

PREQUALIFICATION NOTICE

National Institute of Folk & Traditional Heritage (LOK VIRSA) invites sealed proposals for pre-qualification of valid registered, reputable, active tax payers and well-experienced firms for the following works:

- i. Repair/Maintenance of offices (including civil works, masonry works, wood works, sanitary items, etc.)
- ii. Laying of wooden floors
- iii. Repair/replacement of sheds
- iv. Repair/Maintenance of Furniture & Fixture
- v. Repair/Maintenance of official vehicles
- vi. Repair/Maintenance of Electrical items
- vii. Repair/Maintenance of Air Conditioning system (including HVAC, split units, Inverter A/C, etc.)
- viii. Maintenance of lawns (including gardening works, planting of grass, laying of artificial grass provision of plants, seedlings, planters, etc.)
- ix. Provision of stationery items, toner cartridges, etc.
- x. Provision of Miscellaneous/consumable items (including cleaning/sanitary items, etc.)
- xi. Repair/Maintenance of IT/Computer related items (including networking, Internet, CPU, printers, cables, etc.)
- xii. Repair/Maintenance of CCTV camera systems (including cameras, cables, DVRs, etc.)
- xiii. Printing on panaflex banners, standees, backdrops, etc.
- xiv. Catering services
- xv. Hiring of Tentage items
- xvi. Painting and polishing work (interior and exterior)

Interested firms may obtain pre-qualification documents amounting to Rs. 1,000 (non-refundable) containing detailed terms and conditions from the office of undersigned during office hours before the closing date or can be downloaded from PPRA/Lok Virsa's website.

One Sealed package may contain pre-qualification documents/proposals, duly completed, signed, stamped, sealed and in complete conformity with Pre-qualification documents provided by Lok Virsa. Income/Sales Tax registration certificates and other documents must accompany the proposal.

Your proposals must reach the office of the undersigned by **Thursday, 29th February 2024** till **11.00 am**, which will be opened on the same day at **11.30 am** in presence of representatives of the bidding parties.

The Executive Director, National Institute of Folk & Traditional Heritage (Lok Virsa) reserves the right to reject any or all proposals at any time prior to acceptance of the proposal under PPRA rules.


Administrative Officer
Lok Virsa

Administrative Officer
National Institute of Folk & Traditional Heritage (LOK VIRSA)
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