

REGISTERED/IMMEDIATE

Heavy Industries Taxila
 Marketing & Procurement Directorate
 (CP Branch)
 Taxila Cantt, Pakistan
 Tel : 051- 9315029
 Fax : 051-9315029
 5096/IT-3002/18-19/CP/TMF/Proc
 05 September 2018

To: M/s _____

Subject: **TENDER (FOR)**

1. You are requested to please forward your offer for the following:-

S/No	Part no / Nomenclature	A/U	Qty
a.	Bty Type = 12-TKA-125 Rated Capacity= 125 AH Max weight= Dry 48 Kg Wet 65 Kg Length= 588 mm Width= 242 mm Height= 240 mm	Nos	24 (06 x Set)

PLEASE ENSURE COMPLIANCE OF THE FOLLOWING:-

2. Participating firms should have not defaulted in any contract with defence organizations.
3. Firm should not be blacklisted in any of the defence organization. In this regard firm should provide "**No Blacklisting Cert.**"
4. Firms having excellent past record of supply / experience with TMF as far as quality and timely provision of store is concerned will be given preference.
5. In case of indigenous/local manufacturing firms only those will be considered who have sound well established technical setup and have local manufacturing capabilities.
6. Rates will be quoted on FOR Taxila Cantt basis. Offer maximum discount while submitting your quotation.
7. Over writing and cutting of any nature in the quotation will not be accepted.
8. Part-I and Part-II quotations will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words "TECHNICAL QUOTATION PART-I WITHOUT PRICE" and COMMERCIAL QUOTATION (PART-II) WITH PRICE" shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender inquiry as under :-
9. Forward your quotation not later than at **1030 hours** on **25 September 2018**. The address on envelope will be indicated as under:-

BID**REGISTERED****TENDER INQUIRY NO. 5096/IT-3002/18-19/CP/TMF/Proc dated 05 September 2018 TO BE OPENED ON 1100 hours on 25 September 2018**

To: ASSISTANT DIRECTOR (PROCUREMENT)
HEAVY INDUSTRIES TAXILA GATE NO.1, HRF (T),
FROM: M/s _____

10. **Delivery of Tender.** The tender/bid will be enclosed in sealed cover which will be invariably marked with "Bid Against Tender Inquiry no. **5096/IT-3002/18-19/CP/TMF/Proc dated 05 September 2018**" and complete address. The tender if brought by hand, will be handed over to security staff on duty at Heavy Rebuild Factory HRF (T) Gate No.1 for placing the same in bid box (available at the gate). The bid will not be brought by hand by any firm while visiting the offices of Assistant Director (Procurement).

11. If, required endorsements are not made on the envelope, bid is liable to be disqualified. The bid will be opened on **25 September 2018 at 1100** hours in the presence of the available representative of the firms in Central Procurement Branch, Heavy Industries Taxila. No bid will be entertained / considered after **1030 hours**, on the aforementioned date.

12. The stores are required to be delivered at Taxila Cantt within **08 months** from the date of signing of contract or as per the schedule feasible to TMF at the time of signing of the contract.

13. HIT reserves its right to cancel the bidding process with justification/reason.

14. Please indicate full details (specifications, manufacturers etc) of the stores offered in your quotation. If required details are found missing, the bid will automatically stand disqualified and rejected.

15. The stores should conform to prescribed drawing/specifications/sample as available with TMF and can be shared on demand.

16. The store will be packed in standard grade, worthy of transportation by the means adopted.

17. This inquiry may not be taken as an indication of subsequent supply order and does not in any way commit HIT to purchase the items offered.

18. In case of failure to supply the stores within stipulated period, liquidated damages at the rate of 2% but not less than 1% of amount involved per month with max value not more than 10% of contracted store value or a part there-of will be levied.

19. In case of any dispute regarding the terms and conditions and the quality of stores, the decision of the Chairman HIT will be considered as final and binding on the suppliers/firms.
20. In case your firm fails to execute the order within the stipulated time and does not materialize the supply of ordered stores, the supply order/contract will be cancelled at firm's risk and expense. Expenditure incurred on the re-purchase of offered stores will be recovered from your firm under existing procedures.
21. Indenter / purchaser reserves the right to increase/decrease the quantity of items, placed on the tender without any reference to the firm.
22. Payment will be made by the CMA (DP) Rawalpindi Cantt through cheque against pre-receipted bill (duly affixed with revenue stamp) alongwith professional tax certificate (Photocopy attested) of the supplier after delivery and acceptance of stores.
23. All clauses/terms mentioned in this inquiry will be considered accepted by the firm in case no reference to them is given in the offer.
24. **Offers must remain valid for 180 days** from the date of opening of the tender.
25. In case firm does not wish to quote then return the tender documents duly signed and stamped at your earliest.
26. The prices quoted must be firm and final and inclusive of all taxes, packing, handling charges etc and delivery at HIT Taxila Cantt.
27. Part payment against part delivery is allowed.
28. **Postal Order for Rs. 200/-** (Rupees Two Hundred) in favour of MD Tank Manufacturing Factory, HIT Taxila Cantt will invariably be enclosed with the quotation, failing which the bid will be ignored.
29. Firms are instructed NOT to send Telex and Fax bids. Such bids/offers will not be accepted.
30. Following confirmation regarding availability of the advance sample will be endorsed by all bidders in their quotations:-

