

REGISTERED/IMMEDIATE

Heavy Industries Taxila
Marketing and Procurement
Directorate (Marketing & Export)
Taxila Cantt, Pakistan
Tel: (051) 9315333-62923
Fax No. (051) 9315029
2613/IDEX-19/Freight Charges/ M&P/HIT
14 Jan 2019

To: M/s _____

Subject: **Tender Inquiry FOR**

1. You are requested to please forward your offer for the following:-

Ser	Particular	A/U	Qty
a.	Freight Services for store from HIT Taxila to IDEX, Abu Dhabi (UAE) and back by Air. Detail of store as per annexure 'A'.	Nos	

Instructions for Bidders

2. Rates will be quoted on FOR Taxila basis. Offer maximum discount while submitting your bid.
3. Over writing and cutting of any nature in the quotation will not be accepted.
4. Part-I and Part-II bids will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words "TECHNICAL BID PART-I WITHOUT PRICE" and COMMERCIAL BID (PART-II) WITH PRICE" shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender inquiry as under:-

REGISTERED

BID

TENDER ENQUIRY NO: 2613/IDEX -19/Freight Charges/M&P/HIT dated 14 Jan 2019

TO BE OPENED ON: 01 Feb 2019 at 1100 hrs

**TO: ASSISTANT DIRECTOR (PROCUREMENT)
HEAVY INDUSTRIES, TAXILA**

FROM: M/s _____

5. Forward your bids not later than at **1030 hours** on **01 Feb 2019**.
6. **Submission of Tender.** The tender if brought by hand, will be handed over to security staff on duty at Heavy Rebuild Factory HRF (T) Gate No.1 for placing the same in bid box (available at gate). **The bid will not be brought by hand by any firm while visiting the offices of Marketing & Procurement Directorate.**

7. If, required endorsements are not made on the envelope, bid is liable to be disqualified. The bid will be opened on **01 Feb 2019 at 1100** hours in the presence of the available representatives of the firms in Central Procurement Branch, Heavy Industries Taxila. No bid will be entertained / considered after **1030 hours**, on the aforementioned date.
8. HIT reserves its right to cancel the bidding process with reason but with no obligation to justify such a reason.
9. The store will be packed in standard grade, worthy of transportation by the means adopted.
10. This inquiry may not be taken as an indication of subsequent supply order and does not in any way commit HIT to purchase the items offered.
11. In case of any dispute regarding the terms and conditions the decision of the Chairman HIT will be considered as final and binding on the suppliers/firms.
12. 100% payment will be made by HIT, Taxila Cantt, against pre-receipted bill (duly affixed with revenue stamp) alongwith professional tax certificate (Photo copy attested) and Active Taxpayer List (ATL).
13. **Offers must remain valid for 180 days** from the date of opening of the tender.
14. The prices quoted must be firm and final and inclusive of all taxes, duties, packing, handling charges.
15. **Postal Order for Rs. 200/-** (Rupees Two Hundred) in favour of Director M&P HIT Taxila Cantt will invariably be enclosed with the quotation, failing which the bid will be ignored.
16. Firms are instructed NOT to send Telex and Fax bids. Such bids/offers will not be accepted.
17. **BGs against Contract Performance/Warranty Period.** The Supplier shall furnish a 5% bank guarantee / CDR within 10 days from the date of signing of the contract from scheduled bank in Pakistan against the total value of contract in. This bank guarantee will remain valid as per warranty clause. BG will be released after completion of warranty period of store.
18. **All Firms participating in the tender will deposit 5% bid security of total quoted value in the shape of CDR issued by any scheduled bank of Pakistan addressing to Director Marketing and Procurement, Heavy Industries Taxila. The bid security will be provided by the firm in commercial envelope. Separate certificate that 5% EM is enclosed in commercial offer will be provided alongwith the technical offer. Bid security money of unsuccessful bidders will be returned within 14 days after issuance of the bids evaluation report, whereas bid security money of the successful bidder will be returned upon submission of 5% Performance Bank Guarantee.**
19. The offered price will be inclusive of GST and other applicable taxes as imposed by Government of Pakistan. HIT will not be responsible for increase / decrease of taxes / dollar rate etc.

20. Integrity Pact will invariably be involved / invoked when the total value of the contract exceeds 10 million as specified in PPRA Rules 2004.
21. Only registered supplier/person who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to Government departments. Supplier will submit certificate to this regard along Technical Quotation.
22. Bidder will be responsible for insurance of store. (Certificate to be provided).
23. Successful firm will required to deliver the good one day before start of Exhibition i.e IDEX-19 Abu Dhabi (UAE).
24. Store must return to HIT Taxila within 10 days after completion of Exhibition.

Evaluation Criteria

25. **Eligibility.** Bidder are required to meet the following criteria, offer of the bidder will be rejected and no further processing will be made if part or whole of any of following not provided:-

- a. Participating firms should not have defaulted in any contract with government organizations within or outside Pakistan. (Affidavit to the fact would be provided on judicial stamp paper).
- b. Registration with Income Tax Department (certificate to be attached).
- c. PIFFA license is mandatory for all participating firm. (Attested copy of the certificate to be provided).
- d. Agency agreement with official freight forwarder of exhibition. (Attested copy of the certificate to be provided).
- e. Local representative must be present during exhibition. Detail of same must be provided by firm by 14 Feb 19. (Certificate to this fact must be attached in technical quotation).
- f. Firm will also provide 2 x labourers at IDEX-19, Abu Dhabi (UAE) on first and last day of exhibition for unpacking / repacking under supervision of HIT representative.

