & Proc)

PAEC Foundation Head Office,
Adjacent to NORI Hospital, Hanna Road,
G-8/3 Islamabad.

Dear Sir,

I/We hereby offer to supply to the Assistant Manager, PAEC Foundation, the stores as per detail in the Scheduled hereto or such portion thereof as you may specify in the contract at the prices given in the said schedule and agree to hold this offer open till _____ . I/We shall be bound by a communication of acceptance dispatched within the prescribed time.

2. I/We have understood the instructions to Tenders and Conditions of Contract as laid down in form PAECF-2 to "General Conditions Governing Contracts" and have thoroughly examined the specificity/drawing and or pattern quoted in the schedule hereto and am/are fully aware to the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

3. Recommended technical manual/ data are also enclosed with the offer.

4. The following pages have been added to and form part of this tender:-

You're faithfully

(Signature of Tendered)

Address _____

Dated _____

Signature of witness _____

Address _____

SPECIFICATIONS**Industrial Front End Loader (Bucket) 1500-1800 KGs**

Sr. No	Specification	Requirement
1.	Country of origin	Pakistan Made
2.	Type	Industrial Front End Loader (Bucket)
3.	Lifting Capacity	1500-1800KGs
4.	Bucket Size	5-6 Feet teeth fitted
5.	Lifting Time	6-8 Seconds
6.	Lifting Cylinders	02 Nos
7.	Bucket Cylinders	02 Nos
8.	Control Valves	Hydraulic Double Pool
9.	Pump	Piston/ Gear Type Including Hose pipe
10	Oil Tank	90Liters
11.	Weight Box	Fixed complete wiring indicator lights
12.	Front tyre and rim	Conversion required for 2WD tractor Industrial Standard main frame and side arm

Tender Notice No: FHPP-05/2024

1. Financial offer must be as per following formats: -

Sr.	Item	Qty.	Unit Price incl. all taxes	Total Cost incl. all Taxes
a.	Industrial Front End Loader Bucket (1500-1800 KGs)	01		

Bucket

Note

- a. Price is required to be quoted on **FOR** basis, which must include delivery charges, and all taxes / duties. Brochure / manufacture specifications (in original) must be attached. Firm must submit their financial offer as per above mentioned schedule