

**REGISTERED/IMMEDIATE**

Heavy Industries Taxila  
Marketing & Procurement  
Directorate (CP Branch)  
Taxila Cantt, Pakistan  
Tel : 051- 9315029  
Fax : 051-9315029  
5126/RT- 3032/2018-19/  
10/A/CP/GF/Proc

11 Apr 2019

To: M/s \_\_\_\_\_

Subject: **Tender Inquiry - FOR**

1. You are requested to please forward your offer for the following:-

S/No	Part no	Nomenclature	A/U	Qty
Proc of Tools & Accessories.			Detail reflected at Annexure "A"	

**Instructions to the Bidders**

- Rates will be quoted on FOR Taxila Cantt basis. Offer maximum discount while submitting your quotation.
- Over writing and cutting of any nature in the quotation will not be accepted.
- Part-I and Part-II quotations will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words "TECHNICAL QUOTATION PART-I WITHOUT PRICE" and COMMERCIAL QUOTATION (PART-II) WITH PRICE" shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender inquiry as under :-

**BID****REGISTERED**

**TENDER INQUIRY NO. 5126/RT- 3032/2018-19/10/A/CP/GF/Proc dated 11 Apr 2019**  
**TO BE OPENED ON 1100 hours on 29 Apr 2019**

To: ASSISTANT DIRECTOR (PROCUREMENT)  
HEAVY INDUSTRIES TAXILA GATE NO.1, HRF (T)

FROM: M/s \_\_\_\_\_

- Forward your quotation no later than at 1030 hours on 29 Apr 2019. the address on the envelope will be indicated as under:-
- Delivery of Tender.** The tender/bid will be enclosed in sealed envelope which will be invariably marked "Bid against tender inquiry no. **5126/RT- 3032/2018-19/10/A/CP/GF/Proc dated 11 Apr 2019** and complete address. The tender if brought by hand, will be handed over to security staff on duty at Heavy Rebuild Factory HRF (T) Gate No. 1 for placing the same in bid box

(available at gate). The bid will not be brought by hand by any firm while visiting the offices of Assistant Director (Procurement). Moreover, if required endorsements are found missing, the bid will be liable for rejection.

7. The bid must be dropped in bid box, latest by 1030 hours on 29 Apr 2019 at Heavy rebuild Factory HRF (T) Gate No. 1. the bid will be opened on same day at 1100 hours in the presence of the available representative of the firms in Central Procurement Branch, Heavy Industries Taxila. No bid will be entertained / considered after **1030 hours**, on the aforementioned date.

8. All papers must be signed and stamped and items not quoted / quoted must be mentioned clearly.

9. All clauses / terms mentioned in this inquiry will be considered accepted by the bidding firms, ever if no reference to them is given in the respective offers.

10. **Postal Order for Rs. 200/-** (Rupees Two Hundred) in favour of MD Gun Factory, HIT Taxila Cantt will invariably be enclosed with the quotation, failing which the bid will be ignored.

11. Firms are instructed NOT to send Telex and Fax bids. Such bids/offers will not be accepted.

12. Please confirm receipt of the tender inquiry immediately and also intimate your participation or otherwise in this tender inquiry. In case any firm does not wish to quote then it should return the tender inquiry documents at its earliest.

13. HIT reserves its right to cancel the bidding process with reason but without any obligation to justify such a reason.

14. The stores are required to be delivered at Gun Factory Taxila Cantt within **36 months** from the date of signing of the contract.

15. The offered price must be firm, final and inclusive of all taxes, packing, handling charges etc and delivery at HIT Taxila Cantt.

16. **Offers must remain valid for 180 days** from the date of opening of the tender.

17. The store will be packed in standard grade, worthy of transportation by the means adopted.

18. This inquiry may not be taken as an indication of subsequent supply order and does not in any way commit HIT to purchase the items offered.

19. Warranty period will be one year from the date of issuance of last **CRV** of the stores.

20. In case of failure to supply the stores within stipulated period, liquidated damages at the rate of 2% but not less than 1% of amount involved per month and max value not more than 10% of contracted store value or a part there-of will be levied.

21. Payment terms

- a. Payment will be made either by the CMA (DP) Rawalpindi or CMA HIT Taxila Cantt, through cheque against pre-receipted bills (duly affixed with revenue stamp) alongwith professional tax certificate (attested Photocopy) of the supplier after delivery and acceptance of stores.
  - b. Partial payment against partial deliveries will be allowed.
  - c. The payment to the registered persons is linked with active taxpayer status of the supplier as per FBR data base. If any registered supplier is not on active Taxpayer list, his/her payment will be stopped till he / she files his / her mandatory returns and appears on ATL of FBR.
22. HIT reserves the right to increase / decrease the quantity of items, placed on the tender without any reference to the firm.
23. The Supplier shall furnish a **10% bank guarantee (BG)** within one month from the date of signing of the contract from any scheduled bank in Pakistan against the total value of the contract excluding taxes/duties. This bank guarantee must remain valid for 12 x months after the stores are put in operation. Bank guarantee will be released after completion of warranty period of store.
24. **All Firms participating in the tender will deposit 2% bid security of total quoted value in the shape of CDR / bank guarantee addressing to Director Marketing and Procurement, Heavy Industries Taxila. The bid security will be provided by the firms in the respective commercial envelopes and clear mentioning of same in the technical quotations, be ensured by the firms, failing which quotations would stand rejected. Bids security will be returned as under:-**
- a. **Unsuccessful Bidders.** Within 15 days of completion/announcement of the bid evaluation result.
  - b. **Successful Bidders.** Upon submission of 10% PBG.
25. The net offered price will be mentioning of 17% GST as imposed by Government of Pakistan. The offers without mentioning of 17% GST will not be considered. The GST will always be mentioned separately to the base price.
26. Integrity Pact will invariably be involved / invoked when the total value of the contract exceeds 10 million as specified in PPRA Rule 2002-2004.
27. In case of any dispute regarding the terms and conditions and the quality of stores, the decision of the Chairman HIT will be considered as final and binding on the suppliers/firms.
28. In case the contracted firm fails to execute the order within the stipulated time and does not materialize the supply of ordered stores, the supply order/contract would be cancelled at firm's risk