26. **Qualification Criteria.** Participating firms should meet the following qualification criteria with:-

- a. Minimum 50% score in every individual category/sub category (except 26 C (3) (c) whereby firm with even zero scoring will not be affected with this clause).
- b. Minimum 70% aggregate score of all categories.
- c. The scoring would be done as under:-

(1)	Serial	Description	Maximum Points
	(a)	Financial Soundness	40
	(b)	Past Experience / Record	40
	(c)	Past Performance	20
	Total		100

- (2) **Financial soundness.** Credit Marks for financial soundness of the firm shall be on the basis of following qualifications: -

Serial	Description	Max Points	Explanation for Marks Obtained
(a)	Annual turnover of last 3 x Financial Years / Annual sales of company (Third Party generated verifiable audit reports for last three financial years to be provided).	20	Full Marks will be given to bidder whose 3 years turnover (as per audit financial report) will equal to or higher than Rs 5 M. Marks of remaining bidders will be calculated as per following formula:- Formula Score = $\frac{(Y1+Y2+Y3)}{Rs. 5 M} \times 20$ *(Y1, Y2, Y3 respective annual turnovers of last three years) Note: All calculation will be done in Rs, other currency (if any) will be converted into Rs with applicable conversion rate.
(b)	Working Capital of last financial year (Third Party generated verifiable audit report to be provided).	10	Full Marks will be given to bidder whose working capital will be equal to or higher than Rs. 1.5 M. Marks of remaining bidders will be calculated as per following formula:- Formula Score= $\frac{(X1)}{Rs. 1.5 M} \times 10$ X1= Working Capital of last year Note: All calculation will be done in Rs, other currency (if any) will be converted into Rs with applicable conversion rate.
(c)	Litigation History where decision went against the firm (affidavit on judicial stamp paper to be provided).	10	10 Marks for firms with no litigation history. 2 Marks will be deducted for each litigation where decision went against firm.
Total		40	

- (3) **Past Experience/ Record.** Credit marks for experience shall be awarded on the basis of following qualifications:-

Ser	Description	Max Points	Explanation for Marks Obtained
(a)	Projects of similar nature and complexity i.e transportation of goods for defence exhibitions (only)	20	Full marks will be given to the bidder, whose total amount of contracts in last 3 years will be equal to or higher than Rs. 6M. Marks of remaining bidders will be calculated with as per given

	etc in last 3 years. (Attested and verifiable copies of related contracts be attached).		formula:- Formula Score= $\frac{X1}{Rs. 6M} \times 20$ X1= Total Amount of Projects in last 3 years. Note: All calculation will be done in Rs, other currency (if any) will be converted into Rs with applicable conversion rate.
(b)	Projects of ongoing similar nature and complexity transportation of store (any type) in last 6 months. (Attested and verifiable copies of contracts be attached).	15	Full marks will be given to the bidder, whose total amount of contracts in hand will be Rs.1 M. Marks of remaining bidders will be calculated as per given formula:- Formula Score= $\frac{X1}{Rs. 1 M} \times 15$ X1= Total Amount of Projects in hand. Note: All calculation will be done in Rs, other currency (if any) will be converted into Rs with applicable conversion rate.
(c)	Status of enlistment with Government Organizations (Attested copies of Registration certificates to be enclosed).	5	Full marks will be given on provision of at least 1x certificate.
Total		40	

- (4) **Past Performance.** Credit Marks for past performance shall be awarded on the basis of following criteria:-

Ser	Description	Maximum Points
(a)	Past performance to be evaluated on under mentioned parameters. Negative marking will be done on poor performance:- (i) Provision of services with respect to DP. (ii) Provision of services as per contract. (iii) Provision of correct shipping document. (iv) Fulfillment of contractual obligation i.e. PBG, certificates etc.	20 (5x each)
Total		20

27. Only affidavits and third party (having no conflict of interest with either HIT or the bidder) generated / verified documents will be treated as credible evidences for scoring.

28. Contracts will be awarded to **best evaluated bidder** with highest overall score based on **weightage which will be worked out as under:-**

- | | | | |
|----|--------------------------|---|------------|
| a. | Qualification Criteria | - | 70% |
| b. | Commercial offer / Price | - | 30% |

29. All clauses/terms mentioned in this inquiry will be considered accepted by the firm in case no reference to them is given in the offer.

Note: Technical / Commercial quotation must conform to IT parameters specified in this tender. The offer will be rejected there in if the said parameters are not complied with.

Lieutenant Colonel
Assistant Director Marketing & Procurement
(Riaz Fida)

PACKING LIST
DEFENCE STORE TO BE EXPORT TO A FRIENDLY COUNTRY AGAINST
IDEX-19, ABU DHABI (UAE)

Ser	Nomenclature of Model	Box No.	Qty	Size of Box in Inches L,W,H	Total Weight of Box
1.	Bunker	Box No.1 (Wooden)	1	29"x29"x36"	47 Kg
2.	Tk Al- Khalid	Box No.2 (Plastic)	1	48"x29"x22"	74 Kg
3.	Protector	Box No.3 (Plastic)	1	48"x29"x22"	58 Kg
4.	Tk Al-Zarrar	Box No.4 (Plastic)	1	48"x29"x22"	81 Kg
5.	Lt S. Mohafiz	Box No.5 (Plastic)	1	48"x29"x22"	45 Kg
6.	APC Talha	Box No.6 (Plastic)	1	48"x29"x22"	50 Kg
7.	APC Mazz	Box No.7 (Plastic)	1	48"x29"x22"	50 Kg
8.	APC Al-Qaswa	Box No.8 (Plastic)	1	48"x29"x22"	49 Kg
9.	ASV Interceptor	Box No.9 (Plastic)	1	48"x29"x22"	45 Kg
10.	BPJs & Gift Souvenirs	Box No.10 (Plastic)	1	48"x29"x22"	50 Kg
				Total Weight	549 Kg