

**PAKISTAN MUSEUM OF NATURAL HISTORY (PSF)**  
**Garden Avenue Shakarparian, H-7, Islamabad**


**TENDER NOTICE**

Pakistan Museum of Natural History, Islamabad is a scientific organization working under the administrative control of Ministry of Science & Technology. Government of Pakistan has approved PSDP project titled “**Extension of Display Exhibits Collection Repositories, Improvement and Research Facilities Enhancement at PMNH**” PMNH intends to purchase “**Computers, Printers, Scanners & Backup Drives**” for Project employees and invites sealed bids from well reputed Firms and General Order Suppliers having NTN, GST No. and are on Active Tax payer List (ATL).

All interested Parties may send their quotations with 3% bid Security in sealed single envelope to Pakistan Museum of Natural History, H-7 Garden Avenue Shakerparian, Islamabad on or before 17<sup>th</sup> April, 2024 at 1100 hours. The bids shall be opened on the same day at 1130 hours in the presence of the bidders / their authorized representative in the Committee Room of PMNH, Islamabad.

The Tender Documents may be obtained from [www.ppra.pk](http://www.ppra.pk), [www.pmnh.org.pk](http://www.pmnh.org.pk) website or collected from undersigned free of cost during the office hours on any working day from the date of publishing of this Notice.

**Mirza Imtiaz Baig**  
(Deputy Director (Admin))  
Pakistan Museum of Natural History  
Garden Avenue Shakarparian,  
Islamabad  
Phone: 051-9249252  
051-9249239

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**PAKISTAN MUSEUM OF NATURAL HISTORY  
ISLAMABAD**

**Tender Documents**

Name of the Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No: \_\_\_\_\_ Fax No. \_\_\_\_\_  
GST Reg. No. \_\_\_\_\_  
National Tax Number: \_\_\_\_\_

**Subject: PURCHASE OF COMPUTERS, SCANNERS AND PRINTERS OUT OF THE DEVELOPMENT PROJECT ENTITLED "EXTENSION OF DISPLAY EXHIBITS COLLECTION, REPOSITORIES, IMPROVEMENTS AND RESEARCH FACILITIES ENHANCEMENT AT PMNH"**

**BILL OF QUANTITIES**

S/o	Description	Qty.	Rate Inclusive of all taxes	Amount (Pk.Rs )
<b>COMPUTER AND PRINTERS</b>				
01	<b><u>Computer System (Desktop)</u></b> <b>Specifications:</b> Core – i7, 9 <sup>TH</sup> Generation Computer 8GB RAM 1 TB HDD DVD, Wireless Network Card Windows 10 licensed & Microsoft Office 01 year warranty <b>OR</b> (latest models available)	8		
02	<b><u>Printer (Laser Jet Monochrome)</u></b> <b>Specifications:</b> Automatic duplex printing, Print speed black (ISO, A4) Up to 40 ppm; First page out black (A4, ready) As fast as 6.3 sec; Duty cycle (monthly, A4 Up to 80,000 pages; Print Quality black (best) Fine Lines (1200 x 1200 dpi); Processor speed 1200 MHz; Maximum Memory 256 MB, 01 year warranty <b>OR</b> (latest models available)	8		
03	<b><u>Scanner</u></b> <b>Specifications:</b> Scans up to 25 ppm / 50 IPM up-to 1,500 pages daily; Scan to text image, PDF Work (DOC, DOCX), Excel (XLS, XLSX), CSV; 60-page, two-sided, single-pass auto document feeder <b>OR</b> (latest models available)	3		
04	<b><u>Backup Drives</u></b> <b>Specifications:</b> 4TB External USB 3.0 Portable Hard Drive <b>OR</b> (latest models available)	8		
<b>Total Tender Price (Inclusive all taxes)</b>				

**Terms & Condition:**

1. Items will be delivered within (45) days or earlier on receipt of supply order

2. Items must be delivered /installed at Pakistan Museum of Natural History, Garden avenue, Shakarparian, Islamabad within the time limit mentioned in the supply order at the cost of the supplier.
3. No. transportation and carriage charges will be paid for delivery /installation of the equipment.
4. All Taxes will be deducted as per Govt. Rules.
5. Warranty period of each item must be mentioned which should not be less-than one year.
6. If any fault/defect occurs in the equipment during the warranty period, it will be replaced by the Supplier at his own risk and cost.
7. The bids will be evaluated as per specifications laid down for the each item proposed for purchase. The bid which will not confirm to prescribed specification and terms and conditions of tender will not be accepted.
8. The bid with the lowest cost confirming to the specifications and other conditions prescribed in tender documents will be considered for placement of Supply Order.
9. The bid must accompany with 3% earnest money of the total cost in the shape of Bank Draft/pay order in favour of Deputy Director (Admin), Pakistan Museum of Natural History, Islamabad. Earnest money will be released as per Rules.
10. The quantity of items may increase or decrease depending upon circumstances.
11. Rates /quotations must be valid for 60-days.
12. The last date for submission of bids will be 17-04-2024 till 11:00 a.m. which will be opened at 11:30 a.m. at Committee room of PMNH in the presence of the bidders.
13. The successful bidder shall submit the performance security maximum up to 10% of the value of supply order in shape of Pay Order/Bank Draft in favour of Deputy Director (Admin), PMNH, Islamabad.
14. Performance warranty must be mentioned/given by the vender

**(Mirza Imtiaz Baig)**  
**Deputy Director (Admin)**  
Phone: 051-9249251  
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Acceptance Note:

We, hereby, accept all the above mentioned terms & conditions as a whole prescribed for supply of the items.

**Signature of the Bidder**  
**With Seal**