



REQUEST FOR PROPOSALS

Pakistan Horticulture Development and Export Company (PHDEC) is 'not for profit' company created in 2009, under section 42 of the Companies Ordinance 1984. Working under the Ministry of Commerce; PHDEC has been mandated for the development and export of horticulture products, and to cater the diversified needs of the horticulture sector that includes supply chain improvement of horticulture, post-harvest management, facilitation and promotion of related infrastructure and capacity building of stakeholders.

2. PHDEC intends to hire the services for the following:

i.	Accountancy Firm (Monthly retainer ship/payment basis)	Firms should have the followings: a) Office at Islamabad, b) Registration with Income Tax & Sales Tax (if applicable) c) Registration with ICAP d) QCR rating.
ii.	Legal Advisor (Monthly retainer ship basis)	Should have office at Islamabad. Should have LLB degree and must meet the minimum technical criteria as mentioned in Data sheet of RFP document.

Interested **Firms/parties** relevant to the assignments are required to demonstrate/provide requisite information to prove their qualification/ eligibility to perform the assignment. RFP document along with Terms of Reference (TORs) for the assignment can be accessed by the interested firms/Parties from www.phdec.gov.pk. or can be asked from this address muhammad.khalid@phdec.gov.pk. Further information may be obtained at the address given below during office hours from 0900 to 1700 hours (Pakistan Standard Time (PST)). The proposals should reach us latest by 1st March, 2019.

MANAGER (ADMIN&HR)

Pakistan Horticulture development & Export Company

Ministry of Commerce & Textile (Commerce Division) Government of Pakistan

3rd Floor, FPCCI Capital House, Aiwan-Sanot-o-Tijarat Road

, Mauve Area, G-8/1, Islamabad. Tel: 051-9107381