"It is confirmed that advance sample of the items mentioned in the quotation are readily available."
31. Please confirm receipt of the tender inquiry immediately and also intimate your participation or otherwise in this tender inquiry.

32. **BGs Against Contract Performance/Warranty Period.** The Supplier shall furnish a 10% bank guarantee within one month from the date of signing of the contract from scheduled bank in Pakistan against the total value of contract excluding taxes/duties. This bank guarantee will remain valid as per warranty clause (para 35). BG will be released after completion of warranty period of store.
33. Rejection of firm's sample by project will automatically eliminate the firm and the order will be placed to next best evaluated bidder.
34. Samples will not be provided by TMF / HIT, however, the **samples are displayed in TMF display room for the convenience of the bidders.**
35. **All firms participating in the tender will deposit 5% bid security of total quoted value in the shape of CDR / bank guarantee issued by any scheduled bank in Pakistan, addressing to Director Marketing and Procurement, Heavy Industries Taxila. The bid security will be provided by the firm in commercial envelope and clear mentioning of same in technical quotation, be ensured by firm failing which quotation will stand rejected. Bids security will be returned as under:-**
- a. **Unsuccessful Bidders.** Within 15 days of completion/announcement of the bid evaluation result.
 - b. **Successful Bidders.** Upon submission of 10% PBG (para 32).
36. "The offered price will be inclusive of 17% GST as imposed by Government of Pakistan. The offers without the inclusion of 17% GST will not be considered.
37. Integrity Pact will invariably be involved / invoked when the total value of the contract exceeds 10 million as specified in PPRA Rule 2002-2004.
38. Only registered supplier/person who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to Government departments. Supplier will submit certificate to this regard along with Technical Quotation.
39. The payment to the registered persons is linked with active taxpayer status of the supplier as per FBR data base. If any registered supplier is not on active Taxpayer list, his payment will be stopped till he files his mandatory returns and appear on ATL of FBR.
40. Technical & Commercial Quotations must be provided on **CDs in MS EXCEL, MS WORD or MS ACCESS** format alongwith hard copies. **Quotations without CDs will not be entertained. Also ensure following while preparing bids:-**
- a. **Sequence of serial no as given in tender inquiry will not be changed.**

b. No serial no will be deleted or shortlisted in the bid/offer.

41. **Eligibility Criteria**

- a. Participating firms should not have defaulted in any contract with any government organizations within or outside Pakistan.
- b. Firms should not be blacklisted with or outside Pakistan. In this regard firms shall provide "No Blacklisting Cert" in the form of an affidavit on judicial stamp paper.
- c. Only registered supplier/person who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to Government departments. Supplier will submit certificate to this effect along Technical Quotation.
- d. Delivery period will be **04 months** from the date of signing of the contract or as per schedule feasible to TMF at the time of signing of the contract.
- e. Confirmation that the advance sample is readily available and would be delivered within 1x month after opening of the tech offer.
- f. Registration with Income Tax Department.
- g. Specification in the light of para 1 of the tender.

42. **Evaluation Criteria**

- a. Offers of those firms will be given less weightage which are still having pending supplies of the contracted stores beyond respective DPs against previous contracts and return of samples issued against previous contracts of TMF.
- b. In case of indigenously/locally manufacturer, should have relevant experience in manufacturing of items, parts duly qualified by HIT.
- c. In case of indigenously/locally manufactured items, should have capacity to manufacture desired number of parts. Capacity for manufacturing of parts will be verified by team ex TMF during technical scrutiny of offers.
- d. **Source of Manufacturing.** In case of FOR imported items, the firms are responsible to provide evidence of agency agreement /certificate of conformance. Principal proforma invoice (in original and without price) and OEM certificate of all the items mentioned in the tender inquiry. Separate OEM certificate for each / major assembly will be provided by the firms. The firms will clearly indicate that all the parts used in the manufacturing (in case of assembling) are brand new from current production. The firm not providing any of above mentioned documents will be considered in-eligible and no further correspondence will be made.
- e. **Qualification Criteria.** Participating firms should meet the following criteria with:-

- (1) Minimum 50% score in every individual category/sub category (except para 42e (6) (d) where even zero score will not affect the qualification).
- (2) 70% aggregate score of all categories.
- (3) Acquiring less than 90% score against technical specification / parameters despite having over all scores above the given thresholds vide paras 42e (1) and (2) will be considered disqualified.
- (4) The scoring would be done as under:-

Serial	Description	Maximum Points
(a)	Financial Soundness	45
(b)	Past Experience / Record	45
(c)	Technical Specification	10
Total		100

- (5) **Financial soundness.** Credit Marks for financial soundness of the firm shall be on the basis of following qualifications: -

Ser	Description	Max Points	Explanation for Marks Obtained
(a)	Annual turnover of last 3 x Financial Years / Annual sales of company (Third Party generated verifiable audit reports for last three financial years to be provided).	15	Full Marks will be given to bidder whose 3 years turnover (as per audit financial report) will equal to or higher than Rs. 7.5 Mn. Marks of remaining bidders will be calculated as per following formula:- Formula Score = $\frac{(Y1+Y2+Y3)}{\text{Rs } 7.5 \text{ Mn}} \times 15$ *(Y1, Y2, Y3 respective annual turnovers of last three years) Note: All calculation will be done in Rs. other currency (if any) will be converted into Rs with applicable conversion rate.
(b)	Working Capital of last financial year (Third Party generated verifiable audit	10	Full Marks will be given to bidder whose working capital will be equal to or higher than Rs. 3.75 Mn. Marks of remaining bidders will be

	report of last financial year to be provided).		calculated as per following formula:- Formula Score= $\frac{(X1)}{\text{Rs. 3.75 Mn}} \times 10$ X1= Working Capital of last year Note: All calculation will be done in Rs, other currency (if any) will be converted into Rs with applicable conversion rate.
(c)	Litigation History where decision went against the firm (affidavit on judicial stamp paper to be provided).	10	10 Marks for firms with no litigation history. 10 Marks will be deducted for each litigation where decision went against firm.
(d)	Available bank credit line (Affidavit from the concerned bank clearly indicating the credit line given to the concerned bidder.	10	
	Total	45	

- (6) **Past Experience/ Previous Record**. Credit marks for experience shall be awarded on the basis of following qualifications:-

Serial	Description	Max Points	Explanation for Marks Obtained
(a)	Sales of similar nature affected over last 10 years. (Attested and verifiable copies of related contracts be attached).	10	Full marks will be given to the bidder, whose total amount of the similar contracts in the last 10 years will be equal to or higher than Rs. 25 Mn. Marks of remaining bidders will be calculated with as per given formula:- Formula Score= $\frac{X1}{\text{Rs. 25 Mn}} \times 10$ X1= Total Amount of Projects in last 10 years. Note: All calculation will be done in Rs, other currency (if any) will be converted into Rs

			with applicable conversion rate.
(b)	Sales of similar nature in hand (Attested and verifiable contracts be attached).	10	<p>Full marks will be given to the bidder, whose total amount of contracts in hand will be Rs. 12.5 Mn. Marks of remaining bidders will be calculated as per given formula:-</p> <p>Formula $\text{Score} = \frac{X1}{\text{Rs. 12.5 Mn}} \times 10$</p> <p>X1= Total Amount of Projects in hand. Note: All calculation will be done in Rs. other currency (if any) will be converted into Rs with applicable conversion rate.</p>
(c)	<p>Past performance to be evaluated on under mentioned parameters. Negative marking will be done on poor performance:-</p> <ol style="list-style-type: none"> Contracted store supplied beyond DP (data will be attached duly verified from the concerned procurement agency). No of rejections of items in each contract (data will be attached duly verified from the concerned procurement agency). Timely provision of docus / bank guaranties / bid security money (data will be attached duly verified from the concerned procurement agency). No of contracts / items still pending/beyond DP (data will be attached duly verified from the concerned procurement agency). 	20 (5x each)	
(d)	Status of enlistment with Government Organizations (Attested copies of Registration certificates to be enclosed).	5	
Total			45

- (7) **Technical Specification / Parameters.** Credit marks shall be granted on the basis of the following criteria for evaluation of the technical bid:-

Ser	Description	Maximum Points
(a)	Tech capability of the firm and its logistic support	10
Total		10

Note: It is mandatory for the firm to score atleast 90% in the technical specification / parameters.

43. Only affidavits and third party (having no conflict of interest with either HIT or the bidder) generated / verified documents will be treated as credible evidences for scoring.

44. Contract will be awarded to best evaluated bidder with highest overall score based on weightage which will be worked out as under:-

- a. Qualification Criteria - 70%
- b. Commercial offer / Price - 30%

Note: Technical / Commercial quotation must conform to IT parameters specified in this tender. The offer will be rejected there in if the said parameters are not complied with.

Lieutenant Colonel
Assistant Director Procurement
(Noman Shabbir